



Banwell Village Hall,
Westfield Road
Banwell. BS29 6BS
01934 820442

12th March 2019

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

To: The Chairman and all members of Banwell Parish Council.

You are summoned to attend a Meeting of Banwell Parish Council, to be held on Monday 18th March 2019 at 7.30 p.m. at **Banwell Children's Centre, when the following business will be transacted.**

Liz Shayler
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make any formal decisions under this item).*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

AGENDA

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record, the minutes of the meeting of the Parish Council held on 18th February 2019 (pages 1-9).
4. To note the Cemetery and Memorial Committees minutes from the 26th February 2019 (pages 10-12)
5. To receive a presentation by the Scouts on geocaching within Banwell www.geocaching.com/play/guidelines (pages 13 - 20)
6. To discuss the movement of the Scouts container temporarily to the grassed area adjacent to the Childrens Centre Car-Park.
7. To note and comment upon planning applications (planning papers 1-49).
 - i) **19/P/0126/FUH** - 39 High Street, Banwell. BS29 6AF. Replacement of existing aluminium frame single glazed windows to the front of the property, with timber frame double glazed units
 - ii) **19/P/0178/FUL** - Land Adjacent to 24 East Street, Banwell. Erection of 1no. dwelling.
 - iii) **19/P/0187/RM** – Land South of Churchland's Way, Wolverhill Road, Weston-super-Mare. Submission of reserved matters of appearance, landscaping, layout and scale for approval of road infrastructure pursuant to outline 12/P/1266/OT2.
 - iv) **19/P/0230/RM** - Western Trade Centre, Knightcott Road, Banwell. BS29 6HT. Submission of reserved matters of access, layout, scale, appearance and landscaping for erection of 10no. dwellings, following demolition of existing buildings on site pursuant to Outline Approval

- 15/P/0968/O (Erection of 10no. dwellings, following demolition of existing buildings on site, with all matters reserved for subsequent approval).
- v) **19/P/0259/LBC** - 2-4 Castle Hill, Banwell. BS29 6NY. Installation of small, domestic security cameras to front and rear of Grade II listed building.
 - vi) **19/P/0289/FUH** - 1 William Daw Close, Banwell. BS29 6HQ. Single storey side extension and front porch.
 - vii) **19/P/0314/FUL** - Land Off Summer Lane, Banwell. BS29 6LP. Use of land for the stationing of caravans for residential purposes as a single pitch gypsy/traveller site and the erection of a day room building ancillary to that use.
 - viii) **19/P/0316/FUH** - 7 North View Drive, Banwell. BS29 6AS. Retrospective application for a 2 storey side extension, front porch and front balcony.
 - ix) **19/P/0320/MMA** - Silver Birches, Whitecross Lane, Banwell. BS29 6DP. Minor material amendment to planning permission 18/P/4696/FUH (replace existing garage and outbuildings with single storey side extension, new detached front garage) to allow for increase in height of garage.
 - x) **19/P/0411/FUL** - Whitley Head House Barn, Whitley Road, Banwell BS29 6NA. Variation to condition 2 of permission 17/P/5093/FUL (Variation of condition 13 of permission (Approved Bat & Bird Survey) of 17/P/0615/F (Proposed conversion of existing agricultural barn to a dwelling. An attached tin clad farm store and detached garage/workshop building to be demolished. Erection of a single storey lean-to boiler/fuel store to the rear elevation. Installation of a sewage treatment plant. 2 no. roof lights to the west elevation) and substitution of a revised survey) to relocated stainless steel flue from south elevation to north, retain existing structural height for bedroom window and installation; on south elevation flush pv panels.
 - xi) **19/P/0562/FUH** - 19 Knightcott, Banwell. BS29 6HS. Construction of an underground garage. Rebuilding of existing dilapidated stone boundary wall and replacement of existing 1.8m high fence with stone walling.
8. To receive the Clerk's report/Exchange of information: (Please note that the Council is unable to make any formal decisions under this item).
- (i) Lights around the village
 - (ii) Donated Childrens Centre Chairs
 - (iii) VAS Speed Readings
9. To review and approve the following documents; (pages 21 – 43)
- (i) Asset Register (pages 21 – 26)
 - (ii) Code of Conduct (pages 27 - 30)
 - (iii) Data Audit (pages 31 - 36)
 - (iv) Privacy Notice (pages 37 & 38)
 - (v) Subject Access Request Form (pages 39 & 40)
 - (vi) Spring Clean Risk Assessment (pages 41 – 43)
10. To discuss and approve the following items of expenditure: -
- (i) Up to £40 for a wall mounted letterbox (page 44)
 - (ii) Up to £160 (excl. VAT) for litter picker's gloves, high viz jackets and a storage bin (page 45)
 - (iii) Up to £200 (excl. VAT) for cleaning equipment for the Childrens Centre including; a Hoover, wet floor signs, 3 mops & bucket cleaning set and cleaning products (page 46)
 - (iv) Display boards for Public Consultations (page 47)
 - (v) 10% deposit of approximately £370 for the WW1 memorial trees and replacement Recreation Ground trees
11. To discuss and agree the servicing and replacement of faulty / out of date CCTV equipment at the Childrens Centre (to follow).
12. To discuss and agree the employment of a cleaner for the Childrens Centre from the 1st April 2019 (to follow)
13. To discuss who will undertake the following checks;
- (i) Fortnightly defibrillator checks <http://www.heartsafe.org.uk/Guardians>

- (ii) Monthly movement of the Vehicle Activated Speed Sign.
 - (iii) Annual bus shelter inspection (page 48)
14. To note the following annual inspections and agree any maintenance expenditure required.
- (i) Benches (page 49) – To agree the purchase of brushes, metal paint and varnish
 - (ii) Dog bins - To agree the purchase of two dog bins (page 50)
 - (iii) Flag pole (page 51)
 - (iv) Grit bins (page 52)
 - (v) Litter bins (page 53)
 - (vi) Memorial (page 54) – To agree the purchase of a new metal pole and metal paint and brushes.
15. To discuss the quarterly operational play inspection reports and agree any related expenditure (pages 55 - 75)
- (i) £128 plus delivery for 10 Junior Climber rubber bolts / grips.
 - (i) £120 for two sets of replacement junior swing chains and oilite bushes.
 - (ii) Moss inhibitor, Metal Paint and brushes
 - (iii) To clear debris from Riverside, add top soil and reseed.
16. To agree to publish the Recreation Ground Public consultation questionnaire in the centre of the Parish Magazine at a cost of up to £96 (pages 76 - 80)
17. To agree the one-off fee of £120 to set up a Parish diary
18. To discuss Riverside Play Area and agree a contribution to North Somerset from the underspend of the 2018/2019 Highways budget for works to be undertaken.
19. To discuss a request from Banwell School for £750 to survey a garage within school grounds.
20. To discuss a recent increase in dog fouling and agree a way forward.
21. To discuss and agree a response to North Somerset's draft updated list of Local Planning Application Requirements http://consult.n-somerset.gov.uk/consult.ti/Revised_PAR/consultationHome
22. To discuss and agree a response to the West of England's draft Joint Local Transport Plan 4 (JLTP4) www.travelwest.info/projects/joint-local-transport-plan
23. To note the Clerks overtime so far for March and agree any necessary further overtime (page 81)
24. To authorise bills for payment (page 82)
25. To note the Parish Council's end of February's net position, bank balances and bank reconciliation (pages 83 - 85)
26. To agree the transfer of £360 of Environmental fees from the Cemetery Account to the Natwest Current Account
27. To note planning decisions – (for information).
- (i) **18/P/4496/FUL** - Land adjacent To Waits Cottage, Knightcott Road, Banwell. BS29 6HR. Retrospective application for the retention of altered field gate access. **APPEAL LODGED**
 - (ii) **18/P/4977/FUH** - 9 Riverside, Banwell. BS29 6EE. First floor side/rear extension and internal alterations. **APPROVED**
 - (iii) **18/P/5105/FUL** - Stonebridge Farm Wolvershill Road Banwell BS29 6DR. Variation of condition No. 2 on application 11/P/0297/F to allow for the operational live of the touring caravan site to be extended. **APPROVED**
 - (iv) **18/P/5132/FUH** - 86 High Street, Banwell. BS29 6AQ. Erection of two-story side extension and reconfiguration of internal layout to create an annex within dwelling. **APPROVED**

(v) **18/P/5223/FUH** - 19 Knightcott Banwell BS29 6HS. Construction of an underground garage with new access off of existing highway. Rebuilding of existing dilapidated stone boundary wall and replacement of existing 1.8m high fence with stone walling. **REFUSED**

28. Date of the next meetings – **8th April 2019** Parish Council Meeting 7:30pm Banwell Children's Centre

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.