



## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 18<sup>th</sup> NOVEMBER 2019 AT BANWELL CHILDRENS CENTRE

<b>PRESENT:</b>	Councillors: Paul Blatchford (Chairman), Phil Adams, Phil Baird, Steve Davies, Paul Harding (Vice-Chairman), Maggie McCarthy, Nick Manley and Dawn Parry
<b>IN ATTENDANCE:</b>	Mrs Liz Shayler (Clerk)
<b>WARD COUNCILLOR:</b>	Cllr Haverson
<b>AVON &amp; SOMERSET POLICE:</b>	None
<b>MEMBERS OF THE PUBLIC:</b>	3

The Chairman, Paul Blatchford, opened the meeting by welcoming everybody

### **Before the meeting opened Members of the public were invited to speak;**

#### **i) Members of the public**

A resident made reference to a decision made by the Planning Committee (19/P/1840/FUL). He wished to set the Councils mind at rest in relation to the safety of biofuel, the containers and its movement. He felt that as the Environment Agency had no objections that this should show it was safe. He also made reference to the fact that it would generate twenty new jobs and that there was a future intention to create a 2<sup>nd</sup> entrance onto the A370 which would remove the need for the tankers using the country lanes.

He also mentioned the naming of the roads on the development 17/P/5586/RM. He was saddened that objections had been raised to using his father's name for the main road through and intended to appeal. The Parish Council responded that they had supported his wish to name the main road after his father and had suggested a variety of other names linked to the tythe map and previous owners as detailed in minute 202/19.

#### **ii) Community Beat Manager's report**

The following report was received for the period 21/10/2019 to 10/11/2019

Calls from the Parish received = 50

Selection of crimes reported includes: 1 anti-social behavior, 5 burglary & attempted, 1 concern for welfare, 4 criminal damage, 1 public order, 7 suspicious activity, 3 theft from a vehicle and 2 traffic related.

A number of burglaries, shed and garage break ins have been reported in the area. Members of the public were asked to ensure their property is secure and valuables are property marked, photographed and serial numbers recorded. Serial numbers can be inputted onto "immobilise.com" which is a way of recording electrical items. Should help or advice be needed regarding keeping items safe then members of public can contact their local police beat team. Free Bike Marking is also available in conjunction with "BIKE REGISTER".

The next Beat Surgery is at Banwell Garden Centre Coffee Shop on Saturday 14<sup>th</sup> December 2019 3pm until 4pm. Alternately the team can be contacted via the Avon and Somerset Constabulary website or Twitter @ASPWSM.

#### **iii) Ward Councillor's report**

Cllr Haverson reminded the Council that currently North Somerset were in Purdah and therefore many discussions and decisions had been delayed.

## The meeting was convened

### **234/19 To receive apologies for absence (agenda item 1)**

Apologies were received from District Councillor Ann Harley.

### **235/19 To receive members' declarations of interest on any agenda item (agenda item 2)**

No declarations of interest were received.

### **236/19 To approve as a correct record, the minutes of the Parish Council Meeting held on 21<sup>st</sup> October 2019 (agenda item 3).**

**Resolved** – That the minutes of the Parish Council Meeting held on 21<sup>st</sup> October 2019 be approved as a correct record of the meeting with an amendment to minute 216/19 to remove the additional p from Car-Park.

**The resolution was correctly proposed and seconded (Unanimous).**

The minutes of the meeting were signed by the Chairman as a correct record.

### **237/19 To approve as a correct record, the minutes of the extra-ordinary Parish Council Meeting held on the 4<sup>th</sup> November 2019 (agenda item 4).**

**Resolved** – That the minutes of the Extra-ordinary Parish Council Meeting held on 4<sup>th</sup> November 2019 be approved as a correct record of the meeting.

**The resolution was correctly proposed and seconded (Unanimous with 1 abstention due to absence).**

The minutes of the meeting were signed by the Chairman as a correct record.

### **238/19 To note the following sets of minutes (agenda item 5)**

#### **(i) Recreation Ground Trust minutes from the 21<sup>st</sup> October 2019**

The minutes from the Recreation Ground Trust were noted

#### **(ii) Planning Committee minutes from the 4<sup>th</sup> November 2019**

The minutes of the Planning Committee were noted.

#### **(iii) Youth and Community Centre Committee on the 4<sup>th</sup> November 2019**

The minutes of the Youth & Community Centre Committee Meeting were noted.

### **239/19 To receive the Clerk's report/Exchange of information: (agenda item 6).**

- (i) Remembrance Parade** – the Chairman thanked those that attended and particularly to the volunteers who gave up their time to close the roads. The Clerk to write a letter of thanks to the Volunteers on behalf of the Council.
- (ii) Youth and Community Centre (YCC) Energy audit** – Cllr McCarthy and the Clerk have undertaken part of the survey and will use it to form an action plan for making the YCC more energy efficient. Cllr McCarthy to contact the Carbon Trust to see if they would visit the YCC to offer carbon footprint reduction advice.
- (iii) Axbridge Rotary Club and Knightcott Bank** – The Vice-Chairman thanked Axbridge Rotary Club for the 3000 bulbs that they planted along the Knightcott Bank. The Clerk to write a letter of thanks to them on behalf of the Council.
- (iv) Christmas Tree Working Party** – the Christmas tree would be erected on the 1<sup>st</sup> December 2019 at 10am and taken down on the 5<sup>th</sup> January 2020 at 10am.

- (v) **Wessex Water** – the Clerk updated the meeting that she had spoken to Wessex Water and they hoped to resolve the matter of the new lease and licence by the middle of December. They apologised for the delay which was due to staff moving on and a recent bereavement. It would now be dealt with by the head of Estates at Wessex.
- (vi) **Recreation Ground Additional Play Equipment project** – GB Sport have reported that weather allowing they hope to have the equipment installed by Christmas.
- (vii) **West of England Rural Network AGM** - Thursday 21st November 2019 - 4pm until 5pm Compton Martin Village Hall.
- (viii) **Wrighton Vale Rotary Club** – Will be forming a working party in January to tackle some of the weeding around the village including the flowerbeds, West Street Car-Park and some of the paths around the village.
- (ix) **Vandalism of Recreation Ground Bench** – Cllr Harding reported that the bench had been vandalised over the weekend. A fire had been lit on top of the bench although it has only cause a little damage.

**240/19**

**To approve the following items of expenditure (agenda item 7)**

- (i) **£270 for the annual tree survey**

**Resolved** – To approve the payment of £270 for an annual tree survey.

**The resolution was correctly proposed and seconded (Unanimous).**

- (ii) **£600 to install an accessible swing as part of the recreation ground additional equipment project.**

**Resolved** – To approve the payment of £600 for an accessible swing seat as part of the Recreation Ground project.

**The resolution was correctly proposed and seconded (Unanimous).**

- (iii) **£15 to renew the annual membership to Somerset Playing Fields' Association**

**Resolved** – To approve the payment of £15 for membership of the Somerset Playing Fields Association.

**The resolution was correctly proposed and seconded (Unanimous).**

- (iv) **£120 for the annual Christmas Tree sourced from Banwell Garden Centre to be located in the school.**

**Resolved** – To approve the payment of £120 to Banwell Garden Centre for the annual Christmas Tree.

**The resolution was correctly proposed and seconded (Unanimous).**

- (v) **£96 for two full page adverts for Youth Club and AMS Electricals**

**Resolved** – To approve the payment of up to £96 for two full page adverts for Youth Club and AMS Electricals.

**The resolution was correctly proposed and seconded (Unanimous).**

**241/19**

**To postpone the installation of the DDA accessible benches until the tarmac pad and path are installed.**

The Clerk updated the meeting to say that she had spoken to the contractors and this would be unnecessary.

**242/19 To consider the erection of a bollard on the footpath between Church Street and the Church adjacent to Chillies (agenda item 9).**

**Resolved** – That the Clerk write to the properties adjacent to the footpath explaining that a removeable bollard would be erected in the New Year.

**The resolution was correctly proposed and seconded (Unanimous).**

**242/19 To consider projects for the budget / CIL contributions (agenda item 10).**

The Council considered the various suggested projects and added the replacement of some of the current dog bins. Cllr McCarthy and Cllr Parry to work on additional Riverside equipment with a view to applying for the Pocket Park Government Grant. The Clerk to work through the list prioritised with a view to adding it to the 2020/21 budget with some items being deferred until 2021/22.

**The resolution was correctly proposed and seconded (Unanimous).**

**243/19 To receive an update on the rerouting of the A370 (Banwell Bypass) and discuss a way forward (agenda item 11).**

The Chairman confirmed that North Somerset had been awarded the requested infrastructure bid which include the rerouting of the A370 to circumvent Banwell (known as the Banwell Bypass). The Chairman felt it was important to fully engage with North Somerset and to ensure that members of the community do the same.

**The resolution was correctly proposed and seconded (unanimous).**

**244/19 To authorise bills for payment (agenda item 12)**

**Resolved:** To authorise bills for payment of £7321.91 Cllr Harding and Cllr Baird to authorise the BACs payments.

**The resolution was correctly proposed and seconded (unanimous)**

**245/19 To note the Parish Council's end of October's net position bank balances and bank reconciliation (agenda item 13).**

The net position, bank balances and bank reconciliation for the end of October were noted.

**246/19 Dates of the next meetings – (agenda item 14)**

2<sup>nd</sup> December Planning Committee Meeting, 7pm, Banwell Youth & Community Centre  
2<sup>nd</sup> December YCC Committee Meeting, 7:45pm, Banwell Youth & Community Centre  
16<sup>th</sup> December Parish Council Meeting, 7:30pm, Banwell Children's Centre (Mulled Wine and Mince Pies)

The Chairman closed the meeting at 20:40

.....Chairman

.....Date

**Bills for Payment - 5th November to 12th November 2019**  
**Banwell Parish Council**

Method	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
DD	Mainstream	Phone and Broadband (DD 14.11.19)	£5.30	£1.06	<b>£3.79</b>	118/19	The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
DD	E-ON	Streetlight Power (DD 15.11.19)	£147.01	£7.35	<b>£154.36</b>	118/19	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		<b>£141.75</b>		
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		<b>£70.87</b>		
BACS	J K Gardening	Grass cutting @ YCC	£70.88		<b>£70.88</b>		
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		<b>£162.50</b>		
BACS	J K Gardening	Village orderly					
		<b>Total £838.50</b>	£392.50		<b>£392.50</b>		
BACS	FOS UK	Dog Bin emptying	£338.00		<b>£338.00</b>	177/19	
BACS	SLCC	Regional Conference x 2	£110.00	£22.00	<b>£132.00</b>	174/19 vii	
BACS	SLCC	Webinar	£30.00	£6.00	<b>£36.00</b>		
BACS	Calor	Standing Charge	£14.71	£0.74	<b>£15.45</b>	150/19	
BACS	North Somerset	Standards Training	£30.00		<b>£30.00</b>		
BACS	Banwell Village Hall	Hire of Hall for Memorial Tree Planting Ceremony	£21.00		<b>£21.00</b>	171/19	
BACS	Barcham	Memorial Trees	£2,746.00	£549.20	<b>£3,295.20</b>	Grant from NL	
BACS	Insight Cleaning	YCC Cleaning	£144.00		<b>£144.00</b>	39/19	
BACS	GTI Heating	Bolier & LPG Check	£85.00		<b>£85.00</b>	H & S	
SO	E. Shayler	Clerk's Salary (SO 26.11.19)	£1,526.54		<b>£1,526.54</b>	118/19	
DD	E-ON	YCC power (DD 28.11.19)	£60.11	£3.01	<b>£63.12</b>	YCC 20/20	
DD	Nest	Pension contibutions (DD 28.11.19)	£134.70		<b>£134.70</b>	118/19	
DD	NS Council	Waste Collection (DD 01.12.19)	£14.50		<b>£14.50</b>	118/19	
BACS	HMRC	PAYE and NI for Sept (12.12.19)	£487.18		<b>£487.18</b>		
		<b>Totals</b>	<b>£6,732.55</b>	<b>£589.36</b>	<b>£7,319.34</b>		

**Bills for Payment - 18th November to 2nd December 2019**  
**Banwell Parish Council**

Method	Payee	Details	Net Amount	VAT	Gross Amount		Minute agreed	Power
	<b>Already Paid</b>							The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
BACs	PKF	External Audit	£400.00	£80.00	<b>£480.00</b>		Audit	
	<b>To Pay</b>							
BACs	Nibra	East Street post	£280.16	£56.03	<b>£336.19</b>		H & S	
BACs	Clerk Expenses	Keys, batteries, padlocks, leads, spoons, bin liners etc..	£159.64	£10.49	<b>£170.13</b>		Expenses	
		<b>Totals</b>	<b>£839.80</b>	<b>£146.52</b>	<b>£986.32</b>			