



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 21st OCTOBER 2019 AT BANWELL YOUTH & COMMUNITY CENTRE

PRESENT:	Councillors: Paul Blatchford (Chairman), Phil Adams, Steve Davies, Paul Harding (Vice-Chairman), Maggie McCarthy, Nick Manley and Dawn Parry.
IN ATTENDANCE:	Mrs Liz Shayler (Clerk)
WARD COUNCILLOR:	Karin Haverson
AVON & SOMERSET POLICE:	None
PRESS:	None
MEMBERS OF THE PUBLIC:	2

The Chairman, Paul Blatchford, opened the meeting by welcoming everybody

Before the meeting opened Members of the public were invited to speak;

i) **Members of the public**

No issues were raised.

ii) **Community Beat Manager's report**

The following report was received for the period 11/09/2019 to 20/10/2019

Calls from the Parish received = 68

Selection of crimes reported includes: 1 antisocial behavior, 2 assault, 1 burglary & attempted, 7 concern for welfare. 3 criminal damage, 3 suspicious activity, 1 theft and 10 traffic related.

There has been an increase in shed and garage burglary over the past few months, members of the public are asked to ensure their outbuildings are secure and their property marked. The local beat team are available to offer home security advice, property marking and free Bike Marking in conjunction with "BIKE REGISTER" .

The next Beat Surgery is at Banwell Garden Centre coffee shop on Saturday 16th November 2019 3pm until 4pm. Alternately the team can be contacted via the Avon and Somerset Constabulary website or Twitter @ASPWSM.

iii) **Ward Councillor's report**

Cllr Haverson – Updated the meeting on the decision not to refer Weston Hospital to the Secretary of State for Health. Cllr Haverson read out a prepared press release clarifying North Somerset's current position.

Cllr Harley – Updated the meeting on the current situation in North Somerset in relation to working parties being set up to consider various aspects of policy, this was still ongoing. She reported that Locking Parish Council had approached her in relation to the naming of the central road which they felt should continue the RAF theme. In conclusion Cllr Harley informed the meeting that the Planning Officer was minded to refuse the proposed application of 63 houses along Wolverhill Road due to over development.

The meeting was convened

209/19 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Baird.

- 210/19 To receive members' declarations of interest on any agenda item (agenda item 2)**
- No declarations of interest were received
- 211/19 To approve as a correct record, the minutes of the Parish Council Meeting held on 16th September 2019 (agenda item 3).**
- Resolved** – That the minutes of the Parish Council Meeting held on 16th September 2019 be approved as a correct record of the meeting.
- The resolution was correctly proposed and seconded (Unanimous).**
- The minutes of the meeting were signed by the Chairman as a correct record.
- 212/19 To receive a short presentation from Anne Stevens of AMS Electricals about North Somerset's Handyman service (agenda item 4).**
- Anne Stevens gave a brief presentation informing Council of North Somerset's Handyman Service which was available to anyone over the age of 60 or anyone with a registered disability. It is aimed at members of the community, meeting the above criteria, who need help with odd jobs around the house.
- 213/19 To note the following sets of minutes (agenda item 5)**
- (i) **Youth and Community Centre Minutes from the 12th September 2019**
- The Minutes from the Youth and Community Centre Committee Minutes were noted
- (ii) **Planning Committee minutes from the 7th October 2019**
- The minutes of the Planning Committee Meeting were noted.
- (iii) **Cemetery Working Party from the 17th October 2019**
- The notes of the Cemetery Working Party were noted
- 214/19 To agree the following recommendation made by the Cemetery Working Party (agenda item 6)**
- (i) **The location of the burial plot for the ancient remains and any associated costs**
- Resolved:** That the burial plot be located at the entrance of the Cemetery to the right hand side of the Cemetery sign and to waive the interment and memorial fee for the burial of the ancient remains.
- The resolution was correctly proposed and seconded (unanimous)**
- (ii) **Any changes to the fee schedule taking account of the Governments Child Funeral Fund**
- Resolved:** To permanently waive the interment and memorial fee for the interment of all children under the age of 18.
- The resolution was correctly proposed and seconded (unanimous)**
- (iii) **The purchase of a Memorial Stone for still born children in the Children's Section**

The Clerk updated the meeting that she since the Cemetery Working Party meeting the she had spoken to the Church and they would discuss having a stone in the Churches Children's Section at a future Parochial Church Council meeting.

(iv) The work involved in getting a quote for work to the War Memorial and any associated costs

The Clerk updated the meeting that she had approached the British Legion who in turn have approached head office and an answer was waited. The Clerk to take photographs of the war memorial to send to the War Memorial Conservation co.

215/19 To agree the recommendation from the Cemetery Working Party to approve the following documents (agenda item 7);

(i) The amended Cemetery Regulations

Resolved – To approve the amended Cemetery Regulations

The resolution was correctly proposed and seconded (unanimous).

(ii) Memorial Inspection Risk Assessment

Resolved – To approve the Memorial Inspection Risk Assessment.

The resolution was correctly proposed and seconded (unanimous).

(iii) Grave ownership and Deed Transferal

Resolved – To approve the Grave ownership and Deed Transferal.

The resolution was correctly proposed and seconded (unanimous).

(iv) Transfer of Deed Ownership Request

Resolved – To approve the Transfer of Deed Ownership Request

The resolution was correctly proposed and seconded (unanimous).

216/19 To receive the Clerk's report/Exchange of information: (agenda item 8).

- (i) Knightcott Zebra Crossing** - The crossing is now lit both at the top and the columns making it significantly more visible. The Clerk to write to North Somerset thanking them.
- (ii) Knightcott dropped Kerbs** - The Chairman and Clerk attended a very positive meeting at the Co-op. North Somerset have quoted approximately £1500 per pair of kerbs of which the Co-op were confident they could fund. The Clerk will liaise with North Somerset and the Co-op to fill in the necessary paperwork.
- (iii) Remembrance Parade** - A reminder that the Memorial Parade is November 10th. The Parish Council are to meet in the Carp-Park at about 2:30pm for the parade to leave at 2:45pm.
- (iv) The formation of a Neighbourhood Plan** – The Chairman and Cllr Parry attended the North Somerset Workshop on the 12th October and the Chairman has requested that we invite North Somerset Neighbourhood planning team to come and speak to the Parish Council about the possibility of doing a neighbourhood plan in Banwell.
- (v) Next year's precept** – The Council were given a reminder to think about costed projects for the financial year 2020/21. Any costed suggestions to be submitted to the Clerk by mid-November for draft precept consideration in December.
- (vi) Community Infrastructure Levy (CIL)** – The meeting were told that the Parish Council had received their first CIL payment of £400.80. The next one due in 6 months would be several

thousand. The Council were asked to consider projects that would be funded by CIL as the money has to be used within five years. This will be an agenda item for next month.

217/19 To approve the Lone Working Policy (agenda item 9)

Deferred until next month to allow Cllr Harding to go through it with the Clerk.

218/19 To agree the cost of £225 for the annual independent inspections at the Recreation Ground and Riverside (agenda item 10)

Resolved – To approve the cost of £225 for the annual independent inspections at the Recreation Ground and Riverside.

The resolution was correctly proposed and seconded (unanimous).

219/19 To agree extending the present lighting contract with Western Rail Services (agenda item 11)

Resolved – To agree to extend the present lighting contract at its current price with Weston Rail Services for a further three years.

The resolution was correctly proposed and seconded (unanimous).

220/19 To note the training and events available and agree any attendance (agenda item 12).

(i) 12th November 2019 ‘Chairmanship Skills’ Winscombe 7pm price TBC

Resolved: That Cllr Baird, Blatchford, Manley and Parry attend this training

The resolution was correctly proposed and seconded (unanimous).

(ii) TBD 1st Aid Course All day £126

Resolved: The Clerk to attend

The resolution was correctly proposed and seconded (unanimous)

(iii) 13th November 2019 ‘The Digital Clerk’ webinar £30

Resolved: The Clerk to attend this webinar.

The resolution was correctly proposed and seconded (unanimous).

221/19 To discuss requesting parking restrictions along West Street from outside the newsagents to outside the old post office to North Somerset’s next review (agenda item 13)

Resolved: To not put forward any waiting restrictions along West Street.

The resolution was correctly proposed and seconded (unanimous).

222/19 To discuss the request from North Somerset Disability & Advice Line for a grant (agenda item 14)

Resolved: To award a grant of £100 to North Somerset Disability & Advice Line

The resolution was correctly proposed and seconded (unanimous).

223/19 To discuss the Burnham & Weston Energy Sunshine Fund and whether there were any projects that the Parish Council would like to submit a proposal for (agenda item 15).

Standing orders were suspended to allow District Cllr Haverson to speak about the Burnham & Weston Energy Sunshine Fund.

Standing orders were reinstated.

Resolved: To submit a proposal to the sunshine fund to replace external lighting on the building with energy efficient ones.

The resolution was correctly proposed and seconded (unanimous).

224/19 To agree to a variable direct debit with Water 2 Business for the supply of water services (agenda item 16)

Resolved: To agree to a variable direct debit with Water 2 Business for the supply of water services.

The resolution was correctly proposed and seconded (unanimous).

225/19 To authorise bills for payment (agenda item 17)

Resolved: To authorise bills for payment of £7700.76 Cllr Harding and Cllr Baird to authorise the BACs payments with the addition of Insight cleaning once the invoice has been signed.

The resolution was correctly proposed and seconded (unanimous)

226/19 To note the Parish Council's end of September's net position bank balances and bank reconciliation (agenda item 18).

The net position, bank balances and bank reconciliation for the end of September's were noted.

227/19 Dates of the next meetings – (agenda item 19)

4th November 2019 Planning Committee Meeting, 7pm, Banwell YCC
18th November 2019 Parish Council Meeting, 7:30pm, Banwell YCC

The Chairman closed the meeting at 20:45

.....Chairman

.....Date

Bills for Payment - 17th September to 20th October 2019
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
DD	Mainstream	Phone and Broadband (DD 14.07.19)	£115.36	£23.07	£138.43	118/19	The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
DD	E-ON	Streetlight Power (DD 15.07.19)	£142.27	£7.11	£149.38	118/19	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		
BACS	J K Gardening	Village Orderly	£392.50		£392.50		
BACS	J K Gardening	Additional strimming flower beds	£60.00		£60.00	149/17	
BACS	J K Gardening	Additional Grass cutting	£105.00		£105.00	157/19 & 135/19	
BACS	J K Gardening	Environmental Fee Hill	£40.00		£40.00		
BACS	J K Gardening	War Memorial Hedge	£90.00		£90.00	H & S	
BACS	FOS UK	Dog Bin emptying	£338.00		£338.00	177/19	
BACS	Kirsty's Kleaners	YCC Cleaners (Final Bill)	£181.50		£181.50	057/19	
BACS	Weston rail service	Lights 3rd quartely bill (not invoiced in June)	£875.00	£175.00	£1,050.00	242/18	
BACS	Weston rail service	Lights final quartely bill	£875.00	£175.00	£1,050.00	242/18	
BACS	DS Securities	Works per Quotation 19th July	£555.00	£111.00	£666.00	YC 38/19	
BACS	SLCC	Books	£65.91	£0.80	£66.71		
BACS	Complete Weed Con	Weed Spraying around the village	£357.00	£71.40	£428.40	239/18	
BACS	Man in Red	Porch Window Clean	£40.00		£40.00		
BACS	Water 2 Business	Water Bill	£334.24	£28.51	£362.75		
BACS	Microbitz	Cllr Davies Computer	£48.75	£9.75	£58.50		
BACS	ALCA	Planning Demystified x 2	£100.00		£100.00		
BACS	EDF	YCC Electricity Final Bill	£35.35	£1.77	£37.12		
Chq	British Legion	Poppy Appeal Wreath	£60.00		£60.00		
SO	E. Shayler	Clerk's Salary (SO 26.10.19)	£1,526.54		£1,526.54	118/19	
DD	E-ON	YCC power (DD 28.10.19)	£66.71	£3.34	£70.05	YCC 20/20	
DD	Nest	Pension contibutions (DD 28.10.19)	£134.70		£134.70	118/19	
DD	NS Council	Waste Collection (DD 01.11.19)	£14.50		£14.50	118/19	
BACS	HMRC	PAYE and NI for Sept (12.11.19)	£487.18		£487.18		
		Totals	£7,486.51	£606.75	£8,093.26		



MINUTES OF THE EXTRA-ORDINARY MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 4th NOVEMBER 2019 AT BANWELL YCC

PRESENT: Councillors: Paul Blatchford (Chairman), Phil Adams, Phil Baird, Steve Davies and Paul Harding (Vice-Chairman)

IN ATTENDANCE: Mrs Liz Shayler (Clerk)

The Chairman, Paul Blatchford, opened the meeting by welcoming everybody

228/19 To receive apologies for absence (agenda item 1)

Apologies were received from Cllrs Nick Manley, Maggie McCarthy and Dawn Parry.

229/19 To receive members' declarations of interest on any agenda item (agenda item 2)

No declarations of interest

230/19 To award the Recreation Ground play equipment tender (agenda item 3)

The Meeting noted that all of the contractors tenders (scope 1 and scope 2 combined) had gone over the set budget of £30,000.

Resolved – To split scope 1 and 2 awarding scope 1 to Contractor 1 and deferring scope 2 to a later date.

The resolution was correctly proposed and seconded (unanimous).

231/19 To receive the Clerk's report/Exchange of information: (agenda item 4).

- (i) **Wessex Water** – the Clerk had met with a Wessex Water senior engineer and had discussed a possible way in which they were intending to alleviate the sewage issue being experienced by residents on Wolvershill Road and Orchard Close. An official plan is awaited but it will mean that the Youth and Community Centre Car-Park will need to be dug up.
- (ii) **Trees** – The Recreation Ground, Church, Riverside and Knightcott Road Memorial trees were now planted. The Football Club and School trees will be planted on Wednesday. The Chairman to visit the Reception Class at Banwell School on Friday.
- (iii) **Remembrance Parade** – the meeting were told that the Specials would no longer be supporting the parade for health and safety reasons. As the Parish Council were responsible for the insurance, health and safety of the parade there would need to be at least eleven volunteers closing the road to enable the parade to go ahead. It had been advertised on Facebook and a decision would be taken Friday lunchtime.

232/19 To authorise bills for payment (agenda item 5)

Resolved: To authorise bills for payment of £596.13 Cllr Harding and Cllr Blatchford to authorise the BACs payments.

The resolution was correctly proposed and seconded (unanimous)

233/19 Dates of the next meetings – (agenda item 6)

2nd December 2019 Planning Committee Meeting, 7pm, Banwell Children's Centre

The Chairman closed the meeting at 19:45

.....Date

Bills for Payment - 19th August to 10th September 2019
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount		Minute agreed	Power
								The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
BACS	Insight Cleaning	YCC Cleaners	£144.00		£144.00			
Chq	North Somerset Dial	Grant	£100.00		£100.00			
BACS	Complete Business	Coloured ink cartridges	£96.69	£19.34	£116.03			
BACS	Balmoral Systems Ltd	YCC Fire extinguishers check and change	£196.75	£39.35	£236.10			
		Totals	£537.44	£58.69	£596.13			

Banwell Recreation Ground Charity No. 304472

Minutes of a Meeting of the Trustees held at 7pm on Monday, 21st October 2019 at Banwell Childrens Centre

PRESENT: Phil Adams, Paul Blatchford, Paul Harding, Nick Manley, Maggie McCarthy and Dawn Parry.

45/19 To appoint a Chairman for the Banwell Recreation Ground Trust for 2019/20 (agenda item 1)

Resolved – To defer the appointment Chairman until the next meeting.

The resolution was correctly proposed and seconded (unanimous).

Resolved: That Paul Harding continue to chair the meeting in the absence of a Chairman.

The resolution was correctly proposed and seconded (unanimous).

46/19 To appoint a Vice - Chairman for the Banwell Recreation Ground Trust for 2019/20 (agenda item 2)

Resolved – To defer the vice-chairmanship until the next meeting.

The resolution was correctly proposed and seconded (unanimous).

47/19 To appoint a Treasurer / Clerk for the Banwell Recreation Ground Trust for 2019/20 (agenda item 3)

Resolved – To appoint Liz Shayler as Treasurer / Clerk of the Banwell Recreation Ground Trust for 2019/20

The resolution was correctly proposed and seconded (unanimous).

48/19 Apologies for Absence (agenda item 4)

Apologies were received from Phil Baird

49/19 To Receive any Declarations of Interest (agenda item 5)

None received.

50/19 Minutes of the Meeting of the Trustees held on 17th June, 2019 (agenda item 6)

Resolved – That the minutes be approved as a correct record of the meeting

The resolution was correctly proposed and seconded (unanimous).

The minutes of the meeting were signed by the Chairman of the meeting as a correct record.

51/19 To agree to the positioning of new equipment by Banwell Parish Council as specified in planning application 19/P/1610/FUL (agenda item 7)

Resolved – To agree the positioning of new equipment by Banwell Parish Council as specified in planning application 19/P/1610/FUL

The resolution was correctly proposed and seconded (unanimous).

Dawn Parry joined the meeting

52/19 To discuss the Recreation Ground tenders and make a recommendation to Banwell Parish Council (agenda item 8)

Resolved – To recommend to the Parish Council that Contractor 1 undertake scope 1 with the bee seesaw and with additional wet pour under the climber and scope 2 to be deferred for a future meeting due to budgeting constraints.

The resolution was correctly proposed and seconded (unanimous).

53/19 To finalise the arrangements for the memorial tree planting on the 2nd November 2019 (agenda item 9)

Maggie McCarthy gave a brief report on the final arrangements of the memorial tree planting on the 2nd November 2019 at 2pm.

54/19 To note the Parish Councils Recreation Ground end of Septembers budget (agenda item 10)

The Parish Councils Recreation Ground end of September's budget was noted

55/19 To Consider Any Other Urgent Other Issues Relating to the Recreation Ground (agenda item 11)

No matters were brought up for consideration

56/19 Date of the next meeting (agenda item 12)

To be determined

The Chairman closed the meeting at 7:25pm

.....Chair

.....Date



MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD AT 7pm ON MONDAY 4th NOVEMBER 2019 AT BANWELL YOUTH AND COMMUNITY CENTRE

PRESENT: Councillors Paul Blatchford (Chairman), Steve Davies, Phil Baird & Paul Harding.

IN ATTENDANCE: Mrs Liz Shayler (Clerk) and Cllr Phil Adams

039/19 To receive apologies for absence (agenda item 1)

Apologies were received from Cllr Manley, Cllr Parry & District Councillor Cllr Harley

040/19 To receive declarations of interest (agenda Item 2)

No declarations were made.

041/19 To approve as a correct record the minutes of the Planning Committee Meeting held on the 7th October 2019 (agenda item 3).

Resolved – That the minutes of the Planning Committee Meeting held on the 2nd September and 7th October 2019 be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (Unanimous).

The minutes of the meetings were signed by the Chairman as a correct record.

042/19 To note and comment upon planning applications (agenda item 4)

- (i) **19/P/1840/FUL** - Banwell Rolstone Barns, West Rolstone Rd, Hewish, Weston-super-Mare. BS24 6UU. Change of use of part of an existing building from agriculture (Sui Generis Use) and storage (Use Class B8) to light industrial use (Class B2) and the erection of 6no. bio mixing tanks and use of adjoining land to provide parking for the proposed new use.

Resolved – To object to this application due to the lack of clarity on the hazards associated with biofuel and the amount and type of lorry movements.

The resolution was correctly proposed and seconded (unanimous)

- (ii) **19/P/2179/FUH** - The Forge, Hillend, Locking, Weston-super-Mare, BS24 8PQ. The application is to extend above the single storey and also extend outwards of the single storey.

Resolved – To object to this application as it erases the original barns roof line by raising it.

The resolution was correctly proposed and seconded (unanimous)

Cllr Davies joined the meeting

- (iii) **19/P/2256/FUH** – The Lawns, 2 High Street, Banwell. BS29 6AA. Proposed whole house window refurbishment. Construction of porch to east elevation.

Resolved – To support this application

The resolution was correctly proposed and seconded (unanimous)

- (iv) **19/P/2342/LDE** - Western Fields, Whitley Rd, Banwell. BS29 6NA. Lawful development certificate for the existing mixed use of buildings 1 and 3 for vehicle repairs (Class B2) and storage (Class B8) and the existing use of building 2 for storage (Class B8).

This application was noted

- (v) **19/P/2354/FUH** - Court Farm, Moor Road, Banwell. BS29 6ET. Construction of an extension at first floor level.

Resolved – To support this application

The resolution was correctly proposed and seconded (unanimous)

- (vi) **19/P/2389/LDE** - Gobbles Farm, Wolvershill Rd, Banwell. BS29 6DQ. Lawful Development Certificate for the existing use for siting of one residential mobile home; change of use of two agricultural buildings to commercial storage units (Use Class B8) and change of use of land from agricultural to commercial use as container storage.

This application was noted

- (vii) **19/P/2405/NMA** – Moorsholm Wolvershill Road Banwell BS29 6DG. Non material amendment to application 18/P/2275/RM (Submission of Reserved Matters for appearance, landscaping, layout and scale for the erection of 44no. dwellings pursuant to outline planning permission 16/P/2094/O (outline planning application for the erection of up to 44 no. dwellings (including 13 no. affordable housing units (30%)), along with the provision of informal public open space and associated works with access from Wolvershill Road for approval; appearance, landscaping, layout and scale reserved for subsequent approval) to allow the removal of road servicing plots 13-21 from adoptable areas of plan.

Resolved – To note this application

The resolution was correctly proposed and seconded (unanimous)

- (viii) **19/P/2408/FUL** – Land Accessed From Silver Moor Lane, Banwell. De-assemble existing steel portal frame open storage agricultural building and re-erect in a new position approximately 60m from the existing location. Inclusion of permeable stoned vehicular access track and restore site of existing to grass.

Resolved – Whilst the Parish Council normally support local agriculture, to not support this application due to the unjustified movement of the barn.

The resolution was correctly proposed and seconded (unanimous)

- (ix) **19/P/2554/FUL** - Land Off Towerhead Road Banwell. Retention of two accesses off Towerhead Road (previously used for the Bristol Water Resilience Scheme works).

Resolved – To not support this application as there was never an entrance at this point and it would be inappropriate to have one in the future once the National Grid work has been completed.

The resolution was correctly proposed and seconded (unanimous)

- (x) **19/P/2583/EA1** - Land East Of Junction 21 Of M5 Haybow Hewish. Request for a formal screening opinion as to whether an Environmental Impact Assessment is required to be submitted for a proposed change of use from agricultural use to allow the construction of access roads, reception centre, a park and ride car park for Bristol Airport parking allowing for up to 3,000 cars to park. THIS IS NOT A PLANNING APPLICATION.

This application was noted

043/19 To note planning decisions – (agenda item 5)

- (i) **18/P/5209/RM** - Mead Fields, Parklands Phase 3A Land South Of Churchland Way Wolvershill Road Banwell. Submission of reserved matters of access, appearance, landscaping, layout and scale for the erection of 136no. dwellings pursuant to outline planning permission 12/P/1266/OT2. **APPROVED**
- (ii) **19/P/1151/FUL** -The Moor Dairy, Moor Road, Banwell. BS29 6ET. Erection of a new barn to replace fire damaged barn. **APPROVED**
- (iii) **19/P/2059/NMA** - Land South of Churchland Way Wolvershill Road Banwell. Nonmaterial amendment to application 15/P/0514/F (construction of Phase 1 road infrastructure) to amend the rising of main route (foul) to south of site to north of the Grumblepill Rhyne. **APPROVED**
- (iv) **19/P/1945/CQA** - Land Off Havage Drove Box Bush Lane Rolstone. Prior approval for change of use from agricultural building and land to 1no. dwelling within use class C3, plus associated operational development comprising the replacement and installation of doors and windows; replacement of roof covering; cladding and render to external wall. **REFUSED (not PD)**

044/19 Date of the next meeting (agenda item 6)

18th November 2019 7:30pm Parish Council Meeting, Youth & Community Centre
2nd December 2019 7pm Planning Committee Meeting, Youth & Community Centre

The Chairman closed the meeting at 19:25

.....Chairman

.....Date



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.45 P.M. ON MONDAY 4th NOVEMBER 2019

Present: Phil Adams, Phil Baird, Paul Blatchford and Paul Harding

In attendance: Liz Shayler (Clerk) and Steve Davies

Due to the absence of the Chair and the Vice Chairman;

Resolved: That Cllr Blatchford Chair the meeting.

The resolution was correctly proposed and seconded (unanimous)

46/19 To receive apologies for absence: (agenda Item 1)

Apologies were received from Cllrs Nick Manley and Maggie McCarthy

47/19 To receive declarations of Interest (agenda Item 2)

There were no declarations of interest received.

48/19 To approve, as a correct record, the minutes of the Youth & Community Centre Committee minutes from the 12th September 2019 (agenda Item 3)

Resolved: To approve, as a correct record, the minutes of the Youth & Community Centre Committee minutes from the 12th September 2019

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Cllr Blatchford as a correct record.

49/19 To note the report from YMCA Dulverton on the current Youth Club provision (agenda item 4)

The report from YMCA Dulverton was noted but the committee requested that if there was no representative present that the report needs more information to help inform the appraisal process.

50/19 To complete the YMCA Dulverton bimonthly appraisal process (page 5)

Resolved: Due to lack of information, to defer the appraisal until the next meeting.

The resolution was correctly proposed and seconded (unanimous)

51/19 To agree the purchase and design of Banwell Youth and Community Centre Signs (agenda item 6)

Resolved: To run a competition to invite parishioners to design a Youth and Community Centre sign for the building. The competition to be advertised on social media, the website and in the Parish Magazine.

The resolution was correctly proposed and seconded (unanimous)

52/19 To discuss the request from Banwell Youth Club to paint the walls in the TV area (agenda item 7)

Resolved: To agree the request from Banwell Youth Club to paint the walls in the TV area as per the submitted proposal.

The resolution was correctly proposed and seconded (unanimous)

53/19 To discuss the Porch area and using window wraps (agenda item 8)

Resolved: Cllr Baird to investigate solar reflective window wrap design and cost.

The resolution was correctly proposed and seconded (unanimous)

54/19 To agree the use of the Youth and Community Centre for a free Community Bike Repair Cafe on the 25th January 2020 (agenda item 9)

Resolved: To approve, the use of the Youth and Community Centre for a free Community Bike Repair Cafe on the 25th January 2020 and combine it with other community information events.

The resolution was correctly proposed and seconded (unanimous)

55/19 To discuss the use of the Youth and Community Centre for a free Scam workshop from Natwest Community Banking (agenda item 10)

Resolved: To approve the use of the Youth and Community Centre for a free Scam workshop from Natwest Community Banking and pair with the Repair Café on the 25th January 2020.

The resolution was correctly proposed and seconded (unanimous)

56/19 56/19 To receive the Clerk's report/exchange of information (agenda item 11)

- a. **2020/21 Budget** – the Clerk was asked to include an entry system and ways in which the PC can reduce the carbon footprint of the YCC building.

57/19 Date of Next Meeting (agenda item 12)

Monday 2nd December 2019 at 7pm.

The meeting closed at 8:45pm.

Chairman.....

Date.....

Christmas Tree Working Party

The tree will be delivered to site when requested.

It will require being put up (metal stake and then 4 wooden stakes, presently investigating a civic stand) and decorated (lights & baubles). Everything presently stored at YCC.

The school have suggested the weekend of the 30th November ready for the start of December or the weekend December 7th

Jeff Parker will PA test lights in preparation and then plug into the school on the Monday.

Dates	Time	
Saturday 30 th November	AM	PM
Sunday 1 st December	AM	PM
Saturday 7 th December	AM	PM
Sunday 8 th December	AM	PM

I can't do morning of the 30th (but Russ still available) none of us are available on the 8th. PM on the 30th is the Christmas Fayre at the Church.

Take down (reverse and back to YCC)

Dates

Saturday 4th Jan	AM	PM
Sunday 5 th Jan	AM	PM

Volunteers

Shayler Family



Inclusive Seat

High quality, durable swing “chainset” for children with special needs

Features

- Manufactured from rotation moulded HDPE and supplied with a 6mm chain set
- Seat is provided with shock absorbing bumper
- Choice of seat colour; red, green and blue
- Stainless steel lap restraint safety chain
- Extra large seating area creates the impression of being in a rocking boat / hammock
- Products independently tested and certified
- Designed to European standard EN1176



Dimensions: 580mm x 786mm x 790mm

* Please remember to check the width of your existing swing frame prior to ordering

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Idea for budgeting / CIL

Improvements to YCC Car Park & Building

- Resurface Children's Centre Car-Park. £10 - £15,000 depending on timescales.
- YCC Boiler replacement
- YCC room / radiator thermostats
- YCC shed/outside storage for spare chairs, xmas bits, spring clean items etc...
- Internal YCC lighting £7,000 (investigate timed/sensor lights for toilets)
- Solar Panels / Heat Pump
- Electric Car Charging Point
- Window Wraps
- Redecorate
- Entry system
- Sound system

Other

- Riverside Play Area equipment – public consultation 1st
- Replace obsolete street lights – 14 left £7,500
- Replace other street lights for LED lights 40 left £20,000
- Water fountain
- New Noticeboard (s)
- Remembrance Parade items including Walkie Talkies (6) & road closed signs.
- Scope 2 for the Recreation Ground (11,000)

Banwell bypass gets Government funding

North Somerset Council has been successful in a £97m bid to Government to provide essential infrastructure for future housing.

The funding will be used for transport and education infrastructure improvements to serve the Weston Villages and to unlock potential housing sites near Banwell that will help meet the need for new homes in North Somerset over the next 15 years.

The infrastructure needed includes:

- 900 new secondary school places at Locking Parklands
- A new road to bypass the village of Banwell
- Improvements to the local roads and paths in and around Banwell

Cllr James Tonkin, North Somerset Council's executive member with responsibility for infrastructure, said: "This major Government investment in North Somerset is great news for our area. "We want to make sure our children and grandchildren are able to stay living locally in the coming decades and this money, which will allow housing development sites to be unlocked, will help us make sure we have enough local homes for local people in the future. "But we cannot build these houses without the supporting infrastructure in place to create thriving communities. This investment in education and our roads is critical. "It will also bring the much-needed bypass around the village of Banwell, improving the vital link between North Somerset and Bristol, which will have a hugely positive impact on residents' access to jobs, and the area's economy. "We have already been working with communities in and around the Weston villages and Banwell to develop these proposals. We will continue to consult as plans are developed."

The Housing Infrastructure Fund awards money to councils looking to build supporting infrastructure to unlock land to build new homes. Potential sites near Banwell are not possible without this critical transport and education infrastructure, and it is also vital to the ongoing development of the Weston villages.

Detailed plans will now be drawn up with the aim of releasing designs for public consultation in 2020.

The infrastructure should be in place by 2024.

Bills for Payment - 4th November to 12th November 2019
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
							The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
DD	Mainstream	Phone and Broadband (DD 14.07.19)	£3.16	£0.63	£3.79	118/19	
DD	E-ON	Streetlight Power (DD 15.07.19)	£147.01	£7.35	£154.36	118/19	
BACS	J K Gardening	Grass cutting @ Rec Ground & Knightcott Bank	£141.75		£141.75		
BACS	J K Gardening	Grass cutting @ Riverside	£70.87		£70.87		
BACS	J K Gardening	Grass cutting @ YCC	£70.88		£70.88		
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		
BACS	J K Gardening	Village orderly					
		Total £838.50	£392.50		£392.50		
BACS	FOS UK	Dog Bin emptying	£338.00		£338.00	177/19	
BACS	SLCC	Regional Conference x 2	£110.00	£22.00	£132.00		
BACS	SLCC	Webinar	£30.00	£6.00	£36.00		
BACS	Calor	Standing Charge	£14.71	£0.74	£15.45		
BACS	North Somerset	Standards Training	£30.00		£30.00		
BACS	Banwell Village Hall	Hire of Hall for Memorial Tree Planting Ceremony	£21.00		£21.00		
BACS	Barcham	Memorial Trees	£2,746.00	£549.20	£3,295.20		
SO	E. Shayler	Clerk's Salary (SO 26.10.19)	£1,526.54		£1,526.54	118/19	
DD	E-ON	YCC power (DD 28.10.19)	£60.11	£3.01	£63.12	YCC 20/20	
DD	Nest	Pension contributions (DD 28.10.19)	£134.70		£134.70	118/19	
DD	NS Council	Waste Collection (DD 01.11.19)	£14.50		£14.50	118/19	
BACS	HMRC	PAYE and NI for Sept (12.11.19)	£487.18		£487.18		
		Totals	£6,501.41	£588.93	£7,090.34		

Banwell Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/10/2019		
	Cash in Hand 01/04/2019		185,918.17
	ADD		
	Receipts 01/04/2019 - 31/10/2019		104,112.08
	SUBTRACT		290,030.25
	Payments 01/04/2019 - 31/10/2019		62,152.75
A	Cash in Hand 31/10/2019 (per Cash Book)		227,877.50
	Cash in hand per Bank Statements		
	Cash 31/10/2019	0.00	
	Unity Trust Bank (20398572) 31/10/2019	78,348.37	
	Bonus saver account (81413459) 31/10/2019	44,546.34	
	Reserve Account (59678674) 31/10/2019	89,407.61	
	Current account (53357655) 31/10/2019	15,635.18	
			227,937.50
	Less unrepresented cheques As attached		60.00
			227,877.50
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		227,877.50
	A = B Checks out OK		

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Cemetery and Memorials		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
101	Grass Cutting	0.00	0.00	0.00	1,950.00	1,138.00	812.00
102	Paths / Trees / Garden	0.00	0.00	0.00	350.00	0.00	350.00
103	Making up Graves	0.00	0.00	0.00	280.00	0.00	280.00
104	Cemetery / Memorial Maintenance	197.18	0.00	0.00	6,000.00	706.00	5,491.18
105	Environmental Fee	0.00	0.00	0.00	360.00	40.00	320.00
		£197.18	0.00	£0.00	8,940.00	£1,884.00	7,253.18

Cemetery Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
908	Cemetery Income	0.00	3,000.00	2,123.00	0.00	90.00	-967.00
		£0.00	3,000.00	£2,123.00	0.00	£90.00	-967.00

Childrens Centre		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
700	Repairs and Maintenance	0.00	0.00	1,000.00	2,946.00	1,357.51	2,588.49
701	CCTV	0.00	0.00	0.00	2,000.00	2,195.00	-195.00
702	Electricity	0.00	0.00	0.00	1,035.52	609.26	426.26
703	Gas	0.00	0.00	0.00	2,630.99	674.01	1,956.98
704	Water	0.00	0.00	0.00	601.22	334.24	266.98
705	Waste Collection	0.00	0.00	0.00	147.00	67.61	79.39
706	Cleaning Supplies	0.00	0.00	0.00	2,818.00	1,174.23	1,643.77
707	Office equip inc website	120.00	0.00	0.00	3,000.00	926.15	2,193.85
708	Phone / internet	0.00	0.00	0.00	500.00	417.22	82.78
901	Childrens Centre Hire	0.00	100.00	480.00	0.00	0.00	380.00
910	YCC Grass Cutting	0.00	0.00	0.00	0.00	141.76	-141.76
911	YCC Hedge / fence & tree work	0.00	0.00	0.00	0.00	0.00	0.00
		£120.00	100.00	£1,480.00	15,678.73	£7,896.99	9,281.74

Clerk and Administration		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
301	Salary & NI	0.00	0.00	0.00	22,500.00	15,541.86	6,958.14
302	Clerk's Pension	0.00	0.00	0.00	650.00	839.31	-189.31
305	Hall Hire	0.00	0.00	0.00	64.00	0.00	64.00
307	Advertising	0.00	0.00	0.00	300.00	120.00	180.00
308	Insurance	0.00	0.00	0.00	2,122.87	2,185.06	-62.19
309	Subscriptions inc ALCA & SLCC	0.00	0.00	0.00	800.00	503.00	297.00
310	Audit Fees	0.00	0.00	0.00	1,000.00	50.00	950.00
311	Legal Costs inc Land registration	0.00	0.00	0.00	200.00	67.00	133.00
312	Training Clerk	0.00	0.00	0.00	400.00	345.00	55.00
313	Training Councillors	0.00	0.00	0.00	600.00	485.00	115.00
314	Inspections / Risk Assessments	0.00	0.00	0.00	155.00	202.50	-47.50
315	Grants and Donations	0.00	0.00	0.00	6,000.00	960.00	5,040.00
316	Chairmans Allowance	0.00	0.00	0.00	100.00	99.75	0.25
317	Bank Charges	0.00	0.00	0.00	100.00	36.00	64.00
		£0.00	0.00	£0.00	34,991.87	£21,434.48	13,557.39

Environment		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
201	Allotment	0.00	1,647.88	1,647.88	1,647.88	1,647.88	0.00
202	Village Orderly	0.00	435.81	435.81	4,710.00	2,747.00	1,963.00
203	Env Hedge / Fence / Tree Work	0.00	0.00	0.00	450.00	185.00	265.00
204	Env Grass Cutting	0.00	0.00	120.00	1,850.00	1,060.49	909.51
205	Dog Bins	0.00	0.00	0.00	4,080.00	2,747.95	1,332.05
206	Env Maintenance Riverside / defib	0.00	0.00	0.00	3,520.00	264.98	3,255.02
207	Environmental Projects	547.00	0.00	4,239.00	4,000.00	2,718.10	6,067.90
208	Environmental Grant	0.00	7,149.52	0.00	2,500.00	0.00	-4,649.52
		£547.00	9,233.21	£6,442.69	22,757.88	£11,371.40	9,142.96

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Highways		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
400	Street Light Power	0.00	0.00	0.00	2,000.00	1,217.08	782.92
401	Street light Maintenance	0.00	0.00	0.00	3,500.00	1,750.00	1,750.00
402	Street Light Upgrade	5,300.00	0.00	0.00	5,300.00	7,875.00	2,725.00
403	Highways related projects	0.00	0.00	0.00	8,000.00	0.00	8,000.00
		£5,300.00	0.00	£0.00	18,800.00	£10,842.08	13,257.92
Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
902	Misc Income	0.00	100.00	157.17	0.00	0.00	57.17
903	Childrens Centre stipend	0.00	0.00	0.00	0.00	0.00	0.00
904	Annual precept	0.00	88,896.00	88,896.00	0.00	0.00	0.00
907	VAT	0.00	0.00	612.22	0.00	0.00	612.22
912	CIL	0.00	0.00	0.00	0.00	0.00	0.00
		£0.00	88,996.00	£89,665.39	0.00	£0.00	669.39
Recreation Ground		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
601	Rec Grass Cutting	0.00	0.00	0.00	1,310.00	992.25	317.75
602	Rec Maintenance	250.40	0.00	0.00	2,000.00	517.61	1,732.79
603	Rec Tree and Fence Work	0.00	0.00	0.00	500.00	0.00	500.00
604	Rec Annual Inspections	0.00	0.00	0.00	310.00	100.00	210.00
909	Play Equipment	0.00	20,000.00	0.00	20,000.00	1,874.67	-1,874.67
		£250.40	20,000.00	£0.00	24,120.00	£3,484.53	885.87
Youth Club		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
500	YC Staffing	0.00	0.00	0.00	11,600.00	560.00	11,040.00
501	YC Programme	0.00	0.00	0.00	2,000.00	150.08	1,849.92
502	YC Extraordinary Activities	0.00	0.00	0.00	800.00	0.00	800.00
503	YC Computers	0.00	0.00	555.16	1,000.00	0.00	1,555.16
905	YC Subscriptions	0.00	400.00	13.00	0.00	0.00	-387.00
		£0.00	400.00	£568.16	15,400.00	£710.08	14,858.08
NET TOTAL		£6,414.58	121,729.21	£100,279.24	140,688.48	£57,713.56	67,939.53

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)