



Banwell Parish Council

Banwell Village Hall
Westfield Road
Banwell. BS29 6BS

Telephone: (01934) 820442
Email: clerk@banwellparishcouncil.org.uk

MINUTES OF A MEETING OF THE CEMETERY & MEMORIALS COMMITTEE HELD AT BANWELL VILLAGE HALL AT 7 P.M. ON TUESDAY 27th MARCH 2018

Present: Cllr Paul Blatchford (Chairman), Cllr Angela Haden, Cllr Steve Davies, Cllr Phil Hale, Cllr Maggie McCarthy & John Keate (co-optee).

In attendance: Liz Shayler (Clerk).

13/18 To receive apologies for absence (agenda item 1).

Apologies were received from Cllr Harding.

14/18 To receive members' declarations of interest on any agenda item (agenda item 2).

John Keate declared an interest in all agenda items.

15/18 To approve as a correct record the minutes of the Cemetery and Memorials committee on 23rd January 2018 (agenda item 3).

Resolved – That the minutes be approved as a correct record of the meeting

The resolution was correctly proposed and seconded (4 in favour 2 abstentions due to absence at the last meeting).

The minutes of the meeting were signed by the Chairman as a correct record.

16/18 To invite public participation (agenda item 4)

There were no members of the public present.

17/18 Matters for Information / Clerks Report (agenda item 5).

- i. **Update on the Cemetery headstones work** – Phase 2 was due to be completed during March, but due to the weather it has been postponed until April.
- ii. **BACS payments** – The Clerk reported that it was becoming increasingly difficult to bank cheques with the closure of Natwest in Worle and Cheddar leaving only the Weston branch. The intention was to change the interment / memorial form to include BACS payment detail.
- iii. **Cremation Corner** – The Chairman thanked the Cemetery Orderly for tidying up the Cremation Corner.
- iv. **Environmental Fee** – The Clerk reported she would be transferring the environmental fee from the Cemetery Account to the Parish Council Current account as per minute C26/17.
- v. **Email correspondence** – Cllr Weston referred to an email received from a local resident concerning a barking dog adjacent to the Cemetery. He had gone down to the Cemetery and oiled the gate. The Clerk to email the correspondence to the rest of the Council.
- vi. **Memorial bench** – The Village Orderly reported that the bench currently in the shed would be replaced when the weather improved.

18/18 To consider a proposal to have a cremated remains plot as the void grave space 325. (agenda item 6).

Resolved – That the Clerk and the Cemetery Orderly look at an additional cremation plot called 325 around the North Wall. If this was not possible then this item to be referred back to the Committee for further consideration.

The resolution was correctly proposed and seconded (unanimous).

19/18 To note the Cemetery and Memorials Budget (agenda item 7)

The budget was noted.

20/18 Date of next meeting (agenda item 8)

Tuesday 22nd May 2018 at 7pm in Banwell Cemetery.

The meeting closed at 7:30pm.

Chairman.....

Date.....

Banwell Parish Council
Summary of Receipts and Payments
Cost Centre Cemetery and Memorials

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
101	Grass Cutting				1,950.00	162.50	1,788		1,788
102	Paths / Trees / Garden				350.00		350		350
103	Making up Graves				280.00		280		280
104	Cemetery / Memorial Maintenance				4,000.00		4,000		4,000
NET TOTAL					6,580.00	162.50	6,418		6,418
V.A.T.									
GROSS TOTAL					0.00		162.50		

Banwell Parish Council
Listing of Payments in each Code for Cost Centre - Cemetery and Memorials
(Between 01/04/2018 to 17/05/2018)

Cost Centre Cemetery and Memorials

Code Number 101 Grass Cutting

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
16	09/04/2018	91/18	Current account (5:	005293	Grass cutting (Cemetery)	J K Gardening	X	162.50	0.00	162.50
Subtotal for Code: Grass Cutting								£162.50	£0.00	£162.50
Subtotal for Cost Centre: Cemetery and Memorials								162.50	0.00	162.50
TOTALS								£162.50	£0.00	£162.50