



Banwell Youth and Community Centre,  
West Street, Banwell. BS29 6DB  
01934 820442

6<sup>th</sup> September 2019

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Youth & Community Centre Committee**

**You are summoned to attend a Meeting of Banwell Youth & Community Centre (YCC) Committee to be held on Thursday September 12<sup>th</sup> at 7 p.m. at Banwell YCC, when the following business will be transacted.**

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item)*

### **A G E N D A**

1. To accept apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record the minutes of the Youth & Community Centre Committee minutes from the 1<sup>st</sup> July 2019 (pages 1 & 2).
4. To receive the Clerk's report/exchange of information: (Please note that the Committee is unable to make any formal decisions under this item)
  - i. Youth Club tuck shop
5. To review and approve the following documents; (pages 3 – 28)
  - i. YCC Hire Application and Terms & Conditions of Hire (pages 3 - 5)
  - ii. YCC Risk Assessment (pages 6 – 11)
  - iii. COSHH Risk Assessment (pages 12 – 16)
  - iv. Fires Risk Assessment (pages 17 – 28)
6. To agree to the following expenditure in relation to the Youth & Community Centre (page 29)
  - i. Removal of North Somerset's CCTV wires which go across the roof of the Scout Hut.
  - ii. To restore the magnetic door mechanism at the front entrance to prevent rain coming into the building and for ease of wheelchair access.
  - iii. To connect the emergency exit door in the hall to the fire alarm so that they automatically release when the fire alarm sounds.
7. To discuss the current cleaning arrangement and agree a way forward (page 30)
8. To agree a budget for a Youth Club tuck shop.
9. To agree a budget to allow young people to purchase games / activities for Youth Club.
10. To discuss the proposal for a 'Community Fridge' which will be available and run by Love Banwell on a Thursday morning

11. To discuss the following hire requests

- i. North Somerset Heritage Forum on Friday 25<sup>th</sup> October 2019 from 9am until 1pm
- ii. Banwell Church to hold the Covenant Lunch on Sunday 12<sup>th</sup> January 2020 from 9am to 3pm.
- iii. Monthly Ward Councillor Surgery TBC
- iv. 'Community Emergency Shelter' Scheme

12. To note the Youth and Community Centre and Youth Clubs Budgets (page 31 & 32)

13. Date and time of the next meeting: to be decided

**Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, disability, pregnancy & maternity) Crime & Disorder, Health & Safety and Human Rights.**