



MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 20th MAY 2019 AT BANWELL VILLAGE HALL

PRESENT:	Councillors Paul Blatchford (Chairman), Phil Adams, Phil Baird, Steve Davies, Phil Hale, Paul Harding (Vice-Chairman), Nick Manley, Maggie McCarthy and Dawn Parry.
IN ATTENDANCE:	Mrs Liz Shayler (Clerk).
WARD COUNCILLOR:	None
AVON & SOMERSET POLICE:	None
PRESS:	None
MEMBERS OF THE PUBLIC:	1

Before the meeting opened Members of the public were invited to speak;

i) Members of the public.

The following issues were raised:

- Although the speed limits along Wolvershill Road have been changed there are no speed limit signs leading from Summer Lane/ Silvermoor Lane to show that there is now a change of speed limit, making the new speed limits unenforceable.

ii) Community Beat Manager's report.

The following report was received for the period 05/04/2019 to 20/05/2019

Calls from the Parish received = 71

A selection of recorded crimes: 4 abandoned 999 calls, 2 antisocial behaviour, 2 burglary & attempted, 4 criminal damage, 2 harassment, 8 suspicious activity, 1 theft, 2 theft from a vehicle and 14 traffic related.

Due to an increase in theft from motor vehicles in the surrounding areas with mainly tools being stolen, the Police have asked that items of value not be left inside vehicles and items property marked with post codes and serial numbers noted. The local beat team can attend and property mark items if required.

The local beat team will be attending the Banwell Picnic on Saturday 1st June. A monthly beat surgery will be held at Banwell Garden Centre on the 27th July, 10th Aug and 7th Sept between 3 and 4 pm.

iii) Ward Councillor's report.

No Ward Councillor was present, and no report was received.

The meeting was convened

092/19 To elect a Chairman of the Parish Council for 2019/20 (agenda item 1)

Resolved – To elect Cllr Paul Blatchford as Chairman of the Parish Council for 2019/20

The resolution was correctly proposed and seconded (unanimous)

Cllr Blatchford read and signed the declaration of acceptance of office

093/19 To elect a Vice Chairman of the Parish Council for 2019/20 (agenda item 2)

Resolved – To elect Cllr Paul Harding as Vice Chairman of the Parish Council for 2019/20

The resolution was correctly proposed and seconded (unanimous)

Cllr Harding read and signed the declaration of acceptance of office

094/19 To receive apologies for absence (agenda item 3)

Apologies were received from Cllr Parry and District Councillors Cllr Harley and Cllr Haverson

095/19 To consider resolving that Banwell Parish Council is eligible to use the General Power of Competence (agenda item 4)

The meeting was informed that with the Clerk holding a recognised professional qualification (Certificate in Local Council Administration (CiLCA) and the council now meeting the electoral mandate of having at least two thirds of the council elected, the Parish Council is now eligible to use the General Power of Competence.

Resolved – That having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, the council adopts the General Power of Competence from 20th May 2019 until the next relevant Annual Meeting of the Council,.

The resolution was correctly proposed and seconded (unanimous)

096/19 To agree a change of structure to the Committees and Working Groups for 2019/20 (agenda item 5)

Resolved – To agree the following change of structure to the Parish Council Committees for 2019/20;

- Standing Committees: Planning, Employment, Youth & Community Centre, Appeals.
- Working Parties: Cemetery & Memorials, Youth Club.

The resolution was correctly proposed and seconded (unanimous)

097/19 To appoint Members to Committees & Working Groups for 2019/2020 (agenda item 6)

Resolved – To appoint the following Members to Committees and Working Groups for 2019/20;

Planning	Youth and Community Centre
Cllr Harding (ex officio)	Cllr Blatchford (ex officio)
Cllr Blatchford (ex officio)	Cllr Harding (ex officio)
Cllr Baird	Cllr Adams
Cllr Davies	Cllr Baird
Cllr Hale	Cllr Manley
Cllr Manley	Cllr McCarthy
Cllr Parry	
Employment	Appeals
Cllr Baird	Cllr Davies
Cllr Blatchford	Cllr Hale
Cllr Harding	Cllr McCarthy
Cllr Parry	

Cemetery & Memorials Working Party (twice a year)	
Cllr Blatchford (ex officio)	John Keate (co-opted)
Cllr Harding (ex officio)	Richard Tolmie (co-opted)
Cllr Adams	
Cllr Davies	
Cllr Hale	
Cllr McCarthy	

The resolution was correctly proposed and seconded (unanimous)

098/19 To appoint members of outside bodies for 2019/20 (agenda item 7)

Resolved – That members be appointed as the Parish Council's representatives on outside bodies in 2019/20 in accordance with the following schedule: -

Outside Body	2019/20 Representatives
ALCA North Somerset Group	Cllr Hale & Cllr Harding
Banwell Allotment Society	Vacancy
Banwell in Bloom	Vacancy
Banwell Scouts & Guides Association	Cllr Adams
Banwell School Community Governor	Cllr Parry
Banwell Village Hall Management Committee	The Clerk & Cllr McCarthy currently attend as they hold positions on the Committee. The Council agreed they could act as liaisons.
Churchill and Langford Minibus Society	Vacancy
Community Resilience	Vacancy
Hinkley Point Community Forum	Cllr Blatchford
Parochial Church Council	Cllr McCarthy
NSC Standards Sub-Committee	Cllr Harding
Winscombe & Banwell Patient Participation Group	Vacancy

Other	2019/20 Representatives
Defibrillator Guardians	Cllr Adams & Cllr Baird
Weekly Visual Checks of Play Areas	Cllr Harding & Cllr Baird

The resolution was correctly proposed and seconded (unanimous)

099/19 To receive members' declarations of interest on any agenda item (agenda item 8)

No interests were received.

100/19 To approve as a correct record the minutes of the meeting of the Parish Council held on 8th April 2019 (agenda item 9)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (7 in favour with 1 abstention)

The minutes of the meeting were signed by the Chairman as a correct record.

101/19 To note the requirements for the Local Council Award Scheme Quality and agree a way forward for completing councillor profiles and a budgeted action plan (agenda item 10).

Resolved – That the Parish Council will work towards quality status. Cllr Blatchford, Cllr Hale and the Clerk to produce a budgeted action plan.

The resolution was correctly proposed and seconded (unanimous)

102/19 To note the internal auditors, final report for the 2018/2019 accounts and agree any recommendations (agenda item 11)

The Internal Auditors final report was noted and there were no recommendations.

103/19 To carry out a review of the effectiveness of the system of internal control (agenda item 12)

Resolved – That the Parish Council has an effective system of internal control.

The resolution was correctly proposed and seconded (unanimous)

104/19 To approve the Annual Governance Statements for 2018/19 (agenda item 13)

Resolved – That Box 1 – 9 of the Annual Governance Statement be completed as 'yes'

The resolution was correctly proposed and seconded (unanimous)

The Annual Governance statements were signed by the Chairman and Clerk

105/19 To approve the Statement of Accounts for 2018/19 (agenda item 14)

The completed accounting statement, having been signed by the Responsible Financial Officer was presented to Council in advance of the meeting

Resolved – To approve the Statement of Accounts for 2018/19

The resolution was correctly proposed and seconded (unanimous)

The Accounts were signed by the Chairman

Cllr Parry joined the meeting

106/19 To receive the Clerk's report/Exchange of information (agenda item 15)

- (i) **The Community Picnic** on June 1st - Councillors were reminded it was a week Saturday. CAB and NS First Steps were each running a stall along with some local organisations. Cllrs were asked to let the Clerk know if they were able to volunteer to help on the day..
- (ii) **North Somerset High Street improvement fund** – Councillors were told that the following items had been purchased so far using North Somerset's High Street Improvement Fund: children & adult high viz jackets, gardening gloves, litter pickers, spade, yard broom, trowel, secateurs, branch loppers & two self-watering planters for Emery Gate. The Clerk invited suggestions as to how the remaining money (£67) might be spent.
- (iii) **Flagpoles and the annual flying of the flags** – At present the Parish Council fly the Red Ensign and Commonwealth Flag; Cllr Baird volunteered to do this for the council. The British Legion fly the flags for Remembrance Day and November 11th.
- (iv) **Winscombe & Sandford Parish Council Grant** – A grant has been award to the Parish Council for £1000 as a contribution to the running costs of the Childrens Centre for the financial year 2019/20. The Clerk was asked to write and thank them.

- (v) **Wolvershill Road** - Despite road signs appearing to say that the road will be closed for the next two months, due to a lack of permission, this will no longer be the case.
- (vi) **Accident** - Cllr Harding reported that he had been hit by a car whilst walking on the pavement through the narrows. This had been reported to the police.
- (vii) **Vehicle activated speed sign (VAS)** - Cllr Hale reported that he had cut back the vegetation around the VAS sign opposite Eastermead Lane.
- (viii) **Benches around the village** – It was reported that a lot of the benches around the village had weeds growing around them. The Clerk was to get a quote for strimming and then add bench locations to the weed spray list for October.
- (ix) **Grants** - The Clerk was asked to check the Unity Bank account for any grants which the Parish Council have been awarded for the Memorial Tree planting project..

107/19 To approve items of expenditure (agenda item 16)

- (i) **£347 +VAT for renewal of the Scribe Accounts Licence**

Resolved – To approve the payment of £347 +VAT for renewal of the Scribe Accounts Licence

The resolution was correctly proposed and seconded (unanimous)

- (ii) **Renewal of CPRE membership**

Resolved – To approve the renewal of CPRE membership for £36

The resolution was correctly proposed and seconded (8 in favour with 1 against)

- (iii) **£102 for Pear Technology Maplink software update and support**

Resolved – To approve the payment of £102 for the renewal of Pear Technology Maplink software update and support

The resolution was correctly proposed and seconded (unanimous)

- (iv) **£2185.06 Insurance premium, 2nd year of 3-year fixed contract**

Resolved – To approve the payment of £2185.06 for the insurance premium.

The resolution was correctly proposed and seconded (unanimous)

- (v) **New ID Cards**

Resolved – To approve the cost of new ID cards with the change of address. Cllr Harding to order.

The resolution was correctly proposed and seconded (unanimous)

- (vi) **£30 for additional grass cutting for the Recreation Ground football pitch over the summer**

Resolved – To approve the payment of £30 per cut for a maximum of three additional cuts for the Recreation Ground football pitch over the summer.

The resolution was correctly proposed and seconded (unanimous)

- (vii) **£19.99 each for Paperweights for the Volunteer of the Year award**

This item was deferred until January 2020

108/19 To discuss and agree the following items in relation to the Childrens Centre (agenda item 17)

(i) £220 Quarterly servicing of the disabled access lift

Resolved – To approve an annual payment of £220 for Quarterly servicing of the disabled access lift

The resolution was correctly proposed and seconded (unanimous)

(ii) £50 Gas & Boiler Service

Resolved – To approve the cost of a Gas & Boiler Service

The resolution was correctly proposed and seconded (unanimous)

(iii) £230.11 Maintenance expenditure required as a result of the annual emergency lighting report (replacement of 3 x emergency light batteries, 2 x 4 pin PL lamps and 2 x 5ft fluorescent tubes).

Resolved – To approve the cost of £230.11 maintenance expenditure required as a result of the annual emergency lighting report

The resolution was correctly proposed and seconded (unanimous)

(iv) £154.40 for fortnightly refuse collection

The Clerk told the meeting that this was a fortnightly collection of rubbish and the contents of one recycling box. It was felt that an additional recycling box might be needed at a cost of £105.

Resolved – To approve the annual cost of £154.40 for fortnightly refuse collection.

The resolution was correctly proposed and seconded (unanimous)

Resolved – To approve, if necessary, the additional annual cost of £105 for a second recycling box.

The resolution was correctly proposed and seconded (unanimous)

(v) £33.14 for two sets of recycling bins

Resolved – To approve the purchase of two sets of recycling bins for £33.14

The resolution was correctly proposed and seconded (unanimous)

109/19 To discuss the present dog bin collection increase from £3.90 to £5 a bin and agree a way forward (agenda item 18)

The Clerk informed Councillors that due to increased landfill charges being imposed on the contractor by North Somerset the collection price per dog bin would need to be increased. This increase meant that the Parish Council would then be paying the same amount amount per bin as other Parish Councils in the area.

Resolved – To approve the increase of £3.90 to £5 a bin for the present dog bin collection and the Clerk to arrange for the amended contract to be signed by the dog bin contractor.

The resolution was correctly proposed and seconded (unanimous)

The Council is to monitor the service and the Clerk was asked to contact the contractor to seek clarification on collection days.

110/19 To discuss the end of South West Ambulance services defib contract and agree a way forward (agenda item 19)

Resolved – To agree the cost of a four-year plan with the ambulance service

The resolution was correctly proposed and seconded (4 in favour and 5 against)

Resolved - That this item is deferred until more information is sought on the costs associated with purchasing another defibrillator.

The resolution was correctly proposed and seconded (7 in favour and 2 against)

111/19 To note the annual bus shelter inspections and agree any maintenance expenditure required (agenda item 20)

Resolved – To approve the cost of £35 each to strim around the Parish Council bus shelters and to add them to the October weed spray list.

The resolution was correctly proposed and seconded (unanimous)

112/19 To review and approve the following documents (agenda item 21);

(i) Calendar of Meeting dates

Resolved – To approve the amended Calendar of Meeting dates (appendix i)

The resolution was correctly proposed and seconded (unanimous).

(ii) Planning Committee Terms of Reference

Resolved – To approve the Planning Committee Terms of Reference

The resolution was correctly proposed and seconded (unanimous).

(iii) Youth and Community Centre Committee Terms of Reference

Resolved – To approve the Youth & Community Centre Committee Terms of Reference

The resolution was correctly proposed and seconded (unanimous).

(iv) Employment Committee Terms of Reference

Resolved – To approve the Employment Committee Terms of Reference

The resolution was correctly proposed and seconded (unanimous).

(v) Cemetery and Memorials Working Party Terms of Reference

Resolved – To approve the Cemetery and Memorials Working Party Terms of Reference subject to the addition of 'as far as possible' at the end of 2 ii re maintaining the position and alignment of burial plots and a new 2 x 'To consider the placement of benches, their design and number and any other structure'

The resolution was correctly proposed and seconded (unanimous).

(vi) **Appeals Committee Terms of Reference**

Resolved – To approve the Appeals Committee Terms of Reference

The resolution was correctly proposed and seconded (unanimous).

(vii) **Disciplinary Policy**

Resolved – To approve the Disciplinary Policy

The resolution was correctly proposed and seconded (unanimous).

(viii) **Grievance Policy**

Resolved – To approve the Grievance Policy

The resolution was correctly proposed and seconded (unanimous).

(ix) **Complaints Policy**

Resolved – To approve the Complaints Policy

The resolution was correctly proposed and seconded (unanimous).

113/19 To note the training available and agree any attendance (agenda item 22).

(i) **5th June ‘Town & Parish Council Workshop’ 9:30am until 12:30pm. Town Hall, Weston**

Cllrs Baird, Blatchford, Hale, McCarthy, Parry and the Clerk to attend this session

(ii) **22nd June ‘Being a Good Councillor’ 9:45 -12:30. Manor Hall, Coalpit Heath £60**

No one to attend this session

(iii) **27th July ‘Being a Good Councillor’ 9:45 - 12:30. Cleve Village Hall £60**

No one to attend this session

(iv) **SLCC training**

Councillors were informed that due to the lack of variety of training offered by ALCA the Clerk had checked with SLCC and reported that Councillors were also able to attend webinars offered by SLCC.

Resolved – That the Clerk and Cllr Baird attend the following sessions when they become available;

- a) Operation London Bridge - Clerk

The resolution was correctly proposed and seconded (8 in favour and 1 against)

- b) Planning Demystified - Cllr Baird

The resolution was correctly proposed and seconded (unanimous)

- c) Preparing to Meet Accessibility Guidelines - Clerk

The resolution was correctly proposed and seconded (unanimous)

(v) **22nd May 'Being a Good Councillor' 7:30 - 9:30pm. Community Centre Winscombe**

The meeting were told that Winscombe Parish Council had organised 'Good Councillor training', the cost of which would be divided by the number attending (approximately £25 a head)

Resolved – That the Clerk, Cllrs Baird, Blatchford and Hale attend this session

The resolution was correctly proposed and seconded (unanimous).

114/19 To agree and sign the 'Earthlight Terms and Conditions of Use' to enable the Parish Council to access North Somerset's Earthlight mapping system (agenda item 23)

Resolved – To agree the 'Earthlight Terms and Conditions of Use' to enable the Parish Council to have access to North Somerset's Earthlight mapping system

The resolution was correctly proposed and seconded (unanimous).

The 'Earthlight Terms and Conditions of Use' were signed by the Chairman and Clerk

115/19 To consider a request from the Banwell Scouting Association to use the Youth and Community Centre field on the 7th July for their Annual AGM and bar-b-que (agenda item 24)

Resolved: To agree the request from Banwell Scouting Association to use the Youth and Community Centre field on the 7th July for their Annual AGM and bar-b-que.

The resolution was correctly proposed and seconded (unanimous)

The meeting was told that the Clerk had also received a request over the weekend from a private individual who had hired out the Scout Hut for a Private Party and had asked for permission to use the field behind the YCC

Resolved: To agree the request with the following conditions;

- that written agreement is obtained from the hirer to put right any damage caused to the field and to leave the ground clear of any litter or other waste.
- That full responsibility is accepted by the hirer for any damage to persons or property arising from the use of the field.

The resolution was correctly proposed and seconded (unanimous)

116/19 To discuss and a agree a response to NALC on the Department for Transport's consultation on the vehicle operator licensing system which is due to come into force by 1 April 2020 (agenda item 25)

Resolved: To agree a response submitted by Cllr Hale

The resolution was correctly proposed and seconded (unanimous)

117/19 To confirm the recommendation from the Employment Committee to increase the Clerks weekly hours from 24 to 28, increase of spinal point from 26 to 27 and the nationally advised pay increase to spinal point 27 of the Clerks Salary (agenda item 26)

Resolved: To confirm the recommendation from the Employment Committee

The resolution was correctly proposed and seconded (unanimous)

118/19 To agree regular standing order and direct debit payments made from the Unity bank account (agenda item 27)

Resolved: To agree the following standing orders and direct debit payments:

SO	Clerk basic salary	Frequency – monthly
DD	Pension – NEST	Frequency – monthly
DD	E-On – electricity streetlights	Frequency – monthly
DD	Mainstream telephone lines x 2	Frequency – monthly
DD	NS – waste collection at YCC	Frequency – monthly
DD	Information Commissioners Office - data protection	Frequency – annually
DD	Land Registry	Frequency – variable

The resolution was correctly proposed and seconded (unanimous)

119/19 To authorise bills for payment (agenda item 28)

A revised list of payments was circulated for consideration.

Resolved: To authorise bills for payment totalling £12104.58. Cllr Harding & Cllr McCarthy will sign the cheques.

The resolution was correctly proposed and seconded (unanimous)

120/19 To note the Parish Council’s end of May’s net position, bank balances and bank reconciliation (agenda item 29)

The net position, bank balances and bank reconciliation were noted.

121/19 To note payments agreed in the 2018/2019 financial year of £6414.58 which will be carried over to the 2019/2020 budget (agenda item 30)

The payments agreed in the 2018/2019 financial year of £6414.58 which will be carried over to the 2019/2020 budget were noted.

122/19 Dates of the next meetings (agenda item 31)

28th May 2019 - Youth and Community Committee

3rd June 2019 - Planning Committee

17th June 2019 – Parish Council Meeting

June Cemetery and Memorials Working Group TBA Banwell Cemetery

The Chairman thanked everyone and closed the meeting at 22:15

Chairman

.....Date

Appendix i Calendar of Meetings

2019/20	Full Parish Council (3rd Monday)	Planning Committee (1st Monday)	YCC Committee	Employment Committee / Cemetery & Memorials WP	Parish Assembly	Rec Trust (Ad Hoc)
May	20th (Annual Meeting)		28th		15th	
June	17th	3rd		Cemetery Committee TBC		
July	15th	1st	TBC			
August	19th	5th				
September	16th	2nd	TBC	Cemetery Committee TBC		
October	21st	7th		Employment Committee TBC		
November	18th	4th	TBC			
December	16th	2nd				
January	20th	6th	TBC			
February	17th	3rd				
March	16th	2nd	TBC	Employment Committee TBC		
April	27th	6th			20th	
May	18th	5th (due to bank holiday)	TBC			

These dates are subject to review in six months' from the Annual Meeting.

Bills for Payment - 9th April to the 14th May 2019
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
	Already paid						
5368	K Guninningham	Allotment payment	£1,647.88		£1,647.88	c 07/19	SH & AA 1908, s.23
DD	Mainstream	Phone and Broadband (DD 14.05.19)	£4.55	£0.91	£5.46	118/19	LGA 1972 s111
DD	E-ON	Streetlight Power (DD 16.02.19)	£182.53	£36.51	£219.04	118/19	PCA 1957, s3 & HA 1980 S301
BACS	J K Gardening	Grass cutting @ Rec Ground	£141.75		£141.75		PHA 1875 s164
BACS	J K Gardening	Grass cutting @ Riverside, Children's Centre, K'cott Bank	£141.75		£141.75		PHA 1875 s164
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		LGA 1972 s214 (2) & (6)
BACS	J K Gardening	Village Orderly duties	£392.50		£392.50		LGA 1972 s112
BACS	J K Gardening	Strim around flowerbeds x 2	£60.00		£60.00		LGA 1972 s214 (2) & (6)
BACS	J K Gardening	Stim Wolverhill Park	Total £918.50		£310.00		LGA 1972 s214 (2) & (6)
BACS	Greenways	Dog bin emptying	£313.84		£313.84	283/19	EPA 1990 s5 subsection 86 (13)
BACS	Kirsty's Kleeners	YCC Cleaners	£247.50		£247.50	057/19	LG (MP) Act 1976 S19
BACS	Webglu	Parish Diary	£120.00	£24.00	£144.00	062/19	LGA 1972 s111
BACS	Bridget Bowen	Internal Audit	£50.00		£50.00	201/18	LGA 1972 s111
BACS	GB Sport and Leisure	Supply and fit recreation ground items	£325.40	£65.08	£390.48	060/19	PHA 1875 s164
BACS	Weston Rail Services	EML & EICR reports	£510.00	£102.00	£612.00	083/19 i & ii	LG (MP) Act 1976 S19
BACS	Harness It	Fire Risk Assessment	£202.50		£202.50	H&S	LG (MP) Act 1976 S19
BACS	SLCC	Charitable Trusts Webinar	£60.00	£12.00	£72.00	028/19	LGA 1972 s111
BACS	DS Securities	Call out x2	£190.00	£38.00	£228.00	056/19	LG (MP) Act 1976 S19
BACS	Complete Weed Control	Spray May	£357.00	£71.40	£428.40	239/18	HA 1980 S96
BACS	Consortium	Toilt rolls, Hand towels Sticky notes	£38.10	£7.63	£45.73		LG (MP) Act 1976 S19
BACS	Pear Technology	Cemetery Software	£85.00	£17.00	£102.00	107/19 iii	LGA 1972 s111
BACS	Scribe	Accounting Software	£347.00	£69.40	£416.40	107/19 i	LGA 1972 s111
BACS	Came & Company	Insurance	£2,185.06		£2,185.06	283/19	LGA 1972 s111
BACS	CPRE	Annual joining fee	£36.00		£36.00	107/19ii	LG (MP) Act 1976 S19 (3)
BACS	Calor Gas	Filling of Gas Tank	£634.79	£31.74	£666.53		LG (MP) Act 1976 S19
BACS	Complete Business Solutions	Ink cartridges	£172.15	£34.43	£206.58		LGA 1972 s111
BACS	E. Shayler	Expenses (Childrens Centre equip, Land registry ID, Spring Clean tools, planters x2, volunteer of the year, food & drink)	£448.76	£55.26	£504.02	055/19	LGA 1972 s111 & s112
SO	E. Shayler	Clerk's Salary (SO 26.04.19)	£1,550.78		£1,550.78	118/19	LGA 1972 s112
DD	Nest	Pension contibutions (DD 30.04.19)	£134.70		£134.70	118/19	LGA 1972 s112
BACS	HMRC	PAYE and NI for April (12.05.19)	£487.18		£487.18		LGA 1972 s112
		Totals	£11,539.22	£565.36	£12,104.58		



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MINUTES OF A MEETING OF THE CEMETERY & MEMORIALS COMMITTEE HELD AT BANWELL VILLAGE HALL AT 7.00 P.M. ON TUESDAY 26th FEBRUARY 2019

Present: Councillors Paul Blatchford (Chairman), Phil Adams, Steve Davies, Maggie McCarthy (Vice Chairman) and co-optee's John Keate & Richard Tolmie.

Before the meeting opened Members of the public were invited to speak;

There were no members of the public present.

The meeting was convened

01/19 To receive apologies for absence (agenda item 1).

Apologies were received from Cllr Paul Harding

02/19 To receive members' declarations of interest on any agenda item (agenda item 2).

John Keate declared an interest in all agenda items.

03/19 To approve as a correct record the minutes of the Cemetery and Memorials committee on 27th November 2019 (agenda item 3).

Resolved – That the minutes be approved as a correct record of the meeting with the following changes; location of meeting changed from Banwell Cemetery to Banwell Village Hall and the addition of an e to Yard.

The resolution was correctly proposed and seconded (Unanimous with 1 abstention due to absence).

The minutes of the meeting were signed by the Chairman as a correct record.

04/19 Matters for Information / Clerks Report (agenda item 4).

- i. **Memorial stones on double plots** – The Clerk queried the use of cremation double plots in the Cemetery regulations. It was clarified that this meant double depth and not double width. The Cemetery regulations to be changed to reflect this and to be put as an agenda item for the next committee meeting.
- ii. **Memorial Safety Training** – The Clerk investigated various options in relation to training it was suggested that other Parish Councils were contacted to see whether they would be interested in sharing training.

05/19 To discuss any work needed on paths, trees and the compost area in the Cemetery (agenda item 5).

The Chairman reported that he had spoken to families visiting the Cemetery and had asked what their thoughts were and whether they had any thoughts about improvements. The feedback was very good, in particular they commented on the care and attention taken in the Cemetery and that they felt it was perfect.

Resolved – To varnish the bench in the Cemetery.

The resolution was correctly proposed and seconded (unanimous).

06/19 To agree the purchase of the memorial benches (agenda item 6).

Resolved – To agree the purchase of an Elwood bench by Glasdon in light wood for £700.82 and a chain using the underspend from the Cemetery and Memorial budget.

The resolution was correctly proposed and seconded (unanimous).

Resolved – To earmark the remainder of the underspend from the Cemetery and Memorial budget for a second memorial bench.

The resolution was correctly proposed and seconded (unanimous).

07/19 To agree the membership fee of £90 for the Institute of Cemetery and Crematorium Management - ICCM (agenda item 7).

Resolved – To agree this year's ICCM membership fee of £90 from the underspend from the Cemetery and Memorial budget.

The resolution was correctly proposed and seconded (unanimous).

08/19 To review and approve the Cemetery Risk Assessment (agenda item 8).

Resolved – To approve the Cemetery Risk Assessment.

The resolution was correctly proposed and seconded (unanimous).

09/19 To discuss and agree a way forward concerning the scattering of ashes on grave/cremation plots (agenda item 9).

Resolved – To continue to only allow scattering of ashes in the Garden of Remembrance.

The resolution was correctly proposed and seconded (unanimous).

10/19 To discuss what to do with the copies of the Exclusive Burial Rights for each grave / cremation plot (agenda item 10).

Resolved – To place the copies of the Exclusive Burial Rights for each plot with the historic paperwork except for the first book which will be retained for prosperity.

The resolution was correctly proposed and seconded (unanimous).

11/19 To decide whether to pursue any investigations into new space saving suggestions from Greenacre Solutions (agenda item 11).

Resolved – Not to pursue any investigations into new space saving suggestions from Greenacre Solutions.

The resolution was correctly proposed and seconded (unanimous).

12/19 To note the Cemetery and Memorials Budget (agenda item 12)

The budget was noted.

13/19 Date of next meeting (agenda item 13)

Tuesday 21st May 2019 at Banwell Cemetery

The meeting closed at 8:00pm.

Chairman.....

Date.....



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH CLUB MANAGEMENT COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.00 P.M. ON THURSDAY 28th MARCH 2019

Present: Nick Manley (Chairman), Paul Blatchford (Vice Chairman), Paul Harding & Maggie McCarthy.

In attendance: Liz Shayler (Clerk),

10/19 To receive apologies for absence: (agenda Item 1)

No apologies received.

11/19 To receive declarations of Interest (agenda Item 2)

There were no declarations of interest received.

12/19 To approve the minutes of the meeting held on 10th January 2019 as a correct record of the meeting (agenda Item 3)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (Unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

13/19 Exchange of information (agenda item 4)

- (i) **Youthworkz** – The Chairman wished to thank Youthworkz for all their hard work and commitment to the young people of Banwell. They will be missed and the Committee wished them well with their future endeavours.
- (ii) **Youth Club visits** – Cllr McCarthy, the Clerk and two members of Youth Club will be visiting several Youth Clubs in the area and reporting back to the committee.

14/19 To note the Youth Club end of 2018/2019 accounts (agenda item 5)

The Youth Club end of 2018/2019 accounts were noted

15/19 To note the Youth Club budget (agenda item 6)

The Youth Club budget was noted

16/19 Date of Next Meeting (agenda item 7)

Thursday 3rd June 2019 at 7p.m. Banwell Parish Council's Youth and Community Centre

Resolved: That the Youth Club Committee meeting be moved to before the monthly Parish Council meeting from September 2019.

The resolution was correctly proposed and seconded (Unanimous).

The meeting closed at 7:15pm.

Chairman.....

Date.....



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH & COMMUNITY CENTRE COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.00 P.M. ON THURSDAY 28th MAY 2019

Present: Paul Blatchford, Paul Harding and Maggie McCarthy (Vice Chairman)

In attendance: Liz Shayler (Clerk) & Cllr Hale

01/19 To appoint a Chairman for the Youth & Community Centre (YCC) Committee for 2019/20 (agenda item 1)

This item was deferred until the next meeting.

Resolved: Cllr Blatchford to Chair the rest of the meeting.

The resolution was correctly proposed and seconded (unanimous)

02/19 To appoint a Vice-Chairman for the Youth Club Management Committee for 2019/20 (agenda item 2)

Resolved: To appoint Cllr McCarthy as Vice Chairman

The resolution was correctly proposed and seconded (unanimous)

03/19 To receive apologies for absence: (agenda Item 3)

Apologies were received from Cllr Baird & Cllr Manley

04/19 To receive declarations of Interest (agenda Item 4)

There were no declarations of interest received.

05/19 Exchange of information (agenda item 5)

- i. **Hire of YCC** - the clerk confirmed she had received written confirmation from the hirers of the Scout hut on the 1st June that they agree to the terms and conditions for the use of the field at the back of the YCC as specified at the PC meeting on the 20th May.
- ii. **Signs** – it was reported to the meeting that there were a lot of signs around the Childrens Centre and that these would need to be rationalised in the future.
- iii. **Wall Safe** – There are currently two key safes these would be rationalised and erected in the office and the small meeting room.
- iv. **Notice board** – the notice board in the hall will be painted and then repositioned from the side wall to the back wall to allow PowerPoint presentations to be projected on to the back wall.

06/19 To discuss public usage of the building and a schedule of fees (agenda Item 6)

This item was deferred until written confirmation was received from Wessex Water concerning the change of terms for the lease.

07/19 To discuss the current maintenance needs of the YCC (agenda Item 7)

Councillors were made aware that all health and safety checks had been carried out except for the lift. The emergency lighting repairs would be carried out on the 4th June. They were also told that there were items on the North Somerset snagging list that were still outstanding. The Clerk was asked to contact North Somerset to find out when these will be completed.

08/19 To discuss the current key holder list and agree a way forward including the cost of replacement locks (agenda Item 8)

Councillors were s informed that North Somerset had not returned a current key list despite being asked several times

Resolved: To change the locks to the front two doors and the office.

The resolution was correctly proposed and seconded (unanimous)

09/19 To discuss the present and future electricity contract (agenda Item 9)

This item was deferred until EDF have confirmed that the Parish Council is only responsible for one MPAN number.

10/19 To discuss the current status in relation to the lease with Wessex Water and agree suggested terms to alter the lease (agenda Item 10)

Resolved: To agree the cost of £500 to change the lease with Wessex Water

The resolution was correctly proposed and seconded (unanimous)

Resolved: Councillors to send suggested wording for the terms to the Clerk by the following week. The Clerk to contact Wessex Water with the suggested terms.

The resolution was correctly proposed and seconded (unanimous)

11/19 To agree the cost of land valuation for the land at the back of the YCC (agenda Item 11)

The clerk informed the meeting that she had contacted two companies. One of which did not do this sort of valuation and she was waiting to hear from the other. This item was therefore deferred until costs could be determined.

Resolved: To Clerk to contact the Land Valuation agency to see what services they offer

The resolution was correctly proposed and seconded (unanimous)

12/19 To discuss the terms & conditions of use of the field to the back of the YCC (agenda item 12)

Resolved: To agree the following terms;

- Adequate notice should be given by the hirer to the Parish Council
- The Hirer shall indemnify the Parish Council for the costs arising out of any accident on, or damage to, the premises/field during the period of hire, and is responsible for insuring against any claims arising, including those from third parties.
- Reinstatement costs of any damage to the Youth and Community Centre & the field to be met by the hirer
- The Parish Council not responsible for any damage to property or person using the field
- Due to the fact that the field is covered by a Public Space Protection Order (PSPO) no dogs, littering, smoking or alcohol are allowed
- Access to the back fenced area is prohibited due to the badgers
- The Clerk to have delegated authority to give permission unless it is felt the request should go through the committee.

The resolution was correctly proposed and seconded (unanimous)

The Clerk was asked to write to the Scouting Association to set out the terms above so that these can be passed on to potential hirers.

13/19 To discuss the setting up of a Youth Club working party (agenda Item 13)

Resolved: That the Clerk and Cllr McCarthy continue to investigate the current Youth Clubs in the area and report back to the next Committee meeting in June.

The resolution was correctly proposed and seconded (unanimous)

14/19 To note the Youth and Community Centre budget (agenda item 14)

The Youth and Community Centre budget was noted.

15/19 Date of Next Meeting (agenda item 15)

Monday 17th June 2019 at 7.00 p.m.

The meeting closed at 9pm.

Chairman.....

Date.....



MINUTES OF THE MEETING OF THE PLANNING COMMITTEE HELD AT 7pm ON MONDAY 3rd JUNE 2019 AT BANWELL YOUTH & COMMUNITY CENTRE

PRESENT:	Councillors Phil Hale (Chairman), Phil Baird, Paul Blatchford (Vice Chairman), Paul Harding and Nick Manley.
IN ATTENDANCE:	Mrs Liz Shayler (Clerk).
WARD COUNCILLORS:	Cllr Harley & Cllr Haverson
MEMBERS OF THE PUBLIC:	None

Before the meeting opened Members of the public were invited to speak;

No issues were raised.

The meeting was convened

001/19 To appoint a Chairman for the Planning Committee for 2019/20 (agenda item 1)

Resolved: To appoint Cllr Hale as Chairman.

The resolution was correctly proposed and seconded (unanimous)

002/19 To appoint a Vice-Chairman for the Planning Committee for 2019/20 (agenda item 2)

Resolved: To appoint Cllr Blatchford as Vice Chairman.

The resolution was correctly proposed and seconded (unanimous)

003/19 To receive apologies for absence: (agenda Item 3)

Apologies were received from Cllr Davies.

004/19 To receive declarations of Interest (agenda Item 4)

There were no declarations of interest received.

005/19 To note and comment upon North Somerset District Council Orders (agenda item 5)

- (i) **Upgrade of Footpath AX3/45 to Bridleway AX3/45** (From Riverside Banwell to the Lane to Waterloo Farm Banwell) Definitive Map and Statement Modification Order No 1 2019.

Resolved: To note this order and request that measures are put in place by North Somerset Council to prevent the use of these bridleways by motorised vehicles.

The resolution was correctly proposed and seconded (unanimous)

- (ii) **Addition of Bridleway AX3/58 and Bridleway AX3/57** (Silver Moor Lane to Lane off Moor Rd Banwell) Definitive Map Modification Order No 2 2019.

Resolved: To note this order and request that measures are put in place by North Somerset Council to prevent the use of these bridleways by motorised vehicles.

The resolution was correctly proposed and seconded (unanimous)

- (iii) **Upgrade of part of Footpath AX3/29 to Bridleway AX3/29** and addition of Bridleway AX3/56 (From Moor Road Banwell to junction with Bridleway AX3/58) Definitive Map Modification Order No 3 2019.

Resolved: To note this order and request that measures are put in place by North Somerset Council to prevent the use of these bridleways by motorised vehicles.

The resolution was correctly proposed and seconded (unanimous)

- (iv) **Addition of Bridleway AX3/61** (Loop joining Bridleway AX3/58 and Bridleway AX3/57 Banwell) Definitive Map Modification Order No 4 2019

Resolved: To note this order and request that measures are put in place by North Somerset Council to prevent the use of these bridleways by motorised vehicles.

The resolution was correctly proposed and seconded (unanimous)

Cllr Baird joined the meeting

006/19 To note and comment upon planning applications (agenda item 6)

- (i) **18/P/5118/OUT** - Bristol Airport North Side Road Felton. Developments to increase the operational capacity of the airport to 12 million passengers per annum.

Cllr Blatchford and Cllr Hale gave a presentation on the application.

Resolved – To not support this development for the following reasons;

- inadequate transport infrastructure for extra cars and the impact of construction traffic
- concerns about air quality, emissions and noise
- loss of green belt and biodiversity

The resolution was correctly proposed and seconded (unanimous)

- (ii) **19/P/0704/FUL** - Land East of Junction 21 Of M5 Haybow Hewish. Change of use of land from agricultural use to allow the construction of access roads, reception centre, a Park and Ride car park for Bristol Airport parking allowing for up to 3,000 cars to park.

The Chairman suspended standing orders to allow District Councillors Harley and Haverson to speak;

- it was felt that there was a link with the Joint Spatial Plan and the expansion of Bristol Airport
- concern was raised about the effect on local residents and businesses
- dangerous access
- there are flood issues in this area and concern has been raised by the Internal Drainage Board
- the proposal to use an alternative route through Banwell, if there is a problem with the A370, is unacceptable
- it will attract more traffic from the South West which normally comes off at M5 Junction 22

The District Councillors agreed to call it into committee if the planning officer was minded to approve the application.

The Chairman reinstated standing orders

Resolved – To not support this application for the following reasons;

- it will adversely affect neighbours' residential amenities which have not been considered in the application
- it will cause congestion and dangerous traffic problems in the local area with the possibility of encouraging rat runs through the parish
- loss of good – moderate agricultural land
- the loss of 'darkness' and wildlife, it was noted that the ecological surveys were carried out at sub-optimal times of the year

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- exacerbate drainage/flooding in the area and there is a lack of detail for the future drainage system
- safety and congestion of junction 21 has been underestimated
- no details of the security measures for the site have been given including fencing & lighting
- there are inadequate details for the design and appearance of the reception building
- the risk of pollution from the parked cars/vehicles
- possibly not commercially viable or likely to succeed if parking fees are only "in correlation with" those of the airport and not cheaper and also not as convenient to users because of large detours for both south-bound and north-bound traffic along the M5 and the uncertainty of making flights due to delays on the motorway
- increased urbanisation of this area

The resolution was correctly proposed and seconded (unanimous)

- (iii) **19/P/0815/FUL** - Puxton Park, Cowslip Lane, Hewish. Introduction of formalised overflow car park and coach park. Removal of existing coach park and replacement with lake and gazebo.

Resolved – To support this application

The resolution was correctly proposed and seconded (unanimous)

- (iv) **19/P/0937/FUH** - 42 Knightcott Road, Banwell. BS29 6HF Proposed replacement porch and pitch roof over existing garage, new porch, proposed pitched roof over existing front dormer.

Resolved – To support this application

The resolution was correctly proposed and seconded (unanimous)

- (v) **19/P/1151/FUL** -The Moor Dairy, Moor Road, Banwell. BS29 6ET. Erection of a new barn to replace fire damaged barn.

Resolved – To note this application

The resolution was correctly proposed and seconded (unanimous)

- (vi) **19/P/1195/LDE** - Bluebell Cottage, Box Bush Lane, Rolstone, Weston-super-Mare. BS24 6UA. Siting of a mobile home, container and storage building.

Resolved – To note this application

The resolution was correctly proposed and seconded (unanimous)

- (vii) **19/P/1270/AGA** - Land at Yarberry Wood (part of Banwell Wood), North East of Castle Hill, Banwell. Prior notification for the proposed erection of a single storey forestry building.

Resolved – That prior approval should be required for the following reasons;

- lacks any detail of the proposed design and external appearance of the wooden building
- no evidence of reasonable necessity
- this is in an ancient woodland that is part of the ANOB and has a Scheduled Monument nearby
- no detail of any ancillary route from the main access roads to the proposed building

The resolution was correctly proposed and seconded (unanimous)

The District Councillors agreed to call it into committee if the planning officer was minded to approve the application.

007/108 To note planning decisions – (agenda item 7)

- (i) **18/P/4024/LDE** - Land At West Hay Farm Summer Lane Banwell. Certificate of lawfulness for existing use of land and buildings to a mixed use of B8 Storage, Car repairs (sui generis) and residential. **SPLIT DECISION**
- (ii) **18/P/5077/FUL** - Stonebridge Farm Wolvershill Road Banwell BS29 6DR. Change of use of land from agriculture to create an extension to caravan storage area. **WITHDRAWN**
- (iii) **18/P/5231/RM** - Land at Parklands, Wolvershill Road, Weston-super-Mare. Reserved matters application for details of layout, scale, appearance, landscaping and parcel access for the erection of 149no. dwellings pursuant to outline 12/P/1266/OT2. **APPROVED**
- (iv) **19/P/0152/FUL** - Batch Farm, Wolvershill Road, Banwell, BS29 6LA. Change of outbuilding to bed and breakfast accommodation (retrospective). **APPROVED**
- (v) **19/P/0178/FUL** - Land Adjacent to 24 East Street, Banwell. Erection of 1no. dwelling. **APPROVED**
- (vi) **19/P/0289/FUH** - 1 William Daw Close, Banwell. BS29 6HQ. Single storey side extension and front porch. **APPROVED**
- (vii) **19/P/0316/FUH** - 7 North View Drive, Banwell. BS29 6AS. Retrospective application for a 2 storey side extension, front porch and front balcony. **APPROVED**
- (viii) **19/P/0320/MMA** - Silver Birches, Whitecross Lane, Banwell. BS29 6DP. Minor material amendment to planning permission 18/P/4696/FUH (replace existing garage and outbuildings with single storey side extension, new detached front garage) to allow for increase in height of garage. **APPROVED**
- (ix) **19/P/0411/FUL** - Whitley Head House Barn, Whitley Road, Banwell BS29 6NA. Variation to condition 2 of permission 17/P/5093/FUL (Variation of condition 13 of permission (Approved Bat & Bird Survey) of 17/P/0615/F (Proposed conversion of existing agricultural barn to a dwelling. **APPROVED**
- (x) **18/P/4891/FUL** - The Workshop, Moor Road, Banwell, BS29 6EF. Erection of a single storey extension to existing light industrial unit to provide additional operating space. Removal of 3no. existing storage units. **APPROVED**
- (xi) **19/P/0555/LDE** – Certificate of lawfulness for existing use of the land for open storage. Western Trade Centre Knightcott Road Banwell. **APPROVED**
- (xii) **19/P/0562/FUH** - 19 Knightcott, Banwell. BS29 6HS. Construction of an underground garage. Rebuilding of existing dilapidated stone boundary wall and replacement of existing 1.8m high fence with stone walling. **APPROVED**
- (xiii) **19/P/0611/TRCA** – St Andrews Church, Church Street, Banwell. Lime (T1) north east corner of church grounds - Remove the epicormic growth and re-pollard tree. Sycamore (T2) eastern boundary, touching the church - Remove tree to ground level. Holly (T3) eastern boundary, touching the church - Remove tree to ground level. **APPROVED**
- (xiv) **19/P/0898/NMA** - Parklands Phase 1 Land South Of Churchland Way Wolvershill Road Banwell. Non-material amendment to application 17/P/5586/RM for replacement of approved house types 2BWCH, PB35-G, PT42 and PC41 with house types AA32 WC, NB31-7, NT41-7 and NC40 respectively with associated changes to approved landscaping, planning and materials layout plans. **REFUSED**

The decisions were noted

008/19 Date of the next meeting (agenda item 8)

1st July – Planning Committee Meeting, 7pm Banwell Childrens Centre

The Chairman closed the meeting at 20:05

.....Chairman

.....Date

Preliminary Ecological Appraisal (PEA) Comparison

Contractor	Suggested cleaning	Location	Additional Extra's	Total
A	Site Visit, Desk Study & Report Writing:	Taunton	Biological Records Data (BRD)* – Bristol Regional Environmental Records Centre - £114.75 + VAT	£459 + VAT With BRD 573.75
B	Site Visit, Desk Study & Report Writing:	Cardiff		£1030
C	Site Visit, Desk Study & Report Writing:	Berkeley (Gloucestershire)		£425.40 + VAT



VE DAY 75

Further to your successful involvement in Battle's Over – A Nation's Tribute - 11th November 2018, we have pleasure in inviting your participation in **VE Day 75**, being organised to celebrate/commemorate the 75th anniversary of the end of WW2 in Europe, as mentioned in my last communication to you last year.

The 8th May 1945 was the day peace emerged after nearly six years of war, so the 75th anniversary on 8th May 2020 represents an important milestone in our history. I am sure you will agree that we cannot let this day pass without reflecting on the enormous sacrifice, courage and determination of people from all walks of life who saw us through this dark period. Our celebration, **VE Day 75**, will cover the weekend of 8th - 10th May 2020, and will be an international celebration of peace – a time to remember, reflect and pay tribute to the millions who played such a vital part in achieving it.

This includes the Armed Forces personnel from many countries who gave their lives, and those who returned home injured in body and mind; the hard-working women and men who kept the factories, mines, shipyards and farms operating throughout the years of turmoil; the ARP wardens, police officers, doctors, nurses, firemen, local defence volunteers and many others who put their lives on hold to safeguard the home front.

The official, exclusive charity for **VE Day 75** is SSAFA, the Armed Forces Charity, which also supports the Merchant Navy.

The planned activities over the weekend are as follows, and please go to the VE Day 75 website – www.veday75.org to see the complete overview for this important anniversary.

- The Playing of Battle's O'er & VE 75 Years
- The Nation's Toast to the Heroes of WW2
- The Cry for Peace, around the World
- Churches & cathedrals Ringing out for Peace
- Street parties and parties in pubs, clubs, Hotels, on town and village greens and in halls etc
- Services of commemoration and celebration in churches, including the reading of the Tribute to the Millions and the playing of the Last Post

Registration for all participants will be solely through www.veday75.org. As well as adding your details you will also be able to download important documents, including a commemorative certificate, and view messages of support from individuals and organisations.

FRIDAY 8TH MAY 2020

3pm – Battle's O'er & VE 75 Years

3pm is the time Winston Churchill officially announced the end of WW2 in Europe from the Cabinet Office at 10 Downing Street, London.

Pipers from around the world will open **VE Day 75** by playing Battle's O'er and VE 75 Years at 3pm local time in the country they are in, paying tribute to the millions who gave so much to earn our freedom today. Battle's O'er is the traditional tune played by pipers at the end of a battle, and VE 75 Years has been specially written for this occasion by Pipe Major Roger Bayes of the City of Norwich Pipe Band.

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Battle's O'er will be played by pipers from the top of the four highest Peaks in the UK - Ben Nevis, Scotland; Scafell Pike, England; Mount Snowdon, Wales, and Slieve Donard, Northern Ireland – and also at the five furthest points in the UK. This has never been undertaken before.

We are encouraging pipers working that day to pause at 3pm to play the tune in their workplace. It will provide pipers throughout the world the opportunity to participate without having to take time off work. We are already aware that a nurse will be playing the pipes on her hospital ward, and that others will be playing at a railway company, in a field and outside a bakery. May we suggest therefore, that you try and source a local piper to play at a location of your choice at 3pm that day as part of this aspect of VE day 75. Pipers taking part can register their involvement at the VE Day 75 website – www.veday75.org.

3pm – The Nation's Toast to the Heroes of WW2

To coincide with the playing of Battle's O'er, we would like to encourage your Lord Mayor, Mayor, Leader, Chairman of the Council, High Steward, High Sheriff, Deputy Lord Lieutenant or another, to lead your local community in the Nation's Toast to the Heroes of WW2 at 3pm on the 8th May 2020, paying 'tribute' to the millions at home and abroad that gave so much to ensure we all enjoy the freedom we have today. Please register your involvement on the VE day 75 website – www.veday75.org.

In association with the British Beer & Pub Association, the thousands of pubs throughout the United Kingdom, Channel Islands and the Isle of Man will be inviting their customers to raise a glass at 3pm too and take part in The Nation's Toast to the Heroes of WW2. All pubs taking part can register their involvement on the VE Day 75 website – www.veday75.org.

6.55pm – A Cry for Peace Around the World

Town Criers and members of local communities around the world will be undertaking A Cry for Peace Around the World, kindly written for this occasion by Crier Peter Taunton. The 'Cry', which can be downloaded from the website, will be performed at 7pm local time in locations around the world, starting in New Zealand. Those Town Criers and others undertaking this 'Cry' can register their involvement on the VE Day 75 website – www.veday75.org

7pm – Ringing out for Peace

Bells in churches and cathedrals will ring out at 7pm in a collective celebration of VE Day 75. The sound of church bells is deeply rooted in British culture. They provide the grand soundtrack to our historic moments, calling us to wake, to pray, to work, to arms, to feast, to celebrate and, in times of crisis, to come together. This aspect of VE Day 75 could not be more appropriate, ringing out around the world to celebrate the peace we share today. Please encourage your local church to take part, registering their participation on the VE day website – www.veday75.org.

7pm onwards – Parties and Celebration

Parties and celebrations will take place in pubs, clubs and hotels, on town and village greens and in our streets, bringing the communities of the nation together in common friendship. Those town and cities twinned with others around the world will be encouraged invite them to join in this joyous occasion. We know that many of those taking part will be organising firework displays over the weekend too. Those taking part in this celebratory element of the event can register their involvement on the VE day 75 website – www.veday75.org.

SATURDAY 9TH MAY 2020

Parties and celebrations continue.

SUNDAY 10TH MAY 2020

10.30am – Church Services of Celebration and Commemoration

Services will take place in cathedrals and churches throughout the UK, Channel Islands and the Isle of Man to celebrate the peace we share today and remember those who lost their lives or returned home dreadfully wounded. The services will also recognise the sacrifices of those who kept the nation fed and the factories, mines and hospitals working during the most challenging of time, so please encourage your local churches to participate. Churches wishing to take part should register their involvement on the VE Day 75 website – www.veday75.org.

Tribute to the Millions & the Last Post

Those planning services will be encouraged to ask a representative from their local community to read out the Tribute to the Millions, which can be downloaded at www.veday75.org, and involve a local bugler or trumpeter to

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play the Last Post and Reveille. Their participation can also be registered on the VE DAY 75 website – www.veday75.org.

We do hope that you will take part in **VE Day 75** especially as many of those that served at home and abroad came from the Towns and Parishes of England, so your involvement will be a perfect 'tribute' to the sacrifices made by so many of them.

Please be kind enough to register your involvement in one or more of the events by going to the VE Day 75 Website – www.veday75.org as soon as possible to enable us to keep in touch with you and update you on progress, along with putting this letter up on your website, and circulating it widely via other forms of social media such as facebook and twitter.

My warmest regards,

Bruno Peek LVO OBE OPR
Pageantmaster VE Day 75
Tel: + 44 (0) 7737 262 913
Email: brunopeek@mac.com



Bills for Payment - 20th May to the 11th June 2019
Banwell Parish Council

Method	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
DD	NS Council	Wast Collection (DD 01.06.19)	£12.87		£12.87	118/19	The Parish Council have resolved to use the General Power of Competence as of the 20th May 2019
DD	Mainstream	Phone and Broadband (DD 14.06.19)	£11.42	£2.48	£14.90	118/19	
DD	E-ON	Streetlight Power (DD 15.06.19)	£188.61	£37.72	£226.33	118/19	
BACS	J K Gardening	Grass cutting @ Rec Ground	£141.75		£141.75		
BACS	J K Gardening	Grass cutting @ Riverside, Children's Centre, K'cott Bank	£141.75		£141.75		
BACS	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		
BACS	J K Gardening	Village Orderly duties	£392.50		£392.50		
BACS	J K Gardening	Repair Rec fence	£65.00		£60.00		
BACS	J K Gardening	YCC fencing	Total £1153.50		£310.00		
BACS	Greenways	Dog bin emptying	£400.00		£400.00	283/19	
BACS	Kirsty's Kleaners	YCC Cleaners	£214.50		£214.50	057/19	
BACS	Webglu	Managed Web Service	£60.00	£12.00	£72.00	151/17	
BACS	GB Sport and Leisure	Supply and fit recreation benches	£1,741.00	£348.20	£2,089.20	T25/19	
BACS	Phil Adams	Defib batteries	£9.98		£9.98	H&S	
BACS	Triangle Lifts	Lift Maintenance	£220.00	£40.00	£264.00	108/19 (i)	
BACS	Complete Business Solutions	Office / cleaning supplies (Hand Towels, gloves, pins, clothes washing up liquid, blue tac, bin bags)	£53.46	£10.69	£64.15		
BACS	E. Shayler	Overtime & Expenses (recycling bins, fire log, dividers & tabs)	£131.76	£8.38	£140.14	055/19	
SO	E. Shayler	Clerk's Salary (SO 26.06.19)	£1,526.54		£1,526.54	118/19	
DD	Nest	Pension contributions (DD 30.06.19)	£148.03		£148.03	118/19	
DD	NS Council	Wast Collection (DD 01.07.19)	£12.87		£12.87	118/19	
BACS	HMRC	PAYE and NI for April (12.07.19)	£574.48		£574.48		
		Totals	£6,459.02	£459.47	£6,978.49		

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Cemetery and Memorials		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
101	Grass Cutting	0.00	0.00	0.00	1,950.00	325.00	1,625.00
102	Paths / Trees / Garden	0.00	0.00	0.00	350.00	0.00	350.00
103	Making up Graves	0.00	0.00	0.00	280.00	0.00	280.00
104	Cemetery / Memorial Maintenance	197.18	0.00	0.00	6,000.00	0.00	6,197.18
105	Environmental Fee	0.00	0.00	0.00	360.00	0.00	360.00
		£197.18	0.00	£0.00	8,940.00	£325.00	8,812.18

Cemetery Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
908	Cemetery Income	0.00	3,000.00	493.00	0.00	0.00	-2,507.00
		£0.00	3,000.00	£493.00	0.00	£0.00	-2,507.00

Childrens Centre		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
700	Repairs and Maintenance	0.00	0.00	1,000.00	2,946.00	510.00	3,436.00
701	CCTV	0.00	0.00	0.00	2,000.00	1,640.00	360.00
702	Electricity	0.00	0.00	0.00	1,035.52	0.00	1,035.52
703	Gas	0.00	0.00	0.00	2,630.99	634.79	1,996.20
704	Water	0.00	0.00	0.00	601.22	0.00	601.22
705	Waste Collection	0.00	0.00	0.00	147.00	0.00	147.00
706	Cleaning Supplies	0.00	0.00	0.00	2,818.00	314.52	2,503.48
707	Office equip inc website	120.00	0.00	0.00	3,000.00	354.04	2,765.96
708	Phone / internet	0.00	0.00	0.00	500.00	165.76	334.24
		£120.00	0.00	£1,000.00	15,678.73	£3,619.11	13,179.62

Clerk and Administration		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
301	Salary & NI	0.00	0.00	0.00	22,500.00	5,504.65	16,995.35
302	Clerk's Pension	0.00	0.00	0.00	650.00	134.70	515.30
305	Hall Hire	0.00	0.00	0.00	64.00	0.00	64.00
307	Advertising	0.00	0.00	0.00	300.00	84.00	216.00
308	Insurance	0.00	0.00	0.00	2,122.87	2,185.06	-62.19
309	Subscriptions inc ALCA & SLCC	0.00	0.00	0.00	800.00	468.00	332.00
310	Audit Fees	0.00	0.00	0.00	1,000.00	50.00	950.00
311	Legal Costs inc Land registration	0.00	0.00	0.00	200.00	10.00	190.00
312	Training Clerk	0.00	0.00	0.00	400.00	120.00	280.00
313	Training Councillors	0.00	0.00	0.00	600.00	0.00	600.00
314	Inspections / Risk Assessments	0.00	0.00	0.00	155.00	202.50	-47.50
315	Grants and Donations	0.00	0.00	0.00	6,000.00	0.00	6,000.00
316	Chairmans Allowance	0.00	0.00	0.00	100.00	99.75	0.25
317	Bank Charges	0.00	0.00	0.00	100.00	0.00	100.00
		£0.00	0.00	£0.00	34,991.87	£8,858.66	26,133.21

Environment		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
201	Allotment	0.00	1,647.88	1,647.88	1,647.88	1,647.88	0.00
202	Village Orderly	0.00	435.81	0.00	4,710.00	785.00	3,489.19
203	Env Hedge / Fence / Tree Work	0.00	0.00	0.00	450.00	185.00	265.00
204	Env Grass Cutting	0.00	0.00	0.00	1,850.00	303.50	1,546.50
205	Dog Bins	0.00	0.00	0.00	4,080.00	627.68	3,452.32
206	Env Maintenance Riverside / defib	0.00	0.00	0.00	3,520.00	0.00	3,520.00
207	Environmental Projects	547.00	0.00	4,239.00	4,000.00	874.14	7,911.86
208	Environmental Grant	0.00	7,149.52	0.00	2,500.00	0.00	-4,649.52
		£547.00	9,233.21	£5,886.88	22,757.88	£4,423.20	15,535.35

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Highways		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
400	Street Light Power	0.00	0.00	0.00	2,000.00	368.05	1,631.95
401	Street light Maintenance	0.00	0.00	0.00	3,500.00	0.00	3,500.00
402	Street Light Upgrade	5,300.00	0.00	0.00	5,300.00	0.00	10,600.00
403	Highways related projects	0.00	0.00	0.00	8,000.00	0.00	8,000.00
		£5,300.00	0.00	£0.00	18,800.00	£368.05	23,731.95

Income		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
901	Childrens Centre Rent	0.00	100.00	0.00	0.00	0.00	-100.00
902	Misc Income	0.00	100.00	45.57	0.00	0.00	-54.43
903	Childrens Centre stipend	0.00	8,650.00	0.00	0.00	0.00	-8,650.00
904	Annual precept	0.00	88,896.00	44,448.00	0.00	0.00	-44,448.00
907	VAT	0.00	0.00	0.00	0.00	0.00	0.00
		£0.00	97,746.00	£44,493.57	0.00	£0.00	-53,252.43

Recreation Ground		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
601	Rec Grass Cutting	0.00	0.00	0.00	1,310.00	283.50	1,026.50
602	Rec Maintenance	250.40	0.00	0.00	2,000.00	325.40	1,925.00
603	Rec Tree and Fence Work	0.00	0.00	0.00	500.00	0.00	500.00
604	Rec Annual Inspections	0.00	0.00	0.00	310.00	0.00	310.00
		£250.40	0.00	£0.00	4,120.00	£608.90	3,761.50

Youth Club		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
500	YC Staffing	0.00	0.00	0.00	11,600.00	560.00	11,040.00
501	YC Programme	0.00	0.00	0.00	2,000.00	150.08	1,849.92
502	YC Extraordinary Activities	0.00	0.00	0.00	800.00	0.00	800.00
503	YC Computers	0.00	0.00	555.16	1,000.00	0.00	1,555.16
905	YC Subscriptions	0.00	400.00	13.00	0.00	0.00	-387.00
		£0.00	400.00	£568.16	15,400.00	£710.08	14,858.08

NET TOTAL	£6,414.58	110,379.21	£52,441.61	120,688.48	£18,913.00	50,252.46
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Banwell Parish Council

Bank Reconciliation at 10/06/2019			
	Cash in Hand 01/04/2019		185,918.17
	ADD		
	Receipts 01/04/2019 - 10/06/2019		52,441.61
	SUBTRACT		
	Payments 01/04/2019 - 10/06/2019		238,359.78
			19,401.09
A	Cash in Hand 10/06/2019 (per Cash Book)		218,958.69
	Cash in hand per Bank Statements		
	Cash	31/05/2019	0.00
	Unity Trust Bank (20398572)	31/05/2019	70,247.16
	Bonus saver account (81413459)	31/05/2019	44,509.01
	Reserve Account (59678674)	31/05/2019	87,703.34
	Current account (53357655)	31/05/2019	16,499.18
			218,958.69
	Less unrepresented cheques As attached		0.00
			218,958.69
	Plus unrepresented receipts As attached		0.00
B	Adjusted Bank Balance		218,958.69
	A = B Checks out OK		