



MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT 7:00pm ON MONDAY 18th JUNE 2018 AT BANWELL VILLAGE HALL

PRESENT:	Councillors Jim Weston (Chairman), Phil Adams, Paul Bateman, Paul Blatchford, Steve Davies, Phil Hale, Paul Harding (Vice-Chairman), Nick Manley, Maggie McCarthy, Dawn Parry and Emma Perrett.
IN ATTENDANCE:	Mrs Liz Shayler (Clerk).
WARD COUNCILLOR:	None
AVON & SOMERSET POLICE:	None
PRESS:	None
MEMBERS OF THE PUBLIC:	3

136/18 To consider the co-option of Nick Manley to the Parish Council (agenda item 1)

Resolved: To co-opt Nick Manley to Banwell Parish Council

The resolution was correctly proposed and seconded (Unanimous)

Cllr Manley read and signed the declaration of acceptance of office

137/18 To receive apologies for absence (agenda item 2)

Apologies were received from District Councillor Cllr O'Brien and Cllr Harley.

138/18 The Council is recommended to resolve that members of the press and public be excluded from the meeting during consideration of the following agenda items by reason of the confidential nature of the items of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960. (agenda item 3)

Resolved – That the Council approves this exclusion

The resolution was correctly proposed and seconded (Unanimous)

139/18 To receive a report from North Somerset Children's Services concerning the proposed withdrawal of Children's Centre services and agree any associated actions (agenda item 4)

Resolved – That the Parish Council's Working Party move forward in discussion with North Somerset concerning the transition arrangements for NSC withdrawing from the lease by the 30/04/2020 and the best way of maintaining continuity of service delivery. Cllr Weston to join the Working Party.

The resolution was correctly proposed and seconded (Unanimous)

The Public were invited to re-join the meeting.

Cllr Bateman and Cllr Parry joined the meeting

140/18 To appoint the Youth Club Management Committee for 2018/19 (agenda item 5)

Resolved – To appoint Cllr Manley and Cllr Parry to the Youth Club Management Committee for 2018/19.

The resolution was correctly proposed and seconded (Unanimous)

141/18 To receive members' declarations of interest on any agenda item (agenda item 6)

Cllr Bateman declared an interest in 24 (i)

142/18 To invite public participation (agenda item 7)

i) Members of the public.

The following were raised:

An agent spoke in support of application (item 26 (v) and made the following comments;

- The property will share access with 24 East Street
- It will be behind the building line of adjacent properties
- The site will have a similar housing density to that of neighbouring properties
- The design is in keeping with the area
- It meets the policy requirements of North Somerset

The planning applicant spoke in support of planning application (item 26 (iv) and made the following comments;

- Better to develop brownfield sites rather than greenfield sites.
- All previous objections to the development of the site have been addressed.
- The ecological survey reported there would be an overall environmental net gain if the development went ahead.
- Benefits from developing the site included CIL contributions, affordable housing and traffic calming measure on Knightcott Road.
- It is a small building site, the detail of which will be decided later.

ii) Community Beat Manager's report.

The following report was received for the period 17/05/2018 to 17/06/2018

Calls from the Parish received = 60

Selection of recorded crimes: 2 Anti-Social behavior, 2 Assault, 1 burglary, 1 Criminal Damage, 3 Harassment and 1 public order offence, 4 suspicious activity, 1 theft.

Due to several complaints about vehicles parking on the pavement and parking across junctions, residents were reminded to park responsibly. The Police have issued a number of warning notices and fixed penalty notices and any vehicles parked on double yellow lines can be reported to North Somerset Council.

iii) Ward Councillor's report.

No Ward Councillor was present and no report was received.

143/18 To approve as a correct record the minutes of the Annual Meeting of the Parish Council held on 21st May 2018 (agenda item 8)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (7 in favour with 4 abstentions due to absences)

The minutes of the meeting were signed by the Chairman as a correct record.

144/18 To receive the Clerk's Report/Exchange of information (agenda item 9)

- (i) **The Community Picnic on June 2nd** - the Chairman reported that it had been successfully attended by about 100 parishioners and thanked all those who attended.
- (ii) **"Battles Over" Celebration** – At the meeting on June 12th discussions were held with village organisations concerning a variety of activities planned. The Parish Council are responsible for the Beacon. Concerns were raised about lighting the route and how

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- residents with mobility issues would be able to get to the site; these would be discussed by the working group over the summer.
- (iii) **Post Office** – The Post Office had written to apologise for the quick closure of the Post Office but they were speaking to other business in Banwell to see if they would be prepared to take the service on.
 - (iv) **Church St Signage** - On August 28th it is planned that the signage will be erected. It consists of two sets of roundels which will be located by the entrance to Puxton Road.
 - (v) **Grass Verge by Golling Lane** - the meeting was told that this piece of ground is privately owned and therefore the Parish Council is unable to do anything with it. It was noted that the hedge needs to be cut.
 - (vi) **Littlefields to High Street Footpath** - North Somerset have assessed the path but were not prepared to clear it until the overhanging hedges had been cut back. Cllr Harding offered to speak to the landowner.
 - (vii) **SWAS Defibrillator** - the Chairman reported that he had met with the Ambulance service to go through the checks.
 - (viii) **Banwell Village Hall Entrance** – Members of the Parish Council had met with North Somerset Highways and the Village Hall Committee concerning the Westfield entrance to the Village Hall Car Park. It was decided that the Village Hall Management Committee would write to the doctor's surgery to ask them to use the entrance to the back of the property for any ambulance requests.
 - (ix) **Lights around the village** –Although electricity had been reconnected to the damaged electricity supply pole in Church Street the streetlight had not been reinstated. The Clerk was asked to report it to North Somerset.

145/18 To approve items of expenditure (agenda item 10)

- (i) The purchase of new lap tops

Resolved – To purchase two new computers

The resolution was correctly proposed and seconded (unanimous).

146/18 To note the training available and agree any attendance (agenda item 11).

- (i) **23rd June 'Social Media for Parish Councils "How To"'. 10 – 12:30. Saltford Hall £40**

The Clerk and Cllr Harding have already been booked to attend this session and no one else wished to attend.

- (ii) **27th October 'Being a Good Councillor'. 7pm until 9pm. Saltford Hall £50**

Resolved – That Cllr Manley attend this session

The resolution was correctly proposed and seconded (unanimous).

147/18 To consider a request from Diabetes UK Weston for the use of the land behind the Children's Centre for a Hog Roast between 11:30am and 2:30pm on the 4th August 2018 (agenda item 12)

Resolved: To agree the request from Diabetes UK Weston for the use of the land behind the Children's Centre for a Hog Roast between 11:30am and 2:30pm on the 4th August 2018. The Clerk, however, to investigate the terms of the Wessex Water Licence which Cllr Hale had queried.

The resolution was correctly proposed and seconded (10 in favour 1 against)

148/18 To consider a donation from the Kathleen Jones Trust of a memorial Oak Tree to be planted in celebration of 'Battles Over' (agenda item 13).

Resolved: To accept a donation from the Kathleen Jones Trust for a suitable tree to be planted in celebration of 'Battles Over' in a location to be agreed.

The resolution was correctly proposed and seconded (Unanimous)

149/18 To consider the planting of 18 memorial trees in celebration of 'Battles Over' (agenda item 14).

Resolved: To agree to be part of the planned planting of up to 18 memorial trees in celebration of 'Battles Over' in discussion with the Parish Council's tree surgeon concerning suitable species and location.

The resolution was correctly proposed and seconded (Unanimous)

150/18 To consider a budget of £500 for the 'Battles Over Celebrations' around the village (agenda item 15).

Resolved: To approve a budget of £500 for the 'Battles Over Celebrations' around the village to be administered by the Clerk in consultation with the Council.

The resolution was correctly proposed and seconded (Unanimous)

151/18 To discuss and agree a way forward concerning the bench on Castle Hill (agenda item 16).

Resolved: To move the bench from Castle Hill to an alternative location (to be identified).

The resolution was proposed but not seconded and therefore not carried.

152/18 To discuss and agree a way forward concerning the grass cutting on the bank along High Street (agenda item 17).

This item was deferred due to a proposal not being forthcoming from North Somerset.

153/18 To discuss and agree a way forward concerning the wet area on Riverside Green (agenda item 18).

The Chairman updated the meeting concerning the wet area on Riverside Green. After a meeting with North Somerset Council officers it was felt that an independent laboratory analysis of the water would give the Parish Council a way forward.

Resolved. The Clerk to investigate the provision of a laboratory water analysis and to report back

154/18 To agree the movement of the Defibrillator located at Boulters to a location further along the wall (agenda item 19).

Standing orders were suspended to allow the owner of Boulters to speak concerning the reason for moving the defibrillator to a new location.

Standing orders were reinstated.

Resolved: To agree the movement of the Defibrillator located at Boulters to a location further along the wall.

The resolution was correctly proposed and seconded (10 in favour 1 abstention)

155/18 To discuss moving to an online banking system (agenda item 20)

Resolved: To agree moving to Unity online banking system

The resolution was correctly proposed and seconded (unanimous)

156/18 To authorise bills for payment (agenda item 21)

A revised list of payments was circulated for consideration.

Resolved: To authorise bills for payment totalling £10934.42. Cllr Harding & Cllr Parry will sign the cheques.

The resolution was correctly proposed and seconded (10 in favour 1 abstention)

Cllr Harding referred to the internal auditors concern that the personal account of the Clerk and the Parish Council Accounts seemed to be connected meaning that there was a possibility that money could be transferred from the Parish Council accounts without authorisation.

Resolved: That the Clerk attempt to transfer £1 between her personal account and the Parish Council account and back again to check the security of our current banking arrangements.

The resolution was correctly proposed and seconded (Unanimous)

157/18 To note the Parish Council's end of May's net position, bank balances and bank reconciliation (agenda item 22)

The net position, bank balances and bank reconciliation were noted.

158/18 To discuss the wall that borders the Conservation Area at the back of 72 West Street (agenda item 23).

The Clerk referred to a proposal from the NSC Conservation Officer regarding rebuilding an unstable boundary wall at the property

Resolved: That the Parish Council would like the privacy of the adjacent neighbours to be considered. If the neighbouring residents are happy with the proposed height of the wall when it is finished off and capped, then the Parish Council agrees to the proposal.

The resolution was correctly proposed and seconded (9 in favour with 2 abstentions)

159/18 To note and comment upon planning applications (agenda item 24)

- i) **17/P/5586/RM** Land to at South of Churchland Way, Wolvershill Road Banwell. 223 dwellings and associated works.

Resolved: The Parish Council note this reserved matters application but reiterate their previous concerns. The Council is particularly concerned about drainage in the area and considers that this should be properly and adequately assessed before approval for the development is finally granted.

The resolution was correctly proposed and seconded (10 in favour and 1 abstention)

- ii) **18/P/2792/FUH** 26a West Street, Banwell, BS29 6DB. Installation of UPVC windows (Retrospective)

Resolved: To object to this application for the use of plastic windows in the Banwell Conservation Area.

The resolution was correctly proposed and seconded (8 in favour and 3 against)

- iii) **18/P/2976/FUH** The Forge, Hillend, Locking, Weston-super-Mare, BS24 8PQ. First floor extension over existing ground floor.

Resolved: To not object to this application.

The resolution was correctly proposed and seconded (Unanimous)

- iv) **18/P/3180/OUT** Land at Former Western Trade Centre Knightcott Road Banwell. Outline planning application for up to 20no. dwellings with associated soft/hard landscape works, access improvements, parking and drainage. Access to be determined; appearance, landscaping, layout and scale reserved for subsequent approval.

Resolved: To object to this application for the following reasons;

- Outside of the Settlement boundary
- In the Parish Council's opinion not sustainable
- Landscape detracting from the AONB

The resolution was correctly proposed and seconded (5 in favour 6 against)

Resolved: To not object to this application

The resolution was correctly proposed and seconded (6 in favour 5 against)

- v) **18/P/3217/FUL** 24, East Street, Banwell, BS29 6BW. Erection of 1no. dwelling.

Resolved: To not object to this application on the proviso that on site car parking is adequate in order to prevent overspill on to East Street and that North Somerset are satisfied that the trees on site will not be adversely affected by the construction and use of the proposed building..

The resolution was correctly proposed and seconded (Unanimous)

- vi) **18/P/3340/LDE** Boulters Yard, Summer Lane, Banwell, BS29 6LP. Existing garage concerned in vehicle repair, servicing and dismantling. B2 use is required to carry out vehicle MOT testing.

Resolved: To note this application

The resolution was correctly proposed and seconded (Unanimous)

- vii) **18//P/3376/TPO** Cedar Haven, Haybow, Hewish, Weston-super-Mare, BS24 6RB. Area A1 - Ash, Sycamore, Hawthorn - Crown lift to 4m or cut back to clear pathway. Willow - Reduce to 1.0m (failed stem).

Resolved: To note this application

The resolution was correctly proposed and seconded (Unanimous)

160/18 To note planning decisions – (agenda item 25)

- ii) **18/P/2520/TPO** - Walnut Tree Cottage, Wolverhill Road, Banwell, North Somerset, BS29 6DJ. T1 - Monterey cypress - Crown lift to 4.0m A/G/L. Remove deadwood and crown clean.
GRANTED

161/18 Date of the next meeting (agenda item 26)

28th June 2018 – Youth Club Management Committee 7pm Banwell Children's Centre
16th July 2018 – Parish Council Meeting 7:30pm Banwell Village Hall

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The Chairman closed the meeting at 21:25

.....Chairman

.....Date

Bills for Payment - 21st May to the 18th June 2018
Banwell Parish Council

Chq No.	Payee	Details	Net Amount	VAT	Gross Amount		Minute agreed	Power
5316	CPRE	Annual Subscription	£1,647.88		£36.00		116/18 (i)	LG (MP) Act 1976 S19 (3)
3517	AED	Defib Monitoring	£195	£39	£234		120/18	PHA 1936 s234
3518	Came and Company	Council Insurance	£1,850.78	£50	£2,122.87		119/18	LGA 1972 s111
3519	E. Shayler	Clerk's June's Salary (£1315.79) inc 6 hrs CiLCA for May (£88.02)	£1,315.79		£1,315.79			LGA 1972 s112
3519	E. Shayler	Clerk's Expenses (x 4 microsoft licences) Total £1555.75	£239.96		£239.96			LGA 1972 s111
5320	HMRC	PAYE and NI	£351.45		£351.45	Awaiting invoice		LGA 1972 s112
5321	J K Gardening	Grass cutting @ Rec Ground	£141.75		£141.75	Awaiting invoice		PHA 1875 s164
5321	J K Gardening	Grass cutting @ Riverside, Children's Centre, K'cott Bank	£141.75		£141.75	Awaiting invoice		PHA 1875 s164
5321	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50	Awaiting invoice		LGA 1972 s214 (2) & (6)
5321	J K Gardening	Village Orderly duties	£392.50		£392.50	Awaiting invoice		EPA 1990 sIV subsection 86 (13)
5321	J K Gardening	Golling Lane	£120.00		£120.00	Awaiting invoice		PHA 1875 s164
5321	J K Gardening	Wolvershill Park	£10.00		£10.00	Awaiting invoice		PHA 1875 s164
5321	J K Gardening	Environmental Fee Total £1080.50	£40.00		£40.00	Awaiting invoice		OSA 1906, ss9 & 10
5322	Youthworkz	Youth Club staffing costs (£580 - £30 = £550) + Programme costs (£152.46)	£702.46		£702.46			LG (MP) Act 1976 S19 (1e) & (1f)
5323	Bin-It	Dog Bin Emptying	£352.73	£70.55	£423.28	Awaiting invoice		EPA 1990 s5 subsection 86 (13)
5324	Phil Hale	Councillor Training and Expenses	£218.80		£218.80		89/18 (iii)	LGA 1972 s111
5325	Microbitz	Service Centre work to x 2 laptops	£46.80		£46.80			LGA 1972 s111
5326	Banwell Village Hall	Room Hire, Office Hire, CAB	£940.00		£940.00			LGA 1972 s111
5326	Banwell Village Hall	Refit Toilets Total £1460	£500.00		£500.00		125/18 (viii)	LGA 1972, s133
5327	Banwell Action Club	Christmas lights	£200.00		£200.00		125/18 (i)	LGA 1972, s.144
5328	Banwell in Bloom	Projects around the village	£500.00		£500.00		125/18 (ii)	LGA (MP) 1976 S19 (3)
5329	Langford and Churchill Minibus	Midas Course	£350.00		£350.00		125/18 (iii)	LGA & RA 1997 S26 - 29
5330	Vine Counselling	Research into Youth Counselling	£250.00		£250.00		125/18 (vi)	LGA 1972 s137
5331	Vision North Somerset	Funding for swimming and social groups	£350.00		£350.00		125/18 (vii)	LGA (MP) 1976 S19 (3)
5333	New Creation	Dementia Group	£200.00		£200.00		125/18 (ix)	LGA (MP) 1976 S19 (3)
5334	Banwell Potigny Association	French Visit	£500.00		£500.00		125/18 (x)	LGA 1972, s.144
DD	Nest	May pension contibutions (DD 10.7.18)	£69.68		£69.68			LGA 1972 s112
DD	EON	Electricity Account (DD 16.06.18)	£185.52	£37.10	£222.62			PCA 1957, s3 & HA 1980 S301
DD	Mainstream	fraud, call charges (DD 14.06.17)	£3.51	£0.70	£4.21			LGA 1972 s111
		Totals	£11,978.86	£197.35	£10,786.42			

Agenda item 5 (iii)

Banwell Parish Council Enquiry

Contact Details:

Subject: Proposed housing - land off William Daw Close

Here is the message:

We are extremely concerned that this housing is being proposed - we did believe that now the land has been allocated to housing in the area to meet government requirements, that further developments would not be necessary. This would have a huge personal impact as we live in Greenfields Avenue, and also a big impact on the village as well as adding to the misery of the traffic situation. Additionally, the area concerned is home to considerable wildlife



Banwell Parish Council

MINUTES OF A MEETING OF THE YOUTH CLUB MANAGEMENT COMMITTEE HELD AT BANWELL CHILDREN'S CENTRE AT 7.00 P.M. ON THURSDAY 28th June 2018

Present: Cllrs Nick Manley (Chairman) Paul Blatchford (Vice Chairman), Paul Harding, Maggie McCarthy, and Jim Weston.

In attendance: Mike Jordan (Youthworkz), Liz Shayler (Clerk).

12/18 To appoint a Chairman for the Youth Club Management Committee for 2018/19 (agenda item 1)

Resolved: To appoint Cllr Manley as Chairman.

The resolution was correctly proposed and seconded (Unanimous)

13/18 To appoint a Vice-Chairman for the Youth Club Management Committee for 2018/19 (agenda item 2)

Resolved: To appoint Cllr Blatchford as Vice Chairman.

The resolution was correctly proposed and seconded (Unanimous)

14/18 To receive apologies for absence: (agenda Item 3)

Apologies were received from Cllr Parry.

15/18 To receive declarations of Interest (agenda Item 4)

There were no declarations of interest received.

16/18 To approve the minutes of the meeting held on 22nd February 2018 as a correct record of the meeting (agenda Item 5)

Resolved – That the minutes be approved as a correct record of the meeting.

The resolution was correctly proposed and seconded (3 in favour with 3 abstentions due to absence)

The minutes of the meeting were signed by the Chairman as a correct record.

17/18 To invite public participation (agenda item 6)

No members of the public were present

18/18 Exchange of information (agenda item 7)

(i) Youth Club Bar-B-Que is on Monday 9th July at 6pm any help would be appreciated.

19/18 To complete the Youthworkz bimonthly appraisal process (agenda item 8)

Resolved – The quarterly appraisal process was completed resulting in a satisfactory outcome (see attached sheets).

The resolution was correctly proposed and seconded (Unanimous)

20/18 To consider a proposal to move the Youth Club Committee meetings to every three months for 2018/2019 (agenda item 9);

Resolved – To agree to move the Youth Club Committee meetings to every three months for 2018/2019 on the proviso that a meeting could be called on an ad hoc basis if required by the committee members or Youthworkz.

The resolution was correctly proposed and seconded (Unanimous)

21/18 To review and approve the following documents (agenda item 10);

i. Youth Club Committees terms of reference

Resolved – That the Youth Club Committees terms of reference with the following changes;

4. From: The Committee shall comprise seven members, four of whom must be serving Parish Councillors. **To:** The Committee shall comprise of at least 5 Parish Councillor members, 2 ex officio and other interested parties.

9. From: The Committee shall meet at least six times a year. **To:** The Committee shall meet at least four times a year.

10(a) From: Overseeing the operation of the Club so as to satisfy itself that the objectives of the Club are being met **to include** using an appraisal process.

11. From: All monies relating to the Youth Club will be held by the Parish Council in a separate, ring-fenced cost centre within the Parish Council accounts. **To:** From the financial year 2017/18 all left over budget monies relating to the Youth Club will be held by the Parish Council in a separate, ring-fenced cost centre within the Parish Council accounts up to the value of £5000.

14. From: Notice of any proposed changes to this constitution shall be given at least 21 days before the meeting at which the matter is to be discussed. **To:** Proposed changes to this constitution shall be given at the Annual Meeting of the committee and then agreed at the following Parish Council meeting.

The resolution was correctly proposed and seconded (Unanimous)

ii. Banwell Youth Club's Outside Complaints Policy

Resolved – That the Youth Club Outside Complaints Policy be approved with updated contact details.

The resolution was correctly proposed and seconded (Unanimous)

iii. Banwell Inventory

Resolved – That the Youth Club Inventory be approved

The resolution was correctly proposed and seconded (Unanimous)

22/18 To note the Youth Club end of 2017/2018 accounts (agenda item 11)

The 2017/2018 end of year Youth Club accounts was noted.

23/18 To note the Youth Club 2018/2019 budget statement (agenda item 12)

The new 2018/2019 Youth Club budget was noted.

24/18 Date of Next Meeting (agenda item 13)

Thursday 27th September 2018 at 7.00 p.m.

The meeting closed at 7:40pm.

Chairman.....

Date.....

YOUTHWORKZ – BIMONTHLY REVIEW OF PERFORMANCE

Period under review 22nd February 2018 to June 28th

1. Are all contracted sessions being held? **Yes** / No
Comments; See Youthworkz report
2. Are the numbers attending increasing? Yes / **No**
Comments; See Youthworkz report
3. Is a comprehensive range of activities being organized? **Yes** / No
Comments..... See Youthworkz report
4. Are YOUTHWORKZ demonstrating a degree of flexibility in the activities provided to meet users' needs (e.g. weekend or holiday activities)? **Yes** / No
Comments; Youth Club ran as normal the first week of the Easter holiday. Summer activities are planned.
5. YOUTHWORKZ arranging activities outside of the village? **Yes** / **No**
Comments... Members went bowling and to a restaurant. Activities outside of the village have been postponed due to staffing issues.
6. Are YOUTHWORKZ seeking other sources of funding for Youth Club activities? **Yes** / No
Comments; All Duck Race tickets were sold, thanks were given to Cllr Harding. Still awaiting reply from Waitrose and Co-op concerning Youth Clubs funding bids.
7. Is any feedback from users/parent's positive? **Yes** / No
Comments; Young people are happy to attend, they like the friendliness and atmosphere of club and the activities offered. They also like to know what is planned and that the workers will be sitting with them to do the activities.
8. Have any complaints been received about the service? Yes / **No**
Comment; N/A
9. Have there been any behavioural issues at the Youth Club including damage? Yes / **No**
Comments... See Youthworkz report
10. Have any unannounced visits been made by Committee members since the review? **Yes**/No
Comments; Young people appeared happy and engaged having made a pizza each.
11. Any other comments:
12. Conclusion – **Satisfactory** / Unsatisfactory
13. Action points for YOUTHWORKZ
 - To monitor staffing of the Youth Club and look at appointing an additional member of staff in September.
 - A member of Youthwork to do an outreach visit to the local primary school this term.
 - Summer activities planned.
14. Action points for Youth Club Management Committee
 - Clerk to chase Webglu concerning the community pages.

Signed.....

Date.....

Banwell Youth Club - Youthworkz Report - June 2018

Attendance Figures

Both sessions continue to attract an average of 8 young people each session. A member of Youthworkz staff plan to visit the Year 4s in Banwell Primary School before the end of the summer term.

Recent Programme

- Since the last meeting, the programme has included: kites, hair and beauty, DVD night, pom-poms, french bread pizza, mental health awareness, biscuit decoration, making slime, rice crispy cakes, pasta art....

Future Programme

The programme has been drawn up by young people and staff but has not yet been published due to time constraints and staffing issues - see below.

Behaviour

Behaviour continues to be outstanding. There have been no incidents.

Club times

Monday night	Years 5 - 9	5:30pm until 8pm	Cost 50p
Tuesday night	Years 5 - 9	5:30pm until 8pm	Cost 50p

Staffing

Youthworkz to provide an update at the meeting about a change in staffing.

Jo Larder left Youth Club at the end of May.

Gene Sprague has been absent since the half term break due to a bad back.

Thank you to Liz Shayler for stepping in at the last minute to help out on several occasions.

Due to the issues above, the club times were changed on a couple of nights. Reasonable notice was given. Despite the issues with staffing, no sessions have had to be cancelled.

Jenna Jordan

Youthworkz

Banwell Youth Club

Agenda item 12

Dear North Somerset Town and Parish Councils,

The North Somerset Waste and Recycling Team are organising local reuse and WEEE recycling events to take place in community halls or at market day stalls during September and October 2018.

We have again partnered with Changing Lives, a Social Enterprise based in North Somerset and will be collecting reusable items such as furniture, gardening equipment, books, mirrors and working electrical items. These items will be taken by Changing Lives to be refurbished, tested and resold in their shops.

Small unwanted household electrical items up to the size of a vacuum cleaner will also be accepted and sent for recycling through our Household Waste Recycling Centres alongside items collected which are not suitable for reuse.

If you would like to hold an event please get in contact with some potential dates and a venue and we will confirm with you. Once confirmed we will be able to provide you with posters, leaflets, copy for parish newsletters, websites and social media for you to publicise the event to the residents in your area. We would also like to advertise the dates and locations in North Somerset Life magazine.

In order to make the print deadline for North Somerset Life, please respond back to me by **Wednesday 18 July** if you would like an event.

Please note we are able to support a maximum of 10 events so you may wish to join up with neighbouring parishes and hold a joint event.

Kind regards,

Waste Minimisation Officer

Venues

Childrens Centre

Village Hall availability - September/October limited at the weekend.

Bills for Payment - 18th June to the 16th July 2018
Banwell Parish Council

Chq No.	Payee	Details	Net Amount	VAT	Gross Amount		Minute agreed	Power
5336	Ross Office Supplies	Ink cartridges and Paper	£181.10	£36.22	£217.32			LGA 1972 s111
5337	E. Shayler	Clerk's July Salary inc 6 hrs June overtime (£88.02)	£1,320.79		£1,320.79			LGA 1972 s112
5337	E. Shayler	Clerk's Expenses (5 x microsoft licences £299.95, YC Bar B Que & batteries £19.70) Total £1640.44	£269.65	£50.00	£319.65			LGA 1972 s111
5338	HMRC	PAYE and NI	£350.31		£350.31			LGA 1972 s112
5339	J K Gardening	Grass cutting @ Rec Ground	£141.75		£141.75			PHA 1875 s164
5339	J K Gardening	Grass cutting @ Riverside, Children's Centre, K'cott Bank	£141.75		£141.75			PHA 1875 s164
5339	J K Gardening	Grass cutting @ Banwell Cemetery	£162.50		£162.50			LGA 1972 s214 (2) & (6)
5339	J K Gardening	Village Orderly duties Total £838.50	£392.50		£392.50			EPA 1990 sIV subsection 86 (13)
5340	Youthworkz	Youth Club staffing costs (£495 - £27 = £468) + Programme costs (£86.11)	£554.11		£554.11			LG (MP) Act 1976 S19 (1e) & (1f)
5341	Bin-It	Dog Bin Emptying	£352.73	£70.55	£423.28	Awaiting invoice		EPA 1990 s5 subsection 86 (13)
5342	ALCA	Training (Good Councillor x2 & Social Media x 2)	£200		£200		124/18 (i&ii)	LGA 1972 s111
5343	SSE	Lighting Maintenance 1st Quarter	£363.09	£72.62	£435.71			PCA 1957, s3 & HA 1980 S301
DD	Nest	Pension contributions (DD 10.8.18)	£69.68		£69.68			LGA 1972 s112
DD	EON	Electricity Account (DD 16.07.18)	£179.54	£35.91	£215.45			PCA 1957, s3 & HA 1980 S301
DD	Mainstream	fraud, call charges, rent, caller display(DD 14.06.18)	£50.55	£10.11	£60.66			LGA 1972 s111
		Totals	£4,730.05	£275.41	£5,005.46			

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Cemetery and Memorials		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
101	Grass Cutting	0.00	0.00	0.00	1,950.00	487.50	1,462.50
102	Paths / Trees / Garden	0.00	0.00	0.00	350.00	0.00	350.00
103	Making up Graves	0.00	0.00	0.00	280.00	80.00	200.00
104	Cemetery / Memorial Maintenance	0.00	0.00	0.00	4,000.00	0.00	4,000.00
		£0.00	0.00	£0.00	6,580.00	£567.50	6,012.50

Cemetery Income		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
908	Cemetery Income	0.00	2,500.00	2,370.00	0.00	0.00	-130.00
		£0.00	2,500.00	£2,370.00	0.00	£0.00	-130.00

Clerk and Administration		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
301	Salary & NI	0.00	0.00	0.00	20,500.00	5,069.76	15,430.24
302	Clerk's Pension	0.00	0.00	0.00	400.00	211.47	188.53
303	Phone / Internet	0.00	0.00	0.00	500.00	113.06	386.94
304	Office rent	0.00	0.00	0.00	2,830.00	715.00	2,115.00
305	Hall Hire	0.00	0.00	0.00	270.00	225.00	45.00
306	Office equipment / Stationary / We	0.00	0.00	25.00	4,500.00	1,288.04	3,236.96
307	Advertising	0.00	0.00	0.00	300.00	36.00	264.00
308	Insurance	0.00	0.00	0.00	2,200.00	2,622.87	-422.87
309	Subscriptions inc ALCA & SLCC	0.00	0.00	0.00	700.00	36.00	664.00
310	Audit Fees	0.00	0.00	0.00	900.00	93.75	806.25
311	Legal Costs inc Land registration	0.00	0.00	0.00	200.00	59.85	140.15
312	Training Clerk	0.00	0.00	0.00	400.00	40.00	360.00
313	Training Councillors	0.00	0.00	0.00	600.00	258.80	341.20
314	Inspections / Risk Assessments	0.00	0.00	0.00	300.00	0.00	300.00
315	Grants and Donations	3,000.00	0.00	0.00	2,500.00	4,650.00	850.00
316	Chairmans Allowance	0.00	0.00	0.00	100.00	32.53	67.47
317	Expenses	0.00	0.00	0.00	0.00	0.00	0.00
		£3,000.00	0.00	£25.00	37,200.00	£15,452.13	24,772.87

Environment		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
201	Allotment	0.00	1,647.88	1,647.88	1,647.88	1,647.88	0.00
202	Village Orderly	0.00	435.81	435.81	4,710.00	1,177.50	3,532.50
203	Env Hedge / Fence / Tree Work	0.00	0.00	0.00	450.00	103.33	346.67
204	Env Grass Cutting	0.00	0.00	0.00	1,800.00	445.25	1,354.75
205	Dog Bins	0.00	0.00	0.00	4,233.00	1,058.19	3,174.81
206	Env Maintenance Riverside / defib	0.00	0.00	0.00	2,000.00	759.76	1,240.24
207	Environmental Projects	4,420.52	7,149.52	0.00	7,149.52	1,800.00	2,620.52
		£4,420.52	9,233.21	£2,083.69	21,990.40	£6,991.91	12,269.49

Highways		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
400	Street Light Power	0.00	0.00	0.00	2,400.00	579.61	1,820.39
401	Street light Maintenance	0.00	0.00	0.00	2,000.00	363.09	1,636.91
402	Street Light Upgrade	0.00	0.00	0.00	1,000.00	0.00	1,000.00
403	Highways related projects	0.00	0.00	0.00	8,000.00	0.00	8,000.00
		£0.00	0.00	£0.00	13,400.00	£942.70	12,457.30

Income		Receipts		Payments		Current Balance	
Code	Title	Bal. B/Fwd.	Budget	Actual	Budget	Actual	Budget
901	Childrens Centre Rent	0.00	2,500.00	2,500.00	0.00	0.00	0.00
902	Misc Income	0.00	30.00	11.78	0.00	0.00	-18.22
903	Council Tax Support Grant	0.00	2,129.91	2,129.91	0.00	0.00	0.00
904	Precept	0.00	88,897.00	44,448.50	0.00	0.00	-44,448.50

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Banwell Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

907 VAT	0.00	0.00	0.00	0.00	0.00	0.00
	£0.00	93,556.91	£49,090.19	0.00	£0.00	-44,466.72

Recreation Ground

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
601 Rec Grass Cutting	0.00	0.00	0.00	1,800.00	425.25	1,374.75
602 Rec Maintenance	0.00	0.00	0.00	1,000.00	350.00	650.00
603 Rec Tree and Fence Work	0.00	0.00	0.00	900.00	826.67	73.33
	£0.00	0.00	£0.00	3,700.00	£1,601.92	2,098.08

Youth Club

<u>Code</u> <u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
500 YC Staffing	0.00	0.00	0.00	11,600.00	2,150.00	9,450.00
501 YC Programme	0.00	0.00	0.00	2,000.00	410.79	1,589.21
502 YC Extraordinary Activities	3,422.40	0.00	0.00	1,300.00	0.00	4,722.40
503 YC Computers	1,000.00	0.00	0.00	0.00	0.00	1,000.00
905 YC Subscriptions	0.00	900.00	90.00	0.00	0.00	-810.00
	£4,422.40	900.00	£90.00	14,900.00	£2,560.79	15,951.61

NET TOTAL

	£11,842.92	106,190.12	£53,658.88	97,770.40	£28,116.95	28,965.13
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Banwell Parish Council

Bank Reconciliation at 30/06/2018			
	Cash in Hand 01/04/2018		151,072.76
	ADD		
	Receipts 01/04/2018 - 30/06/2018		54,060.43
	SUBTRACT		
	Payments 01/04/2018 - 30/06/2018		29,325.28
A	Cash in Hand 30/06/2018 (per Cash Book)		175,807.91
	Cash in hand per Bank Statements		
	Cash 30/04/2018	0.00	
	Current account (53357655) 30/06/2018	86,134.32	
	Reserve Account (59678674) 30/06/2018	80,845.65	
	Bonus saver account (81413459) 30/06/2018	12,379.44	
			179,359.41
	Less unrepresented cheques As attached		3,581.50
			175,777.91
	Plus unrepresented receipts As attached		30.00
B	Adjusted Bank Balance		175,807.91
	A = B Checks out OK		