



Banwell Youth and Community Centre,  
West Street, Banwell.  
North Somerset. BS29 6BS  
01934 820442

9<sup>th</sup> July 2019

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

**To: The Chairman and all members of Banwell Parish Council.**

**You are summoned to attend a Meeting of Banwell Parish Council, to be held on Monday 15<sup>th</sup> July 2019 at 7.30 p.m. at Banwell Children's Centre, when the following business will be transacted.**

*Liz Shayler*  
Clerk to the Council

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make any formal decisions under this item).*

- i) Members of the public.
- ii) Community Beat Manager's report.
- iii) Ward Councillor's report.

## **AGENDA**

1. To receive apologies for absence.
2. To receive members' declarations of interest on any agenda item.
3. To approve as a correct record, the minutes of the meeting of the Parish Council held on 17<sup>th</sup> June 2019 (pages 1 - 6).
4. To receive a short presentation from Ben Stevens of Gigaclear with an update on their rollout plans and progress for the delivery of the ultrafast fibre broadband network in Banwell.
5. To note the following sets of minutes; (pages 7 – 15)
  - (i) Cemetery and Memorials Working Party on the 25<sup>th</sup> June 2019 (pages 7 & 8)
  - (ii) Youth and Community Centre Committee on the 17<sup>th</sup> June (pages 9 & 10)
  - (iii) Youth and Community Centre Committee on the 1<sup>st</sup> July 2019 (pages 11 & 12)
  - (iv) Planning Committee minutes from the 1<sup>st</sup> July 2019 (page 13 - 15)
6. To agree the cost of £608 for the remedial work required for the Cemetery Memorial Stones identified in the annual safety check.
7. To agree a LPG Gas contract for the Youth and Community Centre (page 16)
8. To receive the Clerk's report/Exchange of information: (Please note that the Council is unable to make any formal decisions under this item).
  - Lights around the village
  - Multi Agency Committee (MAC)
  - Riverside wet area

9. To review and approve the following documents; (pages 17 – 24)
  - Expenses – Travel and Subsistence Policy (page 17 - 19)
  - Press and Media Policy (page 20)
  - Records Management & Document Retention Policy (page 21 - 24)
10. To consider the following grant requests; (pages 25 - 28).
  - (i) Banwell Archaeology Society (pages 24)
  - (ii) 1<sup>st</sup> Banwell Scouts (pages 25 & 26)
  - (iii) Banwell Potigny Association (pages 27)
11. To discuss the quarterly operational play inspection reports and agree a way forward (pages 29 - 38)
  - (i) Riverside bench and picnic tables
  - (ii) Movement of Recreation Ground and Riverside signs
  - (iii) Recreation Ground wooden benches
  - (iv) Recreation Ground goal posts
12. To discuss the end of South West Ambulance services defib contract and agree a way forward (pages 39)
13. To consider the erection of a fence on the Knightcott verge where the memorial bench is situated
14. To discuss the High Street verge grass cutting and agree a way forward
15. To note the events, training available and agree any attendance.
  - (i) 20th Sept 2019 Management of Memorials at Somerset & West Taunton Council £135 x 2 (page 40)
  - (ii) 3rd Oct, 17th Oct, 31st Oct & 14th Nov Planning demystified webinars x 4 £120 Cllr Baird
16. To authorise bills for payment (page 41).
17. To consider the appointment of Bridget Bowen as the internal auditor for the financial year 2019/2020 (pages 42 - 45).
18. To note the Parish Council's end of June's net position, bank balances and bank reconciliation (pages 46 - 48)
19. Date of the next meetings –
  - 5<sup>th</sup> August 2019 Planning Committee Meeting, 7pm, Banwell Children's Centre
  - 19<sup>th</sup> August 2019 Parish Council Meeting, 7:30pm, Banwell Children's Centre

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, gender reassignment, sexual orientation, marital status, religion & belief, pregnancy & maternity and disability) Crime and Disorder, Health & Safety and Human Rights.