



Banwell Youth and Community Centre,  
West Street, Banwell.  
North Somerset. BS29 6BS  
01934 820442

15<sup>th</sup> October 2019

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held on Monday 21<sup>st</sup> October 2019 at 7.30 p.m. at Banwell Children's Centre, when the following business will be transacted.**

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make any formal decisions under this item).*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **AGENDA**

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record, the minutes of the meeting of the Parish Council held on 16<sup>th</sup> September 2019 (pages 1 - 6).
4. To receive a short presentation from Anne from AMS Electricals and 'The North Somerset Handy Man Service'.
5. To note the following minutes;
  - (i) Youth and Community Centre Minutes from the 12<sup>th</sup> September 2019 (pages 7- 9)
  - (ii) Planning Committee minutes from the 7<sup>th</sup> October 2019; (pages 10 & 11)
  - (iii) Cemetery Working Party from the 17<sup>th</sup> October 2019 (to follow)
6. To agree the following recommendation made by the Cemetery Working Party;
  - (i) The location of the burial plot for the ancient remains and any associated costs
  - (ii) Any changes to the fee schedule taking account of the Governments Child Funeral Fund
  - (iii) The purchase of a Memorial Stone for still born children in the Children's Section
  - (iv) The work involved in getting a quote for work to the War Memorial and any associated costs
7. To agree the recommendation from the Cemetery Working Party to approve the following documents; (pages 12 – 30)
  - (i) Cemetery Regulations (pages 12 - 24)
  - (ii) Memorial Inspection Risk Assessment (page 25)

- (iii) Grave ownership and Deed Transferal (pages 26 - 29)
- (iv) Transfer of Deed Ownership Request (page 30)

8. To receive the Clerk's report/Exchange of information: (Please note that the Council is unable to make any formal decisions under this item). (page 31)
  - (i) Knightcott Zebra Crossing
  - (ii) Knightcott dropped Kerbs
  - (iii) Remembrance Parade (page 32)
  - (iv) The formation of a Neighbourhood Plan
  - (v) Next year's precept
9. To approve the Lone Working Policy (pages 33 – 35)
10. To agree the cost of £225 for the annual independent inspections at the Recreation Ground and Riverside.
11. To agree extending the present lighting contract with Western Rail Services (pages 36 – 38)
12. To note the events, training available and agree any attendance.
  - (i) 12<sup>th</sup> November 2019 'Chairmanship Skills' Winscombe 7pm price TBC
  - (ii) TBD 1<sup>st</sup> Aid Course All day £126 (page 39)
  - (iii) Making Clerking Digital November 2019 webinar £30
13. To discuss requesting parking restrictions along West Street from outside the newsagents to outside the old post office to North Somerset's next review.
14. To discuss the request from North Somerset Disability & Advice Line for a grant (page 40)
15. To discuss the Burnham & Weston Energy Sunshine Fund and whether there were any projects that the Parish Council would like to submit a proposal for (page 41).
16. To agree to a variable direct debit with Water 2 Business for the supply of water services.
17. To authorise bills for payment (page 42).
18. To note the Parish Council's end of September's net position, bank balances and bank reconciliation (pages 43 - 45)
19. Date of the next meetings –
  - (i) 4<sup>th</sup> October 2019 Planning Committee Meeting, 7pm, Banwell Children's Centre
  - (ii) 18<sup>th</sup> October 2019 Parish Council Meeting, 7:30pm, Banwell Children's Centre

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.