



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:30pm ON MONDAY 12th March 2018 AT BANWELL VILLAGE HALL

PRESENT:	Councillors Jim Weston (Chairman), Phil Adams, Paul Bateman, Paul Blatchford, Steve Davies, Phil Hale, Paul Harding (Vice-Chairman), Angela Haden and Maggie McCarthy.
IN ATTENDANCE:	Mrs Liz Shayler (Clerk).
WARD COUNCILLOR:	Cllr Ann Harley
AVON & SOMERSET POLICE:	None
PRESS:	None
MEMBERS OF THE PUBLIC:	21

50/18 To receive apologies for absence (agenda item 1).

Apologies were received from Councillor Dawn Parry and District Cllr Jerry O'Brien.

51/18 To receive members' declarations of interest on any agenda item (agenda item 2).

Cllr Bateman declared an interest in agenda item 6 (ii).

52/18 To invite public participation (agenda item 3).

i) Members of the public.

None received

ii) Community Beat Manager's report.

No PC / PCSO was present and no report was received.

iii) Ward Councillor's report.

Cllr Harley had nothing to report.

53/18 To approve as a correct record, the minutes of the Parish Council Meeting held on 12th February 2018 (agenda item 4).

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (8 in favour with one abstention due to absence).

The minutes of the meeting were signed by the Chairman as a correct record.

54/18 To note a presentation from Strongvox Homes concerning the development of a parcel of land along Wolvershill Road (agenda item 5).

Strongvox gave a brief presentation concerning a piece of land along Wolvershill Road in fields between Wolvershill Park and Whitecross Lane. It is the first part of their public consultation with more being envisioned later. The proposal is for 63 dwellings. Strongvox felt it is an acceptable and sustainable location with no problem identified by them for the present road infrastructure and no significant landscape / amenity issues. It is hoped with further consultation they will be able to work with the community.

The Council noted the presentation.

55/18 To note and comment upon planning applications (agenda item 6).

- i) **18/P/2282/NMA** - Land at Bowerhouse, East of Riverside, Banwell. Non-material amendment to application 14/P/1666/F (installation of a solar farm with associated works) to increase the road levels by approximately 200mm, alter the drainage strategy, make modifications to the planting scheme and relocate four smaller banks of solar panels, among other small modifications.

This application was noted

- ii) **18/P/2108/FUL** – Land adjacent to Cornerstone Cowslip Lane/ Hatches Lane, Banwell. Erection of an additional industrial unit.

Resolved – This application was noted

The resolution was correctly proposed and seconded (unanimous 1 abstention).

- iii) **18/P/2275/RM** – Land to East of, Wolvershill Road, Banwell. North Somerset. Submission of Reserved Matters for appearance, landscaping, layout and scale for the erection of 44no. dwellings pursuant to outline planning permission. 16/P/2094/O (outline planning application for the erection of up to 44 no. dwellings (including 13 no. affordable housing units (30%)), along with the provision of informal public open space and associated works with access from Wolvershill Road for approval; appearance, landscaping, layout and scale reserved for subsequent approval).

Cllr Hale gave a summary of the planning application which included particularly; drainage, car parking and overall design. He reminded those present that the principle of the development had already been accepted by the approval of the outline planning application, which the Parish Council had objected to, and that in issuing that approval NSC had decided that the proposed development, as submitted by Strongvox, would not cause highway problems.

Standing orders were suspended to allow members of the public to speak. Concerns were raised about the following;

- The location / distribution of affordable homes.
- The proposed decrease in the number of two bedroom homes
- The proposed overall increase in the number of bedrooms on the site meaning more pressure on the traffic infrastructure
- .
- The Doctors surgery is already oversubscribed.

Standing orders were reinstated.

Resolved – Banwell Parish Council do not support this Reserved Matters application as there are concerns about some of the submitted information, the absence of detail appropriate to a reserved matters application relating to important aspects of the development and particularly the fact that proposals now being made for a foul water pumping station require planning permission, for which an application has yet to be submitted, and uncertainty about whether any station will be adopted by Wessex Water Authority. They would like the following matters addressed before this reserved matters application is determined by NSC.

- The determination of a detailed planning application for the proposed sewage pumping station at the eastern end of the site. It is considered that there is already a major issue with foul water in this locality and any system that is intended to serve the site should not exacerbate this and ideally should be adopted by Wessex Water.

- More information is required concerning a) the design of the surface water attenuation pond which would benefit from more tree planting and retaining a depth of water for ecological reasons, and the discharge of water to the local drainage system and b) detailed proposals for any overhead supply of electricity to the site or as may be affected by the proposed development.
 - The absence of a lighting scheme
 - A calculated 27% increase in the number of bedrooms from the original Strongvox proposals may result in additional traffic movements to those that were previously considered to be acceptable by NSC, This increase may cause further pressure on the local schools and the doctor's surgery and may also result in parking issues caused by an increase in the number of vehicles.
 - The removal of 2 bed-room houses from the development. Banwell has many 3/4 bedroom properties but few 2 bedroom properties. The Parish Council would like to see the reinstatement of the 2-bedroom properties plus a further increase in their number.
 - The proposed tandem driveway parking will lead to street parking issues as it is likely that only one car would be parked on the driveway with the other(s) being parked on the street..
 - The potential for the proposed layout at the western end of the site to cause overlooking of properties in Orchard Close
 - Affordable homes should be better distributed throughout the development and not restricted to one corner of the site as proposed
 - The name 'Quantock Heights' is felt to be inappropriate
- The Parish Council also felt that the proposals now submitted will not generally achieve high quality design and place making.

The resolution was correctly proposed and seconded (7 in favour and 1 abstention)

- iv) **18/P/2520/TPO** – Walnut Tree Cottage, Wolvershill Road, Banwell, North Somerset, BS29 6DJ. T1 - Monterey cypress - Crown lift to 4.0m A/G/L. Remove deadwood and crown clean.

This application was noted

56/18 To note the Youth Club Committee meeting minutes from the 22nd February 2018 (agenda item 7).

The minutes were noted.

57/18 To receive an explanation from Ward Councillors regarding the decision taken by North Somerset to recommend the closure of Banwell and Winscombe Children's Centre (agenda item 8)

Cllr Harley gave an explanation regarding the decision taken by North Somerset to recommend the closure of the Banwell, Sandford and Winscombe Childrens Centre as part of the proposed £135,000 cuts to children's centres. She said it was a very sad decision. Cllr Harding questioned why she had voted against the amendment, reversing the proposed £135,000 cuts to children's centres, which would have seen the Childrens Centre remain open. Cllr Harley responded that she felt that there had been no choice based on the information she had been presented with. The Parish Council were disappointed that North Somerset had voted to close the Children's Centre.

58/17 To review and approve the following documents; (agenda item 9)

(i) Code of Conduct

Resolved – To approve the Code of Conduct

The resolution was correctly proposed and seconded (unanimous).

(ii) General Data Protection Policy

Resolved – To approve the General Data Protection Policy

The resolution was correctly proposed and seconded (8 in favour with 1 abstention).

(iii) Data Audit

Resolved – To approve the Data Audit

The resolution was correctly proposed and seconded (unanimous).

59/18 To receive the Clerk's report/Exchange of information: (agenda item 10).

- (i) **The Community Spring Clean** had been postponed from the 3rd March due to the snow and rearranged for the 14th April. Councillors were encouraged to attend.
- (ii) **Lights around the village** - No concerns were raised.
- (iii) **Conservation Area** – Cllr Blatchford to work with Clerk to write a letter / leaflet for sending to local residents
- (iv) **Community Picnic** – The Clerk reported she has met with the New Creation Community Development Officer; New Creation are aiming to bring information stalls to the Picnic. Banwell Action Group have offered to run some games.
- (v) **Cllr Bateman** – read a prepared statement on the planning application 17/P/5586/RM concerning work being carried out on the land south of Churchland Way, Wolvershill Road, Banwell which he felt had not been agreed as part of the planning application or the planning conditions.

60/18 To discuss and agree the purchase of compliments slips and headed paper (agenda item 11).

This item was deferred due to the possible relocation of the Parish Office to the Childrens Centre.

61/18 To discuss the purchase of no galloping signs for Gollings Lane (agenda item 12).

Resolved – To not approve the purchase of no galloping signs for Gollings Lane as it would be difficult to enforce. However, the Clerk was asked to write a letter asking the local stables to be considerate of pedestrians using Golling Lane.

The resolution was correctly proposed and seconded (unanimous).

62/18 To agree a date to discuss 'The Volunteer of the Year Nominations 2018' (agenda item 13)

Resolved – To meet before the next Parish Council meeting at 7pm on the 9th April.

The resolution was correctly proposed and seconded (unanimous).

63/18 To discuss and agree the cost of a Badger and Crested Newt Survey (agenda item 14).

It was reported that this request from the Scouts had been made as they were contemplating clearing the ditch near the Scout Hut in order to help reduce the presence of rats on site.

Resolved – Not to pay the cost of a Badger and Crested Newt Survey for the scouts or for clearing the ditch adjacent to the Scout Hut

The resolution was correctly proposed and seconded (unanimous).

64/18 To note the internal auditors interim report for the 2017/2018 accounts and agree any recommendations (agenda item 15)

The internal auditors' report was noted. The Clerk to seek further information with regard to the recording of invoice dates on the accounting package.

The resolution was correctly proposed and seconded (unanimous).

65/18 To note, the internal auditors report for the Recreation Ground Trust (agenda item 16)

The internal auditors' report on the Recreation Ground Trust was noted.

66/18 To agree the final Banwell Settlement Profile (agenda item 17)

Resolved – To agree the final Banwell settlement profile

The resolution was correctly proposed and seconded (unanimous).

67/18 To authorise bills for payment (agenda item 18).

A revised list of payments was circulated for consideration.

Resolved: To authorise bills for payment. Cllr Harding, Cllr Adams and Cllr McCarthy will sign the cheques.

The resolution was correctly proposed and seconded (unanimous)

68/18 To note the Parish Council's end of February's net position, bank balances and bank reconciliation (agenda item 19).

The net position, bank balances and bank reconciliation were noted.

69/18 To note planning decisions – (agenda item 20).

- i) **17/P/5565/FUL** - Waits Farm, Knightcott Road, Banwell, BS29 6HR. Residential conversion of 2 no Barn buildings. Demolition of further barn building and replacement with 2 no. New dwellings. Access driveway, parking and turning areas. **WITHDRAWN**

70/18 The Council was recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda item 22, 23 and 24 (agenda item 21).

Resolved – that members of the press and public be excluded from the meeting during consideration of agenda items 22, 23 & 24.

The resolution was correctly proposed and seconded (unanimous).

71/18 To note the Clerks annual appraisal action plan (agenda item 22).

The appraisal plan was noted.

72/18 To undertake the annual review of the Clerk's Salary (agenda item 23).

Resolved – To award the Clerk a spinal point column increase from 30 to 31 due to a satisfactory appraisal.

The resolution was correctly proposed and seconded (unanimous).

73/18 To agree the clerks annual leave (agenda item 24).

Resolved – That Cllr McCarthy will cover the office on a Tuesday morning and Cllr Haden will cover Thursday afternoon.

The resolution was correctly proposed and seconded (unanimous).

74/18 Dates of the next meetings – (agenda item 25)

15th March 2018 – Public Meeting (concerning the closure of Banwell’s Children’s Centre) 7:30pm Banwell Children’s Centre, West Street Car Park).

27th March 2018 –Cemetery and Memorials Committee meeting 7pm Banwell Village Hall.

9th April 2018 – Parish Council meeting 7:30pm Banwell Village Hall.

The Chairman closed the meeting at 21:30

.....Chairman

.....Date

Bills for Payment - 13th February to 12th March 2018
Banwell Parish Council

Chq No.	Payee	Details	Net Amount	VAT	Gross Amount	Minute agreed	Power
5278	E. Shayler	Clerk's March Salary and CiLCA, February's overtime	£1,360.13		£1,617.12		
5279	HMRC	PAYE and NI for March	£373.37		£373.37		LGA 1972 s112
5280	J K Gardening	Grass cutting @ Rec Ground, Riverside, Children's Centre, K'cott Bank	£283.50		£283.50		PHA 1875 s164
5280	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50		LGA 1972 s214 (2) & (6)
5280	J K Gardening	Village Orderly duties	£392.50		£392.50		LGA 1972 s112
5280	J K Gardening	Environmental Fee (Burns)					
		Total £878.50	£40.00		£40.00		
5281	VOID	VOID					
5282	Youthworkz	Youth Club staffing costs (£800 - £27 = £773) + Programme costs (£76.29)	£849.29		£849.29		LG (MP) Act 1976 S19 (1e) & (1f)
5283	Bin-It	Dog Bin Emptying	£299.82	£59.96	£359.78		EPA 1990 s5 subsection 86 (13)
5284	LIGHTATOUCH	Internal Audit part 2	£93.75		£93.75	178/17	LGA 1972 s111
5285	Bridget Bowen	Recreation ground Trust Audit	£175.00		£175.00	308/17	LGA 1972 s111
5286	ALCA	Annual Subscripion	£504.43		£504.43		
5287	Webglu	Quarterly Website charge	£60.00	£12.00	£72.00	151/17	LGA 1972 s111
5288	Banwell Parish News	Parish Magazine Article	£118.00		£118.00	32/18 (iii)	LGA 1972 s142
5289	Banwell Village Hall	Village Hall hire	£880.00		£880.00		LGA 1972 s111
DD	Nest	March pension contibutions (DD 10.4.18)	£29.11		£29.11		LGA 1972 s112
DD	EON	Electricity Account (DD 22.04.18) (£258.58 - £6.60 credit)	£172.61	£34.52	£207.13		PCA 1957, s3 & HA 1980 S301
DD	Mainstream	fraud, call charges (£5.33) (DD 14.04.17)	£4.44	£0.89	£5.33		LGA 1972 s111
		Totals	£5,798.45	£107.37	£6,162.81		



Banwell Parish Council

Banwell Village Hall
Westfield Road
Banwell. BS29 6BS

Telephone: (01934) 820442
Email: clerk@banwellparishcouncil.org.uk

MINUTES OF A MEETING OF THE CEMETERY & MEMORIALS COMMITTEE HELD AT BANWELL VILLAGE HALL AT 7 P.M. ON TUESDAY 27th MARCH 2018

Present: Cllr Paul Blatchford (Chairman), Cllr Angela Haden, Cllr Steve Davies, Cllr Phil Hale, Cllr Maggie McCarthy & John Keate (co-optee).

In attendance: Liz Shayler (Clerk).

13/18 To receive apologies for absence (agenda item 1).

Apologies were received from Cllr Harding.

14/18 To receive members' declarations of interest on any agenda item (agenda item 2).

John Keate declared an interest in all agenda items.

15/18 To approve as a correct record the minutes of the Cemetery and Memorials committee on 23rd January 2018 (agenda item 3).

Resolved – That the minutes be approved as a correct record of the meeting

The resolution was correctly proposed and seconded (4 in favour 2 abstentions due to absence at the last meeting).

The minutes of the meeting were signed by the Chairman as a correct record.

16/18 To invite public participation (agenda item 4)

There were no members of the public present.

17/18 Matters for Information / Clerks Report (agenda item 5).

- i. **Update on the Cemetery headstones work** – Phase 2 was due to be completed during March, but due to the weather it has been postponed until April.
- ii. **BACS payments** – The Clerk reported that it was becoming increasingly difficult to bank cheques with the closure of Natwest in Worle and Cheddar leaving only the Weston branch. The intention was to change the interment / memorial form to include BACS payment detail.
- iii. **Cremation Corner** – The Chairman thanked the Cemetery Orderly for tidying up the Cremation Corner.
- iv. **Environmental Fee** – The Clerk reported she would be transferring the environmental fee from the Cemetery Account to the Parish Council Current account as per minute C26/17.
- v. **Email correspondence** – Cllr Weston referred to an email received from a local resident concerning a barking dog adjacent to the Cemetery. He had gone down to the Cemetery and oiled the gate. The Clerk to email the correspondence to the rest of the Council.
- vi. **Memorial bench** – The Village Orderly reported that the bench currently in the shed would be replaced when the weather improved.

18/18 To consider a proposal to have a cremated remains plot as the void grave space 325. (agenda item 6).

Resolved – That the Clerk and the Cemetery Orderly look at an additional cremation plot called 325 around the North Wall. If this was not possible then this item to be referred back to the Committee for further consideration.

The resolution was correctly proposed and seconded (unanimous).

19/18 To note the Cemetery and Memorials Budget (agenda item 7)

The budget was noted.

20/18 Date of next meeting (agenda item 8)

Tuesday 22nd May 2018 at 7pm in Banwell Cemetery.

The meeting closed at 7:30pm.

Chairman.....

Date.....

Ms L Shayler
Clerk to Banwell Parish Council
Banwell Parish Council
Banwell Parish Hall
Westfield Road
Banwell
BS29 6BS

Streets and Open Spaces
Natural Environment Team,
Public Rights of Way
Town Hall
Walliscote Grove Road
Weston-super-Mare
BS23 1UJ
DX 8411 Weston-super-Mare

Dear Ms Shayler

Application for Modification of the Definitive Map under Section 53(5) of the Wildlife and Countryside Act 1981 – Banwell Moor, Banwell. Claimed Byway Open to All Traffic

In November 2004 Woodspring Bridleways Association (WBA) requested that a number of routes shown on the attached plan should be recorded on our Rights of Way mapping as Byways Open to All Traffic. The routes in question are shown as a broken black lines marked on the attached plan. The first route commences from the junction of adopted highway known as Riverside (Point A) and proceeds from in a north-westerly direction along Footpath AX3/45 to Point B, adjacent to Waterloo Farm. The route then continues along a track to the south then south-east to split junction (Point C). One route proceeds to the south of Point C following the enclosed track to the junction of Moor Road at Moor Piece Farm (Point D). Another route proceeds south-east from Point C to the corner (Point E) where the track then continues to the south meeting back at Point D. Finally another route claimed commences from the end of Moor Road, adjacent to Moor Dairy (Point F) and proceeds along a section of Footpath AX3/29 to the north-west ending at the junction (Point G).

A Byway Open to all Traffic can be used by pedestrians, horse riders, cyclists and mechanically propelled vehicles.

The basis of WBA's request is that this is a historical route, illustrated on mapping dating back to 1797.

North Somerset Council is responsible for processing these requests (which are called Definitive Map Modification Orders).

Because we have a backlog of these requests we have recently been instructed by the Planning Inspectorate to process this particular one by 30 June 2018.

It is our practice to write to adjoining and interested persons advising them that this matter is being investigated and that a report is to be presented to North Somerset Council's Public Rights of Way Sub Committee. The date of such meeting is yet to be decided.

T:\PROW\Modification Orders\Mod 58 - Waterloo Farm, Banwell\Sec of State\Pre Order Consultation\20180326_email letter to consultees.docx

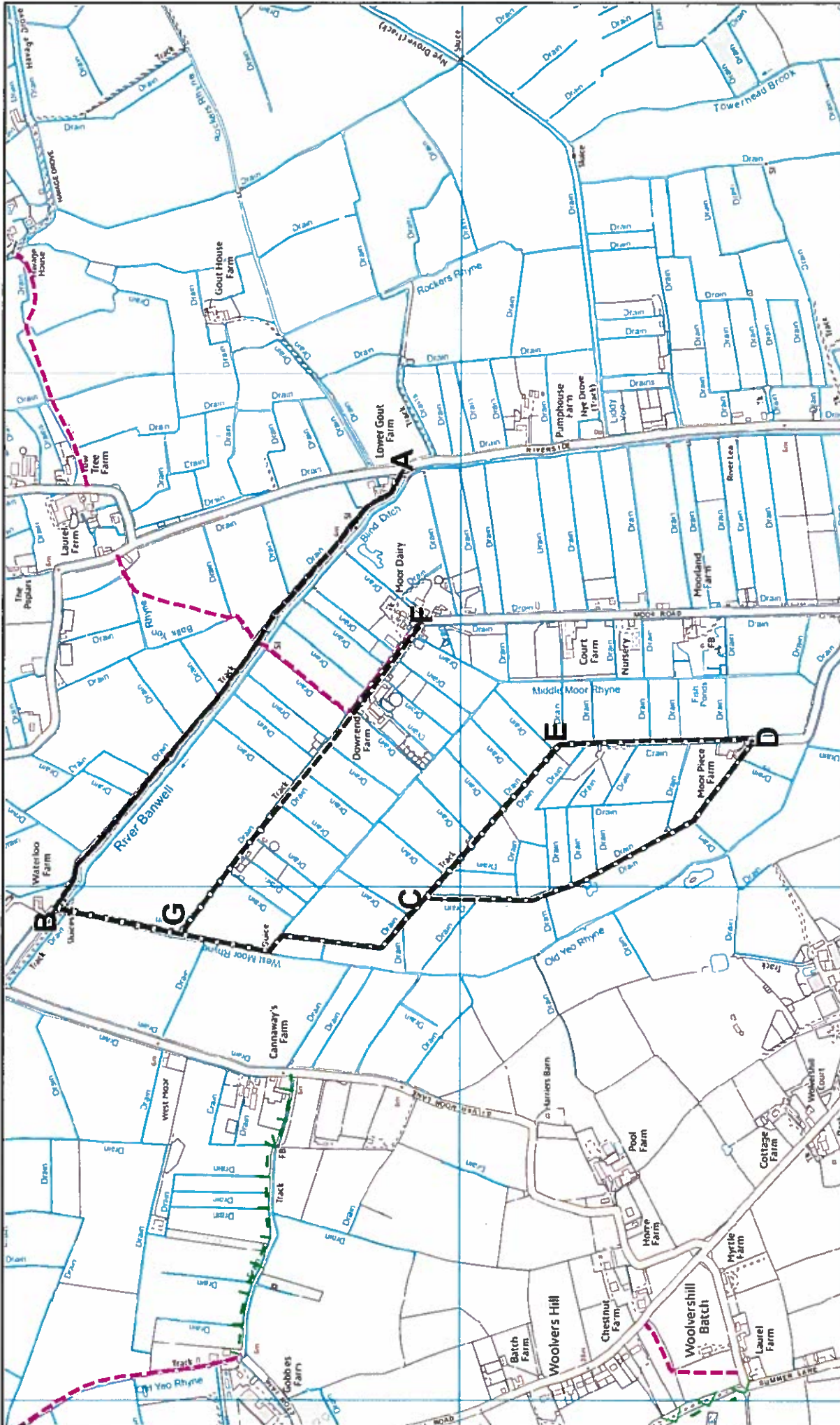
PC Papers 9th April 2018

If you wish to comment on this please submit it to the address above in writing by **4th June 2018?**

You should be aware that all submissions received will become public documents five days before the meeting of the Rights of Way Sub Committee where this matter will be considered. The precise nature of the submissions of each party, identity of people making statements in support, objection etc, is not normally (subject to a Freedom of information request) made available for inspection by any party before that time.

Should you wish to discuss this matter further please contact me on the above number.

Yours sincerely



North Somerset
COUNCIL

MOD 58 - Waterloo Farm, Banwell
A-B-C-D, C-E-D, F-G Claimed BOAT (ST3961, ST3960, ST3860, ST3861)

Public Rights of Way
Castlewood, Tickenham
Road, Clevedon, BS21
6FW

Scale: 1:10000
Drawn by: Lucy Roca
Date: 11 September 2017
Time: 11:00:42



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BANWELL PARISH COUNCIL – ASSET REGISTER

Asset	Location	Supplier	Purchase Price	Estimated Value 2017/18	Replacement Cost	Insured Value 2017/18	Comments
Recreation Ground	Westfield Road	Donated		£1			Left in will, owned by PC as Trustees, land registered May 2017. Title ST334088
Land on which the village Hall is built	Westfield Road	Donated		£1			Left in will, owned by PC as Trustees, land is currently being investigated for registration
Riverside Green	Riverside			£1			Being investigated for land registration.
Children's Centre	West Street			£460,000		£460,697	Refurbished by North Somerset in 2008 Awaiting Valuation
Small parcels of land at Knightcott,				£1			Being investigated for land registration.
Small parcels of land at top of Castle Hill.				£1			Being investigated for land registration.
Small parcels of land at path - 28 Church St				£1			Being investigated for land registration. 28 Church St not registered.
Land on which Scout Hut & CC are located	West Street		Leased	£1			Leased on 999-year lease from Wessex Water. Land Reg title No. AV209120
Field behind CC	West Street		Licensed	£1			Held on a licence from Wessex Water.
Cemetery site	Off Church St.		£1	£1			Donated by local farmer. Land registered May 2017. Title ST334025
Track at Wint Hill Land at Quarry				£1			Being investigated for land registration.
Village pump & walls			Donated	£1			Being investigated for land registration. Repointed and repainted May 2017
War Memorial & Land	West Street			£1			Being investigated for land registration. Repointed and repainted May 2017
Land SW & S of Springfield Gdns							Land Reg Title Nos. AV90258 & 79772. Presently being investigated for removal.
Equipment in Recreation Ground:							All visually checked weekly with annual independent inspection
Nest swing	Recreation Ground	Sutcliffe Play (SW) Ltd	£2,462	£2,462	£3200	Play equipment insured for £41,934	Equipment installed Spring 2010
Toddler swings	"	"	£1,153	£1,153	£1600	"	"
Springie helicopter	"	"	£622	£622	£800	"	"
Hide & slide unit	"	"	£5,127	£5,127	£10,000	"	"

BANWELL PARISH COUNCIL – ASSET REGISTER

Asset	Location	Supplier	Purchase Price	Estimated Value 2017/18	Replacement Cost	Insured Value 2017/18	Comments
Bench in toddler area	„	„	£344	£344	£400	“	“
Circuit Climber unit	„	„	£11,147	£11,147	£15000	“	“
MUGA	„	„	£15,068	£15,068	£23,000	“	“
Junior swings (two bay) plus barriers	„	„	£1,856	£1,856	£2,600 £600	“	Installed November 2011
Safagrass & safety surfacing, rec, riverside & MUGA	„	„	£20,604	£20,604	£34,000	Surfaces insured for £24,349	
Rec Fence	“	Keran Mellor	£9727.58	£9727.58	£9727.58		
2 x Weston benches	„	Donated		£2		Street furniture insured for £18,077	
Equipment at Riverside:							All visually checked weekly with annual independent inspection
Swings			TBV		£2,300		
Climber			TBV		£2,500		
benches x 5			TBV		£2,500		
Gates & fencing	Various		£6,500	£7,382	£6,500	£7,382	
Village Hall defibrillator 14B00463141	Village Hall	Donated	£2428.80	£2428.80	£2428.80	Defib's insured for £10,000	Missed from asset register currently being investigated
Banwell News Defibrillator	Banwell News	Donated	£2428.80	£2428.80	£2428.80	Defib's insured for £10,000	Missed from asset register currently being investigated
Co-Op Defibrillator 16B00518884	Co-Op	Donated	£2428.80	£2428.80	£2428.80	Defib's insured for £10,000	
Boulter's Defibrillator 14B00463698	Boulter's	Donated	Cabinet only £1404	£1404	£2428.80	Defib's insured for £10,000	Missed from asset register currently being investigated
Shed at Cemetery	Cemetery	Unknown	Unknown	£1,306		£1,306	
Walls at Cemetery	Cemetery	Unknown	Unknown	£30,907		£30,907	Abbey Wall reinforced spring 2017
6 Laptops supplied to Councillors	Individual Councillors	Acer	£1423.38	£1423.38	£1440	Office & general contents	

BANWELL PARISH COUNCIL – ASSET REGISTER

Asset	Location	Supplier	Purchase Price	Estimated Value 2017/18	Replacement Cost	Insured Value 2017/18	Comments
						insured for £14,680	
3 Laptops supplied to Councillors	Individual Councillors	Lenovo Del	£1128	£1128	£1128	“	
Acer / Lenovo Desktop Computer	Office	Acer / Lenovo	£397.46	£397.38	£399	“	
2 Laptops (1 st bought 2007, 2 nd provided by NSC in 2012)	Office	Acer/Advent		£1	N/A obsolete	“	2007 lap top in storage (Contribution of £100 see projector and screen)
2 Printer/copiers	Office	HP and Canon Printers	Unknown	£2	HP £400	“	Canon printer in storage is spare only would not be replaced
1 filing cabinets	Office			£1	£147.90	“	
Projector & screen	Office	Optoma ES521	NSC bought	£100	£369		PC contribution £100
Misc office equipment	Office Desk / Cuboards	Ikea	£120	£120	£120	“	Ikea pigeon holes Desk
Vehicle Activated Speed Sign	Mobile	Swarco	2,700	2,700	2,700		
3 Brick bus shelters	Knightcott Road	Built by Keran Mellor Services	Unknown	£3000	6300 - 6500		Refurbished summer 2011
Street lights x 67	Various	SEC	Unknown	£13,610	Approx. £900 to replace a column		Inspected and electrical safety check completed in Jan 2017. Figure based on insurance value.
Dog bins x 20	Various	NSC	Unknown	£20	£130 per bin (plus £50 for fixing) Total £2,000	Street furniture insured for £17,551	All inspected Jan 2011 and repaired/replaced as necessary
Benches x 10	Various		Unknown	£100	£200 x 10 = £2000	“	
Litter bins x 5	Various		Unknown	£5	£270 x 5 = £1350	“	

BANWELL PARISH COUNCIL – ASSET REGISTER

Asset	Location	Supplier	Purchase Price	Estimated Value 2017/18	Replacement Cost	Insured Value 2017/18	Comments
Notice boards x 2	West St car park & Rec		£413 (Rec board)	£200	Free standing £501 Mounted £288	"	
Banwell/Potigny road signs x 4				£4	TBV	"	
War memorial	West St		Donated	£1	N/A	Not materially insured	Cleaned by Wells Cathedral Stonemasons Autumn 2011/ repointed October 2016.
Memorial stones;	West St/ Riverside x 2 /Golling Lane		Donated	£3	TBV		
Jubilee Gate	East Street	Wally Rice	Donated	£1	TBV		
Chain of Office					TBV		
Total Asset Values in Red				£599,227			

BANWELL PARISH COUNCIL – ASSET REGISTER**Inventory of items in Banwell Fire Station under the care of Banwell & District Volunteer Fire Unit. (Prepared by Roy Rice September 2011).**

- Manual Fire Engine dated 1810 with long brass & copper branch pipe.
- Four original wooden wheels for the 1810 Fire Engine in bad repair.
- Short length of leather hose.
- One leather hose repair clamp.
- One V thread brass branch with incorrect nozzle.
- One V thread branch with turn off tap and side outlet.
- One Hose winder.
- Two large oil lamps from front of 1887 fire engine.
- Two medium oil lamps from rear of 1887 fire engine, one with red painted lens.
- Two small hand or belt held oil lamps probably supplied with 1887 fire engine.
- Picture of Mr Castle Chief Officer seated in undress uniform.
- Picture of Mr Castle Chief Officer at Abbey Door.
- Picture of Mr Fred Day Chief Officer seated.
- Picture of firemen at back of station in undress uniform.
- Picture of War time crew at Abbey gates.
- Picture of W. Neate in councillor's dress.
- Two Thatch Hooks. At the moment, these are on show at the North Somerset Museum Weston Super Mare.
- One brass Fog Horn, for raising the alarm. This was given by Mike Yard son of Fred Yard Ex Sub Officer at Banwell since the Fire Station closed. It is a job to say if this belongs to the B&DFVU or Banwell Parish but seeing it was originally in the station with the above items I would suggest belongs to the Parish.

(Note - Anything that was in the station when it was given to the parish in 1887, if it ever closed would be given back to the Parish.)

Aero Healthcare Ltd

One The Business Park
 Maydwell Avenue
 Slinfold
 Horsham, West Sussex
 RH13 0AS
 0845 604 8280
 www.aerohealthcare.co.uk
 sales@aerohealthcare.co.uk



<p>Customer Name & Address</p> <p>Banwell Parish Council Banwell Village Hall Westfield Road Banwell BS29 6BW</p>	<p>Delivery Address</p> <p>Banwell Parish Council Banwell Village Hall Westfield Road Banwell BS29 6BW</p>	<p style="text-align: center;">QUOTATION</p> <p>FAO: Liz Shayler</p> <p>Order Date: 27/03/2018</p> <p>Your Acc No: AHC16629</p> <p>Your Order No:</p> <p>Taken By: Ben Willis</p> <p>Our Order No: 185059</p>
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Qty	Code	Description	Price Each	Line Total	Line VAT
1	PAD-PAK-03	SAMARITAN ADULT PAD PAK (GREY) - PAIR	99.00	99.00	19.80
1	PAD-PAK-04	SAMARITAN PAEDIATRIC PAD PAK (PINK) - PAIR	135.00	135.00	27.00
1	H017-013-165-1	REPLACEMENT CARRY CASE FOR DEFIBRILLATOR - EACH	40.08	40.08	8.02

This quotation is based on today's commodity and exchange rates and is valid for 30 days.

Goods Net:	274.08
Delivery:	9.90
Order Net:	283.98
VAT:	56.80
Total:	340.78
Pound sterling	

Customer: Banwell Parish Council
Billing Address: Banwell Parish Office, Banwell Village Hall, Westfield Road, Banwell, North Somerset. BS29 6BS
Contract Start Date: 26/04/2018
MPAN: 2200030203890 & 2200030203906

Electricity Price Analysis	Consumption Data						
	Standing Charge	2200030203890		2200030203906			Annual
	365		12765	2782			15547

Supplier	Standing Charge	Rate 1	Rate 2	Contract Term	Payment Method	Estimated Annual Cost
Current Supplier (E.ON)	50.000	15.750	15.750		DD	£2,631.15
E.ON	57.808	13.765	13.765	48	DD	£2,562.04
Haven	0.000	19.510	16.140	48	DD	£2,939.47

Notes:

Prices exclude CCL & VAT
 All offers are subject the supplier's terms and conditions of supply
 Satisfactory credit check results will be required by most suppliers

Payment terms: as indicated above

The above quote is for a standard meter type, please advise us immediately if you have an AMR meter installed as this may affect your prices.

Summary			
Supplier	Estimated Cost	% Change +/-	£ Change +/-
E.ON	£2,562.04	-2.63%	-£69.11
Haven	£2,939.47	11.72%	£308.31

**Bills for Payment - 12th March to the 4th April 2018
Banwell Parish Council**

Chq No.	Payee	Details	Net Amount	VAT	Gross Amount		Minute agreed	Power
5291	E. Shayler	Clerk's February Salary and CiLCA	£1,303.99		£1,533.48			
5292	E. Shayler	Clerk's Expenses (postage, pdf pro, headset) Total £1381.26	£68.90	£8.37	£77.27			LGA 1972 s112
5293	HMRC	PAYE and NI for October	£335.00		£335.00			LGA 1972 s111
5294	Bin-It	Dog Bin Emptying	£352.73	£70.55	£423.28	Awaiting invoice		LGA 1972 s112
5295	J K Gardening	Grass cutting @ Rec Ground, Riverside, Children's Centre, K'cott Bank	£283.50		£283.50	Awaiting invoice		EPA 1990 s5 subsection 86 (13)
5295	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50	Awaiting invoice		PHA 1875 s164
5295	J K Gardening	Village Orderly duties Total £1078.50	£392.50		£392.50	Awaiting invoice		LGA 1972 s214 (2) & (6)
5296	Youthworkz	Youth Club staffing costs (£890 - £36 = £854) + Programme costs (£175.69)	£1,029.69		£1,029.69			LGA 1972 s112
5297	Complete Business Solutions	Ink Cartridges x 5	£128.92	£25.78	£154.70			LG (MP) Act 1976 S19 (1e) & (1f)
5298	CAB	Outreach advisor	£3,000.00		£3,000.00			LGA 1972 s112
5299	SSE	4th Quarter Maintenance	£363.09	£72.62	£435.71			Section 137 class 9
DD	Nest	February pension contributions (DD 10.3.18)	£27.60		£27.60			PCA 1957, s3 & HA 1980 S301
DD	EON	Electricity Account (DD 22.02.18) (£258.58 - £6.60 credit)	£191.11	£38.22	£229.33			LGA 1972 s112
DD	Mainstream	fraud, call charges (£6.78) Line rent (£48.82) Caller Display (£8.88) (DD 14.04.17)	£64.48	£12.90	£77.38	Awaiting invoice		PCA 1957, s3 & HA 1980 S301
		Totals	£7,704.01	£228.44	£8,161.94			LGA 1972 s111

Banwell Parish Council

Net Position by Cost Centre and Code

Cost Centre Name

Cemetery & Memorials		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
1	Grass cutting (Cem)	0.00	0.00	0.00	1,950.00	1,950.00	0.00
2	Paths & trees	0.00	0.00	0.00	250.00	0.00	250.00
3	Garden maintenance	30.00	0.00	0.00	100.00	0.00	130.00
4	Making up graves	0.00	0.00	0.00	100.00	280.00	-180.00
5	Cemetery Contingency Fund	12,160.00	0.00	0.00	10,000.00	23,011.42	-851.42
6	Village memorials maintenance	0.00	0.00	0.00	600.00	1,214.75	-614.75
		£12,190.00	0.00	£0.00	13,000.00	£26,456.17	-1,266.17

Clerk & Administration		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
21	Salary & NI	0.00	0.00	0.00	18,000.00	19,521.88	-1,521.88
22	Gratuity/Pension	0.00	0.00	0.00	906.00	334.29	571.71
23	Phone/broadband	0.00	0.00	0.00	800.00	454.84	345.16
24	Office rent	0.00	0.00	0.00	2,860.00	3,542.50	-682.50
25	Office equipment & stationery	0.00	0.00	0.00	2,500.00	2,323.72	176.28
26	Room hire	0.00	0.00	0.00	300.00	385.00	-85.00
28	Advertising	0.00	0.00	0.00	200.00	304.00	-104.00
29	Insurance	0.00	0.00	0.00	2,100.00	2,098.05	1.95
30	Subscriptions	0.00	0.00	0.00	100.00	51.00	49.00
31	Election charges	0.00	0.00	0.00	0.00	0.00	0.00
32	Audit fees	0.00	0.00	0.00	519.00	979.25	-460.25
33	Legal costs	0.00	0.00	30.00	500.00	85.00	445.00
34	Grants & donations	0.00	0.00	0.00	1,400.00	2,556.75	-1,156.75
35	Training	500.00	0.00	0.00	1,000.00	1,559.00	-59.00
36	SLCC membership	0.00	0.00	0.00	160.00	165.00	-5.00
37	ALCA membership	0.00	0.00	0.00	500.00	504.43	-4.43
38	Website/software	0.00	0.00	0.00	1,000.00	2,722.39	-1,722.39
39	Risk assessments	0.00	0.00	0.00	100.00	110.00	-10.00
40	Play equipment inspections	0.00	0.00	0.00	280.00	198.00	82.00
41	Chairman's allowance	0.00	0.00	0.00	50.00	333.10	-283.10
70	Land Registration	0.00	0.00	0.00	0.00	0.00	0.00
		£500.00	0.00	£30.00	33,275.00	£38,228.20	-4,423.20

Environment		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
8	Hedge cutting	0.00	0.00	0.00	400.00	0.00	400.00
9	Fence & tree work	170.00	0.00	0.00	1,100.00	380.00	890.00
10	Village Orderly	0.00	436.00	435.81	4,710.00	4,710.00	-0.19
11	Dog bins	0.00	0.00	0.00	4,140.00	4,528.27	-388.27
12	Allotments	0.00	1,647.88	1,647.88	1,647.88	1,647.88	0.00
13	Grass cutting (other than Cemeter)	0.00	0.00	0.00	3,402.00	3,462.00	-60.00
14	Xmas tree & decs	0.00	0.00	0.00	300.00	350.00	-50.00
15	Seats	0.00	0.00	0.00	100.00	64.43	35.57
16	Village working parties	100.00	0.00	0.00	100.00	180.00	20.00
17	Footpaths	250.00	0.00	0.00	1,000.00	870.00	380.00
18	Rec Ground/Riverside maintenanc	1,327.52	0.00	0.00	1,500.00	2,379.17	448.35
19	Grit bins	0.00	0.00	0.00	150.00	0.00	150.00
60	General repairs including defibrilla	78.00	0.00	0.00	1,500.00	805.00	773.00
73	Recreation Ground Fence	0.00	0.00	0.00	5,106.98	4,255.82	851.16
		£1,925.52	2,083.88	£2,083.69	25,156.86	£23,632.57	3,449.62

Highways		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
67	Vehicle Activated Sign	0.00	0.00	0.00	3,000.00	2,544.36	455.64
68	Highways related projects	0.00	0.00	0.00	1,000.00	740.00	260.00
71	School Crossing	0.00	0.00	0.00	3,400.00	3,000.00	400.00
		£0.00	0.00	£0.00	7,400.00	£6,284.36	1,115.64

Income		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
45	Precept	0.00	87,791.00	87,791.00	0.00	0.00	0.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

47 Children's Centre rent	0.00	2,500.00	2,500.00	0.00	0.00	0.00
48 Cemetery income	0.00	2,500.00	4,090.00	0.00	0.00	1,590.00
49 Misc income	0.00	50.00	1,268.90	0.00	0.00	1,218.90
50 VAT income	0.00	2,000.00	0.00	0.00	0.00	-2,000.00
52 Council Tax Support Grant	0.00	3,819.19	3,819.19	0.00	0.00	0.00
64 Solar Panel Grant	0.00	7,149.52	7,149.52	7,149.52	2,729.00	4,420.52
	£0.00	105,809.71	£106,618.61	7,149.52	£2,729.00	5,229.42

Street Lights

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
42 Street light power	0.00	0.00	0.00	2,400.00	2,480.64	-80.64
43 Street light maintenance	0.00	0.00	0.00	3,000.00	1,452.36	1,547.64
44 Street light upgrades	0.00	0.00	0.00	1,000.00	303.99	696.01
62 Street light inspection	0.00	0.00	0.00	0.00	0.00	0.00
	£0.00	0.00	£0.00	6,400.00	£4,236.99	2,163.01

Youth Club

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
51 Youth Club provision staffing	0.00	0.00	0.00	11,520.00	9,550.00	1,970.00
63 Youth Club Programme costs	0.00	0.00	0.00	2,880.00	1,384.10	1,495.90
66 Youth Club subscriptions	0.00	960.00	574.50	0.00	0.00	-385.50
72 Youth Club Computers	0.00	0.00	0.00	1,000.00	0.00	1,000.00
74 Youth Club extra ordinary activities	0.00	0.00	100.00	600.00	358.00	342.00
	£0.00	960.00	£674.50	16,000.00	£11,292.10	4,422.40

NET TOTAL

£14,615.52	108,853.59	£109,406.80	108,381.38	£112,859.39	10,690.72
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