



Banwell Parish Council

Banwell Youth & Community Centre,
West Street, Banwell BS29 6DB

Telephone: (01934) 820442

Email: clerk@banwellparishcouncil.org.uk

13th October 2019

MEETING: Cemetery and Memorials Working Group.

DATE & TIME: Thursday, 17th October 2019 at 7pm.

LOCATION: Banwell Youth & Community Centre, West Street, Banwell BS29 6DB.

MEMBERSHIP: Parish Councillors Phil Adams, Paul Blatchford, Steve Davies & Paul Harding:
plus co-opted members John Keate (Church Orderly) & Richard Tolmie.

AGENDA

1. To receive apologies for absence
2. To receive members' declarations of interest on any agenda item
3. To approve the notes from the last Cemetery Working Party on June 25th 2019
4. Matters for Information / Clerks Report
 - i. Cemetery Wall bordering St Andrews Churchyard
5. To discuss and suggest a way forward in relation to the interment of ancient remains
6. To discuss and suggest a way forward in relation to the Governments Children Funeral Fund (see page 3)
7. To discuss and suggest a way forward in relation to the purchase of a Memorial Stone for still born children to be located in the Children's Section.
8. To discuss and suggest a way forward in relation to the inspection of the War Memorial (page 4)
9. To review and recommend approval for the following documents; (pages 5 – 23)
 - i. Cemetery Regulations (pages 5 - 17)
 - ii. Memorial Inspection Risk Assessment (page 18)
 - iii. Grave ownership and Deed Transferal (pages 19 - 22)
 - iv. Transfer of Deed Ownership Request (page 23)
10. To suggest any work needed on the paths, trees, garden and the compost area in the Cemetery
11. To note the Cemetery and Memorials Budget (pages 24 & 25)
12. Date of next meeting – TBD May 2020 Banwell Cemetery

Liz Shayler
Clerk to the Council